

The Berlin library Board of Trustees was called to order by President Kay Roethel at 4:30 pm on April 13, 2022. In attendance were Trustees Blazel, Cartwright, Draves, Guertler, Rainboth, and Roethel. Trustee Malchetske attended virtually. Also in attendance was Library Director Chris Kalupa. Attending virtually were City Liaison Kristina Boeck and City Administrator Sara Rutkowski.

No public was present.

Moved by Rainboth, seconded by Blazel to approve the minutes of the March 9 meeting. Passed.

Moved by Draves, seconded by Blazel to accept the monthly bills for March. Passed.

Draves moved, Rainboth seconded to accept the amended monthly bills for February. Passed.

Moved by Guertler, seconded by Draves to accept the Treasurer's reports for February and March. Passed.

Library Director's Report: complete copy attached to official minutes

Trustee Draves reported on the current activities of the Friends of the Library: book sale, Farmer's Market plans, National Poetry Month, 1000 Books, steps to be painted this summer, new bike rack

The Policy Committee reported on the draft of the proposed bylaw update. Action will occur in May.

Blazel moved, Rainboth seconded approval of updated policies. Passed.

Moved by Rainboth, seconded by Draves to release \$780.68 from Trust Funds for the purchase of two staff desk chairs. Passed.

Moved by Blazel, seconded by Guertler to release \$1800 from Trust Funds for the purchase of shelving for the Children's Department. Passed.

City Administrator Rutkowski and City Liaison Boeck were excused from the meeting.

Moved by Rainboth, seconded by Blazel to convene into closed session pursuant to the provisions of Section 19.85(1)(c), Wisconsin Statutes, for discussion on performance evaluation (Library Director) and seat Kalupa. Roll call vote:

Blazel - Yes  
Guertler - Yes

Cartwright - Yes  
Rainboth - Yes

Draves - Yes  
Roethel - Yes

Motion passed.

Moved by Rainboth, seconded by Cartwright to reconvene into open session and take appropriate action as a result of closed session. Roll call vote:

Blazel - Yes  
Guertler - Yes

Cartwright - Yes  
Rainboth - Yes

Draves \_Yes  
Roethel - Yes

Motion Passed. No action taken.

President Roethel appointed Draves and Rainboth to act as Nominating Committee for the May meeting. Business for future agenda: April/May minutes of Personnel Committee, Bonding, CD's. Computer updates, Bylaws

President Roethel declared the meeting adjourned at 5:28 pm.

Respectfully submitted, Margaret Guertler, Secretary