

COMMON COUNCIL MEETING AGENDA  
TUESDAY, AUGUST 9<sup>th</sup>, 2022 7:00 PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR  
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE  
<https://us02web.zoom.us/j/85905140084>  
Meeting ID: 859 0514 0084      Passcode: 123456  
1 312 626 6799 US TOLL-FREE

1. Call to order/Roll Call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

4. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
5. Written reports from the City Clerk, Treasurer, and Building Inspector.  
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
6. Minutes from the July 12<sup>th</sup> Common Council Meeting. RECOMMENDATION: Approve the minutes.
7. Bills List. RECOMMENDATION: Approve the list of bills for payment.
8. Weights & Measures Quarterly Report from City of Appleton. RECOMMENDATION: Receive report and place on file.
9. 1<sup>st</sup> and 2<sup>nd</sup> Quarter Shared Taxi Service Reports from Running Inc. RECOMMENDATION: Receive reports and place on file.

END OF CONSENT AGENDA

10. Resignation from Cemetery Board. RECOMMENDATION: Accept the resignation of Carol Mulder from Cemetery Board effective immediately.
11. Appointment to Library Board. RECOMMENDATION: Accept resignation of Dr. Carl

Cartwright and Mayoral appointment of Dr. Emmett Durtschi to Library Board as Berlin Area School District Representative effective immediately.

12. Appointment to Zoning Board of Appeals. RECOMMENDATION: Accept the Mayoral appointment of Mike Hopkins to the Zoning Board of Appeal for term ending November 1<sup>st</sup>, 2024.
13. Appointment to Parks & Recreation Commission. RECOMMENDATION: Accept the Mayoral appointment of Jane Waalkes to the Parks & Recreation Commission for term ending May 1<sup>st</sup>, 2023.
14. Health Insurance Renewal Presentation from Vizance. RECOMMENDATION: Listen to presentation with discussion and action as appropriate.
15. TID Building Improvement Program Application from The Pet Puddle.  
RECOMMENDATION: Listen to presentation with discussion and action as appropriate.
16. TID Building Improvement Program Application from Idlewild Holdings LLC.  
RECOMMENDATION: Listen to presentation with discussion and action as appropriate.
17. 107 W Huron St Raze and Repair Order Update. RECOMMENDATION: Listen to presentation with discussion and action as appropriate.
18. 271 McKittrick St Raze and Repair Order Update. RECOMMENDATION: Listen to presentation with discussion and action as appropriate.
19. Virtual Voting Resolution. RECOMMENDATION: Discussion and action as appropriate.
20. UTV/ATV Ordinance. RECOMMENDATION: Discussion and action as appropriate.
21. Security Cameras on City Property Discussion. RECOMMENDATION: Discussion with action as appropriate.
22. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
23. New Business (To be used to request items of new business be put on a future agenda)
24. Public Appearances.
25. If necessary, motion to convene into closed session pursuant to Wis. Stat §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (*107 W Huron St, 271 McKittrick*) and pursuant to

Wis Stat §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (*Health Insurance renewal*).

26. Reconvene into open session and action as appropriate from closed session discussion.

27. Adjourn.

*Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.*



## CITY OF BERLIN

08/04/22 2:36 PM

Page 1

## \*Check Summary Register©

Checks 67338-67468

Name	Check Date	Check Amt	
11100 Cash in Bank m FNB			
67338 ABC, INC	7/8/2022	\$200.00	DEPOSIT ON PARK SHELTER RENTAL FOR
67339 ALCIVIA	7/8/2022	\$11,901.04	2022 - JUNE - GAS & DIESEL
67340 AMAZON CAPITAL SERVICES, IN	7/8/2022	\$34.99	COMPUTER CHARGER FOR EMS
67341 APPLETON FINANCE DEPARTM	7/8/2022	\$483.25	2022 - JULY - WEIGHTS AND MEASURES
67342 BALLWEG IMPLEMENT CO	7/8/2022	\$63.51	STATEMENT BALANCE
67343 BERLIN AREA SCHOOL DISTRIC	7/8/2022	\$70.00	6 WORK PERMIT PIERSTORFF, SELL, MCC
67344 BERLIN JOURNAL NEWSPAPER	7/8/2022	\$603.37	05/10 AND 05/31 COUNCIL MINUTES
67345 BERLIN WATER & SEWER UTILI	7/8/2022	\$24,006.54	2022 - JUNE - WATER \$ SEWER SERVICE
67346 BOUND TREE MEDICAL, LLC	7/8/2022	\$320.93	MEDS FOR EMS
67347 BREWER HEATING INC	7/8/2022	\$502.99	REPLACED BLOWER MOTOR FOR KITCHEN
67348 CEDAR CREST ICE CREAM	7/8/2022	\$2,140.62	ICE CREAM CONSESSIONS FOR BAC
67349 CENTURYLINK	7/8/2022	\$42.59	2022 - JUNE - LONG DISTANCE SERVICE
67350 CHARTER COMMUNICATION	7/8/2022	\$344.96	2022 - 06.24-07.23 INTERNET SERVICE AT F
67351 CHIER LAW OFFICE LLC	7/8/2022	\$19,127.00	2021 - 2022
67352 CLARK, ANGIE	7/8/2022	\$75.00	SHELTER HOUSE RENTAL DEPOSIT REFU
67353 CVIKOTA COMPANY INC	7/8/2022	\$3,739.53	2022 - JUNE - AMBULANCE BILLING COLLE
67354 D & D CONSTRUCTION, INC	7/8/2022	\$2,943.82	MATERIALS FOR NORTH DIAMOND SHELTER
67355 DREXEL BUILDING SUPPLY, INC.	7/8/2022	\$32.65	SUPPLIES FOR DPW
67356 EMERGENCY MEDICAL PRODUC	7/8/2022	\$3,416.20	D10 MEDS FOR BEMS
67357 FINISHLINE STUDIOS	7/8/2022	\$120.00	QUARTERLY WEB HOSTING FOR COB
67358 GFL SOLID WASTE MIDWEST LL	7/8/2022	\$599.14	2022 - JUNE - TRASH AND RECYCLE SERVI
67359 GREAT LAKES COCA COLA DIST	7/8/2022	\$883.35	BEVERAGES FOR CONSESSION AT BAC
67360 HOLIDAY WHOLESALE	7/8/2022	\$280.58	CONSESSIONS AT BAC
67361 HYLER SEPTIC SERVICE, LLC	7/8/2022	\$135.00	GREASE TRAP PUMPING AT SENIOR CENT
67362 J. F. AHERN COMPANY	7/8/2022	\$345.92	2022 - JUNE - BAC FIRE EXTINGUISHER CH
67363 KUNKEL ENGINEERING GROUP	7/8/2022	\$2,745.56	JOB KU17.1019.00 MAY INSPECTION SERVI
67364 MODERN RENTALS INC	7/8/2022	\$7.49	1 KIT EASY START
67365 NORTHEAST ASPHALT INC	7/8/2022	\$2,654.93	PERFORMANCE PATCH
67366 OSHKOSH OFFICE SYSTEMS	7/8/2022	\$144.38	2022 - JUNE - COPIES 6111
67367 PACKERLAND PORTABLES	7/8/2022	\$300.00	2022 - 5.26-6.22.22 2 UNITS FOR RIVERSIDE
67368 RIDGE STONE PRODUCTS, INC	7/8/2022	\$119.75	3/4 ROAD GRAVEL
67369 RUNNING INC. TRANSIT SERVIC	7/8/2022	\$23,595.89	2022 - JUNE - SHARED RIDE TAXI SERVICE
67370 TAPCO SAFE TRAVELS	7/8/2022	\$710.00	ANNUAL TRAFFIC SIGNAL PREVENTATIVE
67371 TASC	7/8/2022	\$64.00	2022 - JUNE - COBRA ELIGIBLE HEALTH AD
67372 THEDACARE AT WORK	7/8/2022	\$41.00	NON DOT DRUG SCREEN
67373 VALLEY AQUATIC SOLUTIONS, L	7/8/2022	\$1,941.65	CHEMS FOR POOL
67374 VALLEY PEST CONTROL INC	7/8/2022	\$120.00	PEST CONTROL - EMS
67375 VIKING ELECTRIC SUPPLY	7/8/2022	\$493.77	INVENTORY OF LIGHTS FOR DPW
67376 WASTE MANAGEMENT	7/8/2022	\$25,597.76	2022 - JUNE - RESIDENTIAL RECYCLE SER
67377 WI ASSC OF NUTRITION DIRECT	7/8/2022	\$0.00	DULTON SCHULTZ - EXPERT WITNESS FEE
67378 WISCONSIN PROFESSIONAL PO	7/8/2022	\$294.00	2022 - JUNE - UNION DUES
67379 AMERICAN TEST CENTER	7/19/2022	\$1,340.00	ANNUAL SAFETY INSPECTION
67380 EMERGENCY SERVICES MARKE	7/19/2022	\$915.00	SUBSCRIPTION TO IAMRESPONDING.COM
67381 FIRE INSPECTION SERVICES IN	7/19/2022	\$1,543.67	2022 - MAY - FIRE INSPECTIONS
67382 FOX VALLEY TECHNICAL COLLE	7/19/2022	\$80.00	DRIVER/PUMPER OPERATOR CLASS - CHI
67383 PODOLL, GARY V	7/19/2022	\$25.15	MILEAGE TO PICK UP TOWER 67 FROM RE
67384 RED POWER DIESEL SERVICE	7/19/2022	\$9,774.81	REPAIR OF PUMP RELATED COMPONENTS
67385 WIS STATE FIREFIGHTERS ASS	7/19/2022	\$550.00	MEMBERSHIP FEE FOR 22 MEMBERS BFD
67386 BELLA BY DESIGN	7/18/2022	\$10.00	NAME PLATE FOR KIETH HESS
67387 BERLIN JOURNAL NEWSPAPER	7/18/2022	\$141.00	TRANSMITTAL MEMO
67388 BERLIN OIL PRODUCTS	7/18/2022	\$478.88	GAS FOR POLICE CRUISERS
67389 GREEN LAKE CO FORENSIC LAB	7/18/2022	\$1,000.00	COMPUTER FORENSIC LAB CONTRIBUTIO
67390 HAMILTON'S SHOES	7/18/2022	\$46.95	SHOES FOR C KRAUSE
67391 ORGANIZATION DEVEL. CONSU	7/18/2022	\$700.00	PSYCHOLOGICAL ASSESSMENT FOR WIES

## CITY OF BERLIN

08/04/22 2:36 PM

Page 2

## \*Check Summary Register©

Checks 67338-67468

Name	Check Date	Check Amt	
67392	PLATH, ZACHARY	7/18/2022	\$174.20 WARRANT TRAINING 06.12-06.14
67393	SCHMIDT, ALEX	7/18/2022	\$64.00 SEARCH WARRANTS, AFFIDAVITS AND PR
67394	SONDALLE FORD LINCOLN MER	7/18/2022	\$913.60 REAR BRAKE JOB
67395	SSM HEALTH AT WORK - RIPON	7/18/2022	\$288.00 BLOOD PANEL FOR WIESMUELLER
67396	THEDACARE LABORATORIES	7/18/2022	\$382.50 LEGAL BLOOD DRAWS PATIENT: 66272,662
67397	WAUKESHA CTY TECHNICAL CO	7/18/2022	\$330.00 PLATH AND SCHMIDT EDUCATION TUITION
67398	AMAZON CAPITAL SERVICES, IN	7/21/2022	\$425.09 PIZZA OVEN FOR EMS
67399	ASSOC OF PUBLIC TREAS OF U	7/21/2022	\$79.50 MEMBERSHIP MUNIS <10k
67400	BECKER, KELLY	7/21/2022	\$100.00 REFUND OF DEPOSIT ON PARK SHELTER
67401	BELLA BY DESIGN	7/21/2022	\$50.00 PROPERTY OF SIGNS
67402	BERLIN WATER & SEWER UTILI	7/21/2022	\$27,502.99 REPAY FOR WISCONSIN SPICE INVOICE R
67403	CEDAR CREST ICE CREAM	7/21/2022	\$750.06 ICE CREAM FOR BAC CONSESSIONS
67404	CenturyLink	7/21/2022	\$1,004.46 2022 - JUNE - PHONE SERVICE
67405	CHARTER COMMUNICATION	7/21/2022	\$237.31 2022 - JULY - INTERNET SERVICE AT BERLI
67406	CHRISTENSEN, DOUGLAS A	7/21/2022	\$395.21 105140001170
67407	DTN, LLC	7/21/2022	\$492.00 2022 - JULY - RADAR CONTROL
67408	EMERGENCY MEDICAL PRODUC	7/21/2022	\$214.68 PADS FOR AED
67409	GFL SOLID WASTE MIDWEST LL	7/21/2022	\$118.04 2022 - JULY - TRASH AND RECYCLE SERVI
67410	GRACE LUTHERAN CHURCH	7/21/2022	\$100.00 REFUND OF DEPOSIT ON SHELTER RENTA
67411	GREAT LAKES COCA COLA DIST	7/21/2022	\$662.98 BEVERAGES FOR CONCESSIONS AT BAC
67412	HOLIDAY WHOLESALE	7/21/2022	\$638.50 CONCESSIONS FOR BAC
67413	MTAW	7/21/2022	\$30.00 NEW MEMBERSHIP FEE
67414	NATIONAL BAND & TAG COMPA	7/21/2022	\$22.49 POOL TAGS FOR BAC
67415	PLANTZ, DENNIS W	7/21/2022	\$968.24 2022 - APRIL - HEALTH INSURANCE REIMB
67416	PRINCETON UTILITIES	7/21/2022	\$154.24 2022 - MAY/JUNE - UTILITIES FOR EMS
67417	SECURIAN FINANCIAL GROUP	7/21/2022	\$751.31 2022 - AUGUST - BASIC LIFE EMPLOYER C
67418	SIGMA ENVIRONMENTAL SERVI	7/21/2022	\$6,767.55 PROJECT REF 19228 SAFEGUARD SITE INV
67419	SONDALLE FORD LINCOLN MER	7/21/2022	\$60.05 2008 CHEVROLET UPLANDER OIL CHANGE
67420	STREHLOW, JANET	7/21/2022	\$100.00 REFUND OF DEPOSIT FOR PARK SHELTER
67421	TAPCO SAFE TRAVELS	7/21/2022	\$230.42 REEIGHT CHARGE ON ORIGINAL ORDER S
67422	TELECOM FITNESS	7/21/2022	\$2,186.82 TFR FEES FOR SAVINGS ON PHONE SYST
67423	VALLEY PEST CONTROL INC	7/21/2022	\$150.00 PRINCETON EMS PEST CONTROL
67424	WALLNER, NANCY	7/21/2022	\$100.00 REFUND OF DEPOSIT OF SHELTER HOUSE
67425	WEDA	7/21/2022	\$1,048.00 CONFERENCE RATE - BEST PRACTICES C
67426	WI STATE LABORATORY OF HY	7/21/2022	\$59.23 DULTON SCHULTZ WITNESS FEE PLUS MIL
67427	ZOLL MEDICAL CORP	7/21/2022	\$363.75 LIFEBANDS
67428	BAKER & TAYLOR	7/21/2022	\$1,959.43 2 UNITS FOR CUSTOMERS
67429	BERLIN JOURNAL NEWSPAPER	7/21/2022	\$42.00 1 YEAR SUBSCRIPTION TO THE BERLIN JO
67430	BREWER HEATING INC	7/21/2022	\$403.64 MAINTAIN AIR CONDITIONER ADD REFRIG
67431	LISA OBRIST	7/21/2022	\$543.75 2022 - JUNE - LIBRARY CLEANING
67432	MIDWEST TAPE	7/21/2022	\$470.25 2022 - JUNE - DIGITAL MEDIA
67433	MR. STEVE PRODUCTIONS	7/21/2022	\$450.00 SLP KIDS PROGRAM
67434	OSHKOSH OFFICE SYSTEMS	7/21/2022	\$66.74 7293 COPIER FOR LIBRARY
67435	SUPERIOR CHEMICAL CORP	7/21/2022	\$87.70 JANITORIAL SUPPLIES FOR BERLIN LIBRA
67436	UNIQUE MANAGEMENT SERVIC	7/21/2022	\$58.25 2022 - JUNE PLACEMENTS
67437	WINNEFOX LIBRARY SERVICES	7/21/2022	\$26.18 2022 - MAY UNIQUE MANAGEMENT SERVIC
67438	WINNEFOX LIBRARY SYSTEM	7/21/2022	\$110.29 SUPPLIES FROM WCTS
67439	ASSOCIATED BANK GREEN BAY	7/28/2022	\$51,361.25 2008 GENERAL OBLIGATION INTEREST
67440	BERLIN JOURNAL NEWSPAPER	7/28/2022	\$62.00 2021 JOINT REVIEW BOARD
67441	CEDAR CREST ICE CREAM	7/28/2022	\$512.64 Ice Cream Concessions for BAC
67442	CITY OF GREEN LAKE	7/28/2022	\$105.94 Television at the Green Lake EMS house
67443	CIVICPLUS, LLC	7/28/2022	\$550.00 ONLINE CODE HOSTING
67444	COMPLETE OFFICE OF WI	7/28/2022	\$93.09 TONER CARTRIDGE AND COPY PAPER
67445	CONCENTRA MED COMPLIANCE	7/28/2022	\$240.00 DRUG SCREEN BERLIN EMS - BALLWEG
67446	DIBBLE, CHARLENE	7/28/2022	\$100.00 REFUND OF SHELTER HOUSE DEPOSIT

## CITY OF BERLIN

08/04/22 2:36 PM

Page 3

**\*Check Summary Register©**

Checks 67338-67468

	Name	Check Date	Check Amt	
67447	EMERGENCY MEDICAL PRODUC	7/28/2022	\$48.83	HEADLIGHT FOR #79
67448	ERICA JONES	7/28/2022	\$500.00	2022 - BERLIN FIRE DEPARTMENT SCHOLA
67449	GREAT LAKES COCA COLA DIST	7/28/2022	\$406.86	BEVERAGES FOR THE BAC
67450	GREEN LAKE COUNTY TREASU	7/28/2022	\$846.69	BRIDGE INSPECTIONS
67451	HOLIDAY WHOLESALE	7/28/2022	\$1,114.80	Consessions for BAC
67452	KUNKEL ENGINEERING GROUP	7/28/2022	\$2,745.56	2022 - JUNE - BUILDING INSPECTION SERV
67453	MATHIA, MATT	7/28/2022	\$100.00	REFUND FOR SHELTER HOUSE DEPOSIT
67454	MGD INDUSTRIAL CORP	7/28/2022	\$63.81	HARDWARE PARTS FOR DPW
67455	MODERN OVERHEAD DOOR CO	7/28/2022	\$43.95	GEAR/SPROCKET ASSEMBLY FOR DPW
67456	MORTON SALT	7/28/2022	\$6,575.44	69.51 STO BULK SAFE-T-SALT FOR DPW
67457	NGUYEN, EVAN	7/28/2022	\$100.00	Refund for Shelter House Deposit
67458	NORTHEAST ASPHALT INC	7/28/2022	\$2,310.00	ASPHALT FOR DPW
67459	PACKERLAND PORTABLES	7/28/2022	\$300.00	2 UNITS FOR RIVERSIDE PARK
67460	SONDALLE FORD LINCOLN MER	7/28/2022	\$109.95	RIG #79 ALIGNMENT FOR EMS
67461	SUN LIFE FINANCIAL	7/28/2022	\$174.76	2022 - AUGUST - EMPLOYEE LIFE INSURAN
67462	SUPERIOR CHEMICAL CORP	7/28/2022	\$257.33	SHOWER FOAM CLEANER FOR CAMPGRO
67463	TAPCO SAFE TRAVELS	7/28/2022	\$540.00	Sprint street & E Huron st Signal Issue
67464	THEDACARE AT WORK	7/28/2022	\$416.50	2022 - EAP Contract
67465	VANDENLANGENBERG, EVAN	7/28/2022	\$200.00	Order for Tshirts and pants EMS
67466	WALLNER, RICH	7/28/2022	\$100.00	Refund of Shelter House Deposit
67467	WOLVERINE FIREWORKS DISPL	7/28/2022	\$5,125.00	2022 - Fireworks Display
67468	ZARNOTH BRUSH WORKS, INC.	7/28/2022	\$1,211.65	PARTS FOR DPW
	<b>Total Checks</b>		<b>\$276,298.12</b>	

## CITY OF BERLIN

08/04/22 2:44 PM

Page 1

**\*Check Summary Register©**

Checks 16186-16227

	Name	Check Date	Check Amt	
<b>11161</b>	<b>UTILITY CASH - FNB</b>			
16186	BADGER LABORATORIES INC	7/5/2022	\$67.20	TOTAL COLIFORM BACTERIA
16187	BERLIN JOURNAL NEWSPAPER	7/5/2022	\$220.00	HYDRANT FLUSHING AD - 1 WEEK
16188	CINTAS	7/5/2022	\$268.52	MOP & PARTS/MATS
16189	LINCOLN CONTR SUPPLY INC	7/5/2022	\$538.50	108PC DEWALT MECHANIC SET
16190	SOBIESKI BROS REPAIR	7/5/2022	\$340.00	2 - 12 HOSE
16191	U S POST OFFICE - POSTMASTE	7/5/2022	\$638.32	JULY MONTHLY BILLING
16192	BERLIN CITY TREASURER	7/15/2022	\$1,733.07	JUNE 2022 GAS/DIESEL
16193	GFL SOLID WASTE MIDWEST LL	7/15/2022	\$261.40	SERVICE 7/01/2022 - 7/31/2022
16194	JON LUNDT ELECTRIC, INC	7/15/2022	\$6,129.54	GENERATOR - LIFT STATIONS
16195	KELLER, RICHARD	7/15/2022	\$617.50	TB - SICK LEAVE
16196	KUNKEL ENGINEERING GROUP	7/15/2022	\$1,212.50	LEAD SERVICE LINE REPLACEMENT PROG
16197	MARTELLE WATER TREATMENT	7/15/2022	\$5,717.44	LIQUID ALUM SULFATE
16198	MULCAHY/SHAW WATER INC	7/15/2022	\$146.90	DISCHARGE TUBING
16199	STRAND ASSOCIATES, INC	7/15/2022	\$2,563.88	DIGESTER MIXING & PIPING STUDY
16200	THEDACARE AT WORK	7/15/2022	\$41.00	M THOM-DOT DRUG SCREEN
16201	BADGER LABORATORIES INC	6/23/2022	\$1,738.00	TOTAL COLIFORM BACTERIA
16202	BAYCOM INC	6/23/2022	\$39.90	MINITOR VI NYLON CASE PLAIN
16203	BERLIN CITY TREASURER	6/23/2022	\$510.56	CENTURYLINK BILLING FOR MAY SERVICE
16204	BERLIN POLICE DEPT	6/23/2022	\$7.00	BACKGROUND CHECK FOR MATTHEW TH
16205	CENTURYLINK	6/23/2022	\$61.03	LOCAL SERVICE FROM JUNE 09- JULY 08,2
16206	FERGUSON WATER WORKS #14	6/23/2022	\$4,437.30	METER TESTING FEES
16207	MARTELLE WATER TREATMENT	6/23/2022	\$5,673.92	LIQUID ALUMINUM SULFATE
16208	STRAND ASSOCIATES, INC	6/23/2022	\$1,649.63	DIGESTER MIXING AND PIPING STUDY
16209	WATER WELL SOLUTIONS	6/23/2022	\$8,402.00	BN #864051 17871-NS-WW-15139
16210	WI DNR	6/23/2022	\$288.00	WATER USE FEES FOR 2022
16211	WALTCO INC	7/15/2022	\$924.13	SERVICES FOR JUNE 2022
16212	WSI WATER	7/15/2022	\$1,701.24	POLYCLEAR
16213	BADGER LABORATORIES INC	7/22/2022	\$1,704.80	TOTAL COLIFORM BACTERIA
16214	BERLIN CITY TREASURER	7/22/2022	\$89.89	PRINTER INK - BRIAN MALNORY
16215	CENTURYLINK	7/22/2022	\$61.91	LOCAL SERVICE FROM JUL 09 - AUG 08, 20
16216	FERGUSON WATER WORKS #14	7/22/2022	\$2,275.00	UME 2/2 HP T/F GASKET KIT
16217	INTERSTATE BATTERY	7/22/2022	\$168.75	2 ADRY0070/2 ADRY0075/ 1 MT-78
16218	MARTELLE WATER TREATMENT	7/22/2022	\$450.00	CHLORINE/ UN1017
16219	MORIARTY REFRIGERATION	7/22/2022	\$652.64	SERVICE A/C UNIT-FIX LEAK ON SERVICE
16220	BERLIN CITY TREASURER	7/27/2022	\$23,715.53	PAYROLL FOR JULY
16221	CINTAS	7/27/2022	\$268.52	MOP PARTS & MATS
16222	CONCENTRA MED COMPLIANCE	7/27/2022	\$60.00	DRUG SCREENING: JOSEPH MARKOWSKI
16223	FERGUSON WATER WORKS #14	7/27/2022	\$880.53	1-1/2 PENT OP NUT EDDY RED
16224	KUNKEL ENGINEERING GROUP	7/27/2022	\$565.00	LEAD SERVICE LINE/UTILITY GIS MAPPING
16225	NORTH CENTRAL LABORATORI	7/27/2022	\$672.66	PHOSPHORUS TEST'N'TUBE/ PETRI DISHE
16226	RITeway BUSINESS FORMS	7/27/2022	\$1,793.36	LASER UTILITY BILLS FOR YEAR
16227	U S CELLULAR	7/27/2022	\$202.40	MONTHLY SERVICE 07/16/22-8/15/22
<b>Total Checks</b>			<b>\$79,489.47</b>	



**CITY OF BERLIN**

**PAYROLL FOR JULY - 2022**

**NET PAYROLL**

	<b>PAYDATE</b>	<b>Payroll #</b>	<b>PAYROLL TITLE</b>	<b>GENERAL CITY</b>	<b>UTILITY</b>	<b>AMBULANCE</b>	
	7/8/2022	14.01	Fireman 2nd Quarter	6,896.26			
	7/8/2022	14.02	Dover Uniform	230.87			
	7/8/2022	14	General City	54,624.46			
	7/8/2022	14	Ambulance			35495.87	
	7/8/2022	14	Utility		10,962.16		
	7/22/2022	15	General City	61,004.05			
	7/22/2022	15	Utility		11,573.01		
	7/22/2022	15	Ambulance			34436.66	
			<b>TOTAL MONTHLY PAYROLL</b>	<b>\$122,755.64</b>	<b>\$22,535.17</b>	<b>69932.53</b>	



**Establishments Inspected**

Food and convenience stores, restaurants  
 bakery and candy stores, dairy plants and  
 stores, drug stores, hardware stores,  
 variety stores, gas stations, salvage and  
 recyclers, pet shops, and garden centers,  
 industrial manufacturing plants, concrete  
 and asphalt plants

Total number inspected	Quarter	Year to Date	Last Year to Date
	8	19	21

Total Inspected 2nd Quarter:	123	Total Not In Compliance 2nd Quarter:	14
Total Inspected YTD:	127	Total Not In Compliance YTD:	14
Total Inspected LYTD:	125	Total Not In Compliance LYTD:	0

Equipment and Devices Examined	Inspected		Number Not in Compliance	
	Year to Date	Last Year to Date	Quarter	Year to Date
Scales and Balances	56	60	58	0
Measures (Includes gas pumps and fuel oil truck meters)	67	67	67	0
Weights	0	0	0	0

# Commodity Report

	Quarter	Year to Date	Last Year to Date
Total Units of Product Investigated	0	7161	6135
Random Sample Size	0	888	678
Total Products/Units Found Short Weight	0	192	24
Total Products/Units Found Mislabeled	0	0	0

## Price Scanning Inspections

	Quarter	Year to Date	Last Year to Date
Number of Inspections	4	7	8
Number of Items Scanned	150	250	275
Pricing Errors Found	2	2	7
Total Received 2nd Quarter:	0		
Total Violations 2nd Quarter:	0		

# Consumer Complaints

Total Received YTD:	2	Total Violations YTD:	0
Total Received LYTD:	0	Total Violations LYTD:	0

	Number Received				Number of Violations Found			
	Quarter	Year to Date	Last Year to Date		Quarter	Year to Date	Last Year to Date	
Foods	0	0	0	0	0	0	0	0
Liquid Foods	0	0	0	0	0	0	0	0
Non-food Products	0	0	0	0	0	0	0	0
Heating Oil and LP Gas	0	0	0	0	0	0	0	0
Firewood	0	0	0	0	0	0	0	0
Gas Station Pumps	0	0	0	0	0	0	0	0
Gas Station Service Console	0	0	0	0	0	0	0	0
Gas Station Price Signage	0	0	0	0	0	0	0	0
Gas Station Gasoline Quality	2	2	0	0	0	0	0	0
Scales: food	0	0	0	0	0	0	0	0
Scales: scap metal	0	0	0	0	0	0	0	0
Scales: other	0	0	0	0	0	0	0	0
Scanning	0	0	0	0	0	0	0	0
Trade Practices	0	0	0	0	0	0	0	0
Advertising	0	0	0	0	0	0	0	0
Going Out of Business Sales	0	0	0	0	0	0	0	0
Temporary Sales	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0



# Black Cat Report - Shared Taxi Service

## QUARTER ONE 2022

Passenger Trips

4800.00

Passenger Trips

3.00

Agency Fare Trips

**Total Trips (Passenger Trips + Agency Fare)**

**4,803**

Vehicle Miles

17089.00

Vehicle Miles

Vehicle Hours

2241.20

Vehicle Hours

Revenue

10879.75

Passenger Revenue:

780.00

Agency Fare Revenue:

Other Revenue

**Total Revenue**

**\$11,659.75**

Safety

1.00

Number of Reportable Events:

0.00

Total Number of Injuries:

0.00

Total Number of Fatalities:

**Total**

**\$1.00**

Expenses

2241.20

Service Hours:

34.06

Hourly Rate:

0.00

Administrative Costs:

Total Expense:

2.00

Contra Expense:

**Net Expenses**

**\$64,673.52**

Other

1644.39

Gallons of Fuel (total)

## QUARTER TWO 2022

Passenger Trips	
Passenger Trips	4943.00
Agency Fare Trips	27.00
<b>Total Trips (Passenger Trips + Agency Fare)</b>	4,970
Vehicle Miles	
Vehicle Miles	18366.00
Vehicle Hours	
Vehicle Hours	2337.62
Revenue	
Passenger Revenue:	11094.00
Agency Fare Revenue:	5970.00
Other Revenue	
<b>Total Revenue</b>	\$17,064.00
Safety	
Number of Reportable Events:	0.00
Total Number of Injuries:	0.00
Total Number of Fatalities:	0.00
<b>Total</b>	\$0.00
Expenses	
Service Hours:	2337.62
Hourly Rate:	34.06
Administrative Costs:	0.00
Total Expense:	
Contra Expense:	
<b>Net Expenses</b>	\$62,555.34
Other	
Gallons of Fuel (total)	1465.48



## **Midge Seaman**

---

**From:** cdmulder@charter.net  
**Sent:** Thursday, July 21, 2022 9:52 AM  
**To:** Midge Seaman  
**Subject:** New Message

I am reseigning from the cemetary board effective July 21, 2022.

Carol A Mulder



CITY OF BERLIN  
BOARD, COMMITTEE, COMMISSION & COMMON COUNCIL  
APPLICATION FORM

Name: Mike Hopkins  
Address: 485 Hillside Dr  
Phone: Day 414-313-7747 Evening 414-313-7747

City residency is required for appointment to a City board, committee or commission. Other eligibility requirements may also exist.

Area of Interest:

<input type="checkbox"/> Board of Review	<input type="checkbox"/> Oakwood Cemetery Board
<input type="checkbox"/> Parks & Recreation Commission	<input checked="" type="checkbox"/> Zoning Board of Appeals
<input type="checkbox"/> Committee On Aging	<input type="checkbox"/> Plan Commission
<input type="checkbox"/> Sewer & Water Commission	<input type="checkbox"/> Police & Fire Commission
<input type="checkbox"/> Library Board	<input type="checkbox"/> Common Council Vacancy, Ward # <u>    </u>
<input type="checkbox"/> Other <u>                                </u>	

Applicant Questions: Please return only Page one for consideration.

1. Please indicate why you are interested in serving on any of the above Board, Committee or Commission: I have been a Wisconsin attorney for the last 41 years, practicing in the area of civil litigation. I have been involved in several zoning matters for clients over the years, and have enjoyed that work.

2. What knowledge, experience, or abilities do you have that would make you an effective board member: I am very familiar with trials and appeals, both in state and federal courts and on the administrative level.

3. Do you have any issues with attending meetings at the specified times? (See Meeting Schedule)  
No. I am semi-retired and would have no problem attending meetings.

4. Please provide any additional information for consideration:     
We moved to Berlin in December 2021, and I would like to get involved in the community.  
I previously served on the traffic safety committee for the Village of Shorewood, WI, for 2 terms.

CITY OF BERLIN  
BOARD, COMMITTEE, COMMISSION & COMMON COUNCIL  
APPLICATION FORM

Name: Jane Waalkes  
Address: 485 Hillside Drive  
Phone: Day 414 861 1854 Evening 414 861 1854

City residency is required for appointment to a City board, committee or commission. Other eligibility requirements may also exist.

Area of Interest:

<input type="checkbox"/> Board of Review	<input type="checkbox"/> Oakwood Cemetery Board
<input checked="" type="checkbox"/> Parks & Recreation Commission	<input type="checkbox"/> Zoning Board of Appeals
<input type="checkbox"/> Committee On Aging	<input type="checkbox"/> Plan Commission
<input type="checkbox"/> Sewer & Water Commission	<input type="checkbox"/> Police & Fire Commission
<input type="checkbox"/> Library Board	<input type="checkbox"/> Common Council Vacancy, Ward # <u>    </u>
<input type="checkbox"/> Other <u>                                </u>	

Applicant Questions: Please return only Page one for consideration.

1. Please indicate why you are interested in serving on any of the above Board, Committee or

Commission: Berlin has such beautiful parks  
which I enjoy visiting I thought perhaps I  
could help maintain and/or improve their beauty

2. What knowledge, experience, or abilities do you have that would make you an effective board member? useful

I enjoy working on teams and am  
thriving as a member of the Cemetery Board! ness

3. Do you have any issues with attending meetings at the specified times? (See Meeting Schedule)

No

4. Please provide any additional information for consideration: I really enjoy  
Berlin and its ammenities and want to  
contribute to the future success  
of this lovely city!

August 2, 2022

## Group Benefit Renewal 2022-2023

### Enrollment Breakdown

	<u>WPS Select</u> <u>Plus</u>	<u>Statewide</u>
Employee	7	4
Employee+Spouse	3	3
Employee+Child(ren)	2	1
Family	8	9
<b>TOTAL</b>	<b>20</b>	<b>17</b>

Current Premium - \$39,536.76 Monthly / \$474,441.12 Annual

Initial Renewal Offer - \$43,484.58 Monthly / \$521,814.96 Annual / 10% Increase

**Revised Renewal Offer - \$42,891.28 Monthly / \$514,695.36 Annual / 8.5% Increase**

Employee Contributions - \$758.00 Monthly / \$9,096.00 Annual

### STRATEGY 1 – Increase Deductible on Plan

\$4,000 Single / \$8,000 Family 100% Coinsurance

\$40,403.31 Monthly / \$484,839.72 Annual / 2.2% Increase

### STRATEGY 2 - Increase Employee Contribution for Statewide Coverage to be 100% of Plan Cost Difference

Employee Contributions (based on current enrollment) - \$1,714.00 Monthly / \$20,568.00 Annually

Combined with Medical Premium = 6.1% Increase

	<u>Non-Union</u>		<u>Union</u>	
	<u>Current</u>	<u>Renewal</u>	<u>Current</u>	<u>Renewal</u>
Employee	\$17.00	\$41.00	\$37.00	\$61.00
Employee+Spouse	\$33.00	\$82.00	\$73.00	\$122.00
Employee+Children	\$33.00	\$82.00	\$73.00	\$122.00
Family	\$48.00	\$131.00	\$105.00	\$188.00

### Group Life Insurance

	<u>Life Rate</u> <u>(per \$1,000)</u>	<u>AD&amp;D Rate</u> <u>(per \$1,000)</u>	<u>Monthly</u> <u>Premium</u>	<u>Annual</u> <u>Premium</u>	<u>Savings</u>
Sun Life	\$0.37	\$0.03	\$204.00	\$2,448.00	\$1,162.80
Mutual of Omaha	\$0.17	\$0.04	\$107.10	\$1,285.20	

24 Month Rate Guarantee

### Voluntary Short-Term Disability

Must have a minimum of 10 enroll

24 Month Rate Guarantee

Benefit = 60% of Weekly Earnings up to \$1,000 Maximum payable on day 1 for Accident and Day 7 for Illness for up to 26 weeks.

Features a 3/6 Pre-existing Condition Clause.

Rate = \$0.68 per \$10 of Weekly Benefit

### Voluntary Accident Plan

Must have a minimum of 5 enroll

Please see attached proposal for Plan Benefits & Monthly Cost

### Voluntary Dental Plan

Rates Based on 10 Enrolled

24 Month Rate Guarantee

Delta Dental of WI – Passive PPO Plan

\$1,000 Calendar Year Maximum + \$1,000 Lifetime Orthodontic Coverage (Adult Ortho Included)

	Employee	Employee+Spouse	Employee+Child(ren)	Family
Monthly Premium	\$38.30	\$76.61	\$76.14	\$125.29

### Voluntary Vision Plan

Delta Vision

Eye Exam - \$10 copay / 12 Month Frequency

Eye Glass Lenses - \$10 Copay / 12 Month Frequency

Eye Glass frames - \$130 Allowance / 24 Month Frequency

Contacts (in lieu of eye glasses) - \$120 Allowance / 12 Month Frequency

	Employee	Employee+Spouse	Employee+Child(ren)	Family
Monthly Premium	\$6.39	\$12.78	\$13.05	\$19.44
Monthly Premium with Dental	\$6.20	\$12.40	\$12.66	\$18.86



## City of Berlin TID # 15

### Façade Improvement Program Application

#### Applicant Information:

Name(s): Robert C. Schrei

Phone # (cell): 812-661-2272 (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): 149 W. Evergreen Ln. Redgranite, WI 54926

Email: Tinaxi@outlook.com

#### Business Information:

Business Name: The Pet Puddle

Business Address: 227 Broadway St. Berlin, WI 54923

Business Phone #: 920-290-3630

Type of Business: Pet Groom and housing for 2 apartments

Check One: \_\_\_\_\_ Individual ☒ Partnership \_\_\_\_\_ Corporation

Name of Partners/Corporate Officers: Tina Schrei

#### Property Owner:

☒ Check if the same as Applicant

Name(s): \_\_\_\_\_

Phone # (cell): \_\_\_\_\_ (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): \_\_\_\_\_

Email: \_\_\_\_\_

**Project Information:**

Description of proposed project (attach photographs, quotes, project plans or drawings):

*We are wanting to have the front of the building painted two different colors*

How does this project meet the purpose/mission of the <sup>Facade</sup> Building Improvement Project:

*Our ~~are~~ building was painted by previous owners pink and is a real eye sore for our downtown. We would like to paint it a life gray with maroon trim.*

Estimated start date: *8-1-22* Estimated completion date: *8-8-22*

**Project Budget:**

Total Cost:

*\$1850.00*

Total Cost requesting from <sup>Facade</sup> building program:

*half of \$1850.00 which comes to \$925.00*

Source of other funding:

*Savings Account*

Applicant(s) signature(s):

*Patricia C. Schmitt Lina Schmitt*

Date: *7-26-22*

.....For Office Use Only.....

Date received in Clerk's Office: \_\_\_\_\_

Received by: \_\_\_\_\_

Date of Next CC meeting: \_\_\_\_\_



## HOPP'S PAINTING

223 E Chicago Rd  
Wautoma, WI 54982

Phone # 920-361-3304

hopps.painting@gmail.com  
www.hoppspainting.com

Date	Estimate #
2022/07/11	2098

Name / Address
Bob Schrei 227 Broadway St. Berlin, WI 54923 * 812-661-2277

			Project
Description			Total
Pressure wash, scrape, caulk where needed & paint upper 1/2 of building front.	1,550.00		1,550.00
REVISED 7-19-22.....Add 2nd color	300.00		300.00
Please sign & return one copy, along with down payment, upon acceptance.			
A 30% NONREFUNDABLE DEPOSIT IS REQUIRED. BALANCE DUE ON COMPLETION.			<b>Total</b> \$1,850.00



## City of Berlin TID # 15

### Building Improvement Program Application

#### Applicant Information:

Name(s): Robert C. Schrei

Phone # (cell): 812-661-2277 (home): \_\_\_\_\_ (work): 920-290-3630

Residential Address (street, city, state, zip): 149 W. Evergreen Ln. Redgranite, Wi.

Email: Tinataxi@outlook.com 54970

#### Business Information:

Business Name: The Pet Puddle

Business Address: 227 BROADWAY ST, Berlin, Wi. 54923

Business Phone #: 920-290-3630

Type of Business: Pet Grooming

Check One: \_\_\_\_\_ Individual ☒ Partnership \_\_\_\_\_ Corporation

Name of Partners/Corporate Officers: Tina M. Schrei

#### Property Owner:

☒ Check if the same as Applicant

Name(s): \_\_\_\_\_

Phone # (cell): \_\_\_\_\_ (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): \_\_\_\_\_

Email: \_\_\_\_\_

**Project Information:**

Description of proposed project (attach photographs, project plans or drawings):

Reconstructing rear entrance of our commercial  
building and upstairs rentals

How does this project meet the purpose/mission of the <sup>Building</sup> Façade Improvement Project:

Our existing rear entrance is very much of disrepair.  
We are unable to afford to rebuild it to city code.  
With out this repair we will not be able to provide  
safe travel in and out of our business or dwellings,  
and could ultimately led to yet another empty business  
on main street

Estimated start date: 8-15-22 Estimated completion date: 8-22-22

**Project Budget:**

Total Cost:

\$8970

Total Cost requesting from <sup>building</sup> façade program:

half of \$8970 is \$4,485<sup>00</sup>

Source of other funding:

Saving account

Applicant(s) signature(s):

Robert C. Bohner Jim Bohner

Date: 7-26-22

.....For Office Use Only.....

Date received in Clerk's Office: \_\_\_\_\_

Received by: \_\_\_\_\_

Date of Next CC meeting: \_\_\_\_\_

## Proposal

Woodland builders LLC

Connor Albright

920-948-1796

6811 2nd Street Rd Amro WI 54963

PROPOSAL SUBMITTED TO:

Robert Schre.

JOB NAME

Pet Puddle

JOB #

ADDRESS

JOB LOCATION

Berlin

DATE

7-20-22

DATE OF PLANS

PHONE #

812-661-2277

FAX #

ARCHITECT

We hereby submit specifications and estimates for:

20 x 13 deck

\* Materials may fluctuate before work starts

10 steps

\* Materials pricing good for 30 days

material

2 2x8x16 2

\* This must be signed and returned upon acceptance of bid

3 2x6x16

18 2x10x14

3 2x10x20

3 6x6x16

\* bids are always subject to change due to requests, changes, additions, etc.

Joist brackets - 2x10 - 36

6x6 inside brackets - 3

18' x 4' sandube - 3

2x8x8 - 10

22 2x4x10 (p.k.s)

Skid steel rental

Plank

Concrete - 30 bags

misc. brackets etc

dumpster fees

Kwik bolt - 3/4 x 6

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ 8,970

Dollars

with payments to be made as follows: if cash/let half up front half upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Note - this proposal may be withdrawn by us if not accepted within 30 days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date of Acceptance

Signature

City of Berlin TID # 15  
Façade Improvement Program  
Building Improvement Program  
Release of Information Letter

Date: 7-26-22

To:

City of Berlin  
City Clerk  
108 North Capron St.  
PO Box 272  
Berlin, WI 54923

To Whom It May Concern:

I hereby authorize the City of Berlin Common Council permission to share all application materials with all Council Alderpersons who will be reviewing my application. I acknowledge that information provided to the Common Council may be released upon request in compliance with the open record requirements and in accordance with the freedom of information act. I acknowledge that I am to attend the Common Council meeting in which this request will be reviewed and that the City of Berlin will notify me of that meeting.

Name (print): Robert C. Schrei & Tina Schrei

Signature: Robert C. Schrei Tina Schrei

Date: \_\_\_\_\_





## City of Berlin TID # 15

### Façade Improvement Program Application

#### Applicant Information:

Name(s): Joshua D Nybor

Phone # (cell): 920-229-6012 (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): 273 N. Washington St. Berlin WI 5492

Email: cars.to.life@gmail.com

#### Business Information:

Business Name: Idlewild Holdings LLC

Business Address: 134 Quarry St Berlin WI 54923

Business Phone #: 920-229-6012

Type of Business: Real Estate Holding

Check One: \_\_\_\_\_ Individual \_\_\_\_\_ Partnership ☒ Corporation

Name of Partners/Corporate Officers: \_\_\_\_\_

#### Property Owner:

☒ Check if the same as Applicant

Name(s): \_\_\_\_\_

Phone # (cell): \_\_\_\_\_ (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): \_\_\_\_\_

Email: \_\_\_\_\_

**Project Information:**

Description of proposed project (attach photographs, project plans or drawings):

Replacement of former remodeled "store front" to modern glazed energy efficient store front. Awning. Signage. Lighting. Replacement of grass with pavers on east side of building.

How does this project meet the purpose/mission of the Façade Improvement Project:

This project would create an inviting and modern facade. Hopefully these improvements will encourage and inspire other small businesses to reinvest in their buildings.

Estimated start date: Dec 1, 2022 Estimated completion date: March 31, 2023

**Project Budget:**

Total Cost:

\$12,000 est.

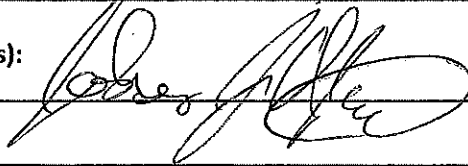
Total Cost requesting from façade program:

\$5000

Source of other funding:

BCDC, personal funds

Applicant(s) signature(s):



Date: 8/9/22

.....For Office Use Only.....

Date received in Clerk's Office: \_\_\_\_\_

Received by: \_\_\_\_\_

Date of Next CC meeting: \_\_\_\_\_





## City of Berlin TID # 15

### Building Improvement Program Application

#### Applicant Information:

Name(s): Joshua J. Nigbor

Phone # (cell): 920-229-6012 (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): 273 W. Washington St Berlin WI 54921

Email: carsfolife@gmail.com

Physical Location: 124 E Huron St.

#### Business Information:

Business Name: Idlewild Holdings LLC

Business Address: 134 Quarry St Berlin WI 54923

Business Phone #: 920-229-6012

Type of Business: Real Estate Holding

Check One: \_\_\_\_\_ Individual \_\_\_\_\_ Partnership ☒ Corporation

Name of Partners/Corporate Officers: \_\_\_\_\_

#### Property Owner:

☒ Check if the same as Applicant

Name(s): \_\_\_\_\_

Phone # (cell): \_\_\_\_\_ (home): \_\_\_\_\_ (work): \_\_\_\_\_

Residential Address (street, city, state, zip): \_\_\_\_\_

Email: \_\_\_\_\_

**Project Information:**

Description of proposed project (attach photographs, quotes, project plans or drawings):

Replacement of outer roofing material. Parapet wall repair and tuck pointing. A/C System. Drywall & Finish materials. Paint.

How does this project meet the purpose/mission of the Building Improvement Project:

Roof will no longer leak, protect restoration work inside the building. A/C will allow the building to be used year long. Repairing the parapet wall and tuck pointing will secure the top of the building from the weather.

Estimated start date: Oct. 15, 2022 Estimated completion date: Dec. 31, 2022

**Project Budget:**

Total Cost:

\$40,000 est.

Total Cost requesting from building program:

\$10,000

Source of other funding:

BCDC, personal funds

Applicant(s) signature(s):



Date: 8/3/22

.....For Office Use Only.....

Date received in Clerk's Office: \_\_\_\_\_

Received by: \_\_\_\_\_

Date of Next CC meeting: \_\_\_\_\_

# City of Berlin TID # 15

## Façade Improvement Program

## Building Improvement Program

### Release of Information Letter

Date: 8/3/22

To:  
City of Berlin  
City Clerk  
108 North Capron St.  
PO Box 272  
Berlin, WI 54923

To Whom It May Concern:

I hereby authorize the City of Berlin Common Council permission to share all application materials with all Council Alderpersons who will be reviewing my application. I acknowledge that information provided to the Common Council may be released upon request in compliance with the open record requirements and in accordance with the freedom of information act. I acknowledge that I am to attend the Common Council meeting in which this request will be reviewed and that the City of Berlin will notify me of that meeting.

Name (print): Joshua James Maybor

Signature: [Signature]

Date: 8/3/22



## **Raze and Repair Orders/ Nuisance Complaints**

**Address of Property:** 107 W Huron St.

**Property Owner Name:** Israel Barraza

### **Basic Information:**

Parcel Number:	206-01758-0000
Assessed Property Value:	\$74,600.00
Est. Fair Market Value	\$95,900.00
Occupancy?	No, Two Apartments and one Retail Space
Taxes paid?	No, 2021 has \$ 2,197.74 owed
Construction in Progress?	TBD

### **Neighbor complaints:**

- On July 2016 Initial complaint to Community Development Director with report of extensive water damage to the interior of the property.
- November-December 2021 numerous complaints to Planning and Development Director from neighbors.

### **Contact with Owner:**

#### **-Previous-**

- On August 25th 2016 a Letter was sent to property owner at the time, GARANA LLC, requesting entry to inspect property.
- Between March of 2018 and January 2020 Ramon Velez Aleman acquired the property and began repair of the rear roof as well as completing a new roof over the front 2/3 of the building. The Raze Order was terminated on May 2nd 2018 and he intended to have the work completed by summer 2020.
- December 14th 2020 John Ovalle was mailed a letter communicating the need for an inspection and determining this property uninhabitable.
- During December 2021 the Building Inspector and Planning & Development Director tried to talk John Ovalle into permitting an inspection and discussing plans for the property, these talks yielded nothing from him.
- From January 2022 through March 2022 John Ovalle was called monthly to inquire about his plans, of which he reiterated each time the intent to sell by the end of the contract on March 31st 2022.

#### **-Current-**

- On April 26 2022 the new owner contacted the Planning and Development Director to discuss permitting.

### **Extent of repairs needed vs completed (outside visibility vs inside):**

- On all respective inspections below the Building Inspector communicated the necessity of repairing the structure and rear roof portion as well as removing the back porch.

### **Inspections:**

- April 30 2021 the Building Inspector performed a complete inspection and drafted the progress report.
- July 28 2021 the Building Inspector performed an inspection finding no progress.
- November-December 2021 Planning and Development Director performed exterior inspections.
- On December 31 2021 the Building Inspector executed the special inspection and examined the entirety of the structure.

### **Permits pulled:**

- On June 15<sup>th</sup> 2022 a permit was pulled for the installation of the rubber roof for the area of issue on the property, to result in the completion of a water-tight and structurally sound roof.

- Santiago Barraza has stated the remainder of the work on the 12-31-22 report will have a follow up permit pulled, depending on how the roof replacement goes, as this could reveal issues they may not know about yet.
- Roofing permit slated to expire 6/15/2023

#### Council Motions:

- From 2016-2018 Council motioned to ultimately record a raze order until agreeing to dismiss the raze order in March of 2018. Council had asked for periodic updates including October 2018 and January 2019.
- On December 7th 2021 COW instructed staff to do what it takes to get access for an inspection.
- On December 14th 2021 Council motioned to issue citations upon witnessing public nuisances.
- On January 11th 2022 Council updated their motion to recommend daily citations.
- On June 14, 2022 Council motioned to give 107 W Huron St until the next committee of the whole meeting to pull a permit as well as give a timeline to Common Council.
- On July 5<sup>th</sup> 2022 COW motioned to have the building inspector track the progress completed based off the last building inspection report as of 12/31/2021 at 107 W Huron St and have a written report presented once a month at common council meetings going forwarded.

#### Additional Relevant Information:

- Ramon Valez-Aleman sold the property around April 2020 before completing repairs. He had health issues and reached an impasse with fixing the property.
- Ramon Valez-Aleman had expressed interest in buying back the property multiple times between April 2020 and April 2022.
- On April 19th 2022 Green Lake County received a quit claim deed with Israel Barraza as the recipient of 107 W Huron.
- As of May 6<sup>th</sup> 2022, there has not been a permit pulled for the work to be done at this property.
- As of July 1<sup>st</sup> 2022 Santiago Barraza stated they expect to be able to address the walls, flooring, ceilings and porch within the next year, with time and scope depending on how the re-roofing goes. These could be within the next year, and hopefully sooner.
- It was stated on July 1<sup>st</sup> 2022, Israel Barraza intends to have the building secure and safe as soon as possible; to facilitate a desirable income generating apartment and have a second phase for the interior alterations needed to allow the storefront to be developed.
- On July 25<sup>th</sup> 2022 both the Planning and Development Director then Building Inspector spoke with Santiago Barraza- the only reliable owner contact, to schedule the monthly inspection and communicate the need for a permit for the entirety of the 12-31-21 inspection required repairs. This resulted in no permission for access and no planned additional permit and/or amendment to the roofing permit.

Date	Note:
7/5/2016	Initial complaint to Community Development Director with report of extensive water damage to the interior of the property.
8/25/2016	Letter sent to property owner at the time, GARANA LLC, requesting entry to inspect property.
10/31/2016	Special Inspection Warrant filed to Green Lake County Circuit Court; endorsed 12-1-2016.
12/7/2016	Building Inspector Inspected property and noted substantial roof structure problems and water damage.
-	
1/9/2020	Building inspector performed a roof inspection and found the front 2/3 complete though the rear still needed further repairs.
4/1/2020	Property sold and new owner instructed to continue work of previous owner or a Raze order would be considered.
12/14/2020	Property sold to John Ovale who was mailed a request for inspection and informed of outstanding work for occupancy.
-	
4/30/2021	First interior inspection by Building Inspector
7/28/2021	Second interior inspection by Building Inspector
10/1/2021	Raze or Repair Order filed with Register of Deeds.
12/3/2021	PDD called owner of record who would not provide access or pledge action.
12/6/2021	Building Inspector discussed the need for an inspection with the Owner of record.
12/7/2021	PDD reached realtor who was unable to provide access. Owner of record would not provide access.
12/7/2021	COW motioned to recommend citations and pursuing the Special Inspection Warrant.
12/14/2021	Request for Special Inspection Warrant Filed
-	
12/31/2021	Council motioned to issue citations upon witnessing public nuisances.
-	
1/11/2022	Special Inspection executed with findings recorded.
-	
1/11/2022	Council given update of the inspection performed on 12-31-2022.
1/18/2022	PDD received a call from two prospective buyers inquiring about condition of roof.
1/27/2022	Building Inspector discussed property with a prospective buyer- not the same as the previous one.
2/9/2022	Default judgement based on evidence from Special Inspection Warrant from 12-31-21 and daily citations.
2/14/2022	Notification of default judgement and daily citation from City Attorney's office.
3/1/2022	Owner of Record stated property would be deeded over by end of month.
4/1/2022	Owner of Record had not deeded over the property.
4/4/2022	Purchaser discussed violations at property with PDD and explained effort to purchase property.
4/19/2022	Green Lake County received a quit claim deed with Israel Barraza as the recipient of 107 W Huron.
4/26/2022	New owner contacted Planning and Development Director to discuss permitting.
5/10/2022	Council motioned to give 107 W Huron St until the next common council meeting to pull the necessary permits as well as give a timeline to Common Council.
6/6/2022	Contact (owner's father) has indicated a permit would be acquired as soon as possible and took issue with the motion from council.
6/15/2022	Handson Enterprises LLC pulled permit #22-83-0613 for Installation of Rubber Roof.
7/1/2022	Santiago Barraza stated they expect to be able to address the walls, flooring, ceilings and porch within the next year.
7/1/2022	Israel Barraza intends to have the building secure and safe as soon as possible; to facilitate a desirable income generating apartment
7/1/2022	Israel Barraza intends to have a second phase for the interior alterations needed to allow the storefront to be developed following the completion of the apartment.
7/5/2022	COW motioned to have the building inspector track the progress completed based off the last building inspection report as of 12/31/2021 at 107 W Huron St and have a written report presented once a month at common council meetings going forward.
7/25/2022	Planning and Development Director then Building Inspector discuss with Santiago Barraza the order from Council. He would not provide possible dates to obtain permit for remainder of work and did not answer the request for access. This may require another special inspection permit to accomplish.
6/15/2023	Roofing Permit Expires





## **Raze and Repair Orders/ Nuisance Complaints**

**Address of Property:** 271 McKittrick St.

**Property Owner Name:** Jerry G Newton

### **Basic Information:**

Parcel Number:	206-01758-0000
Assessed Property Value:	\$27,900.00
Est. Fair Market Value	\$35,800.00
Occupancy?	No, Single Family Rental
Taxes paid?	No, 2021 has \$51.01 owed
Construction in Progress?	Yes

### **Neighbor complaints:**

- Complaint April 2017 about exterior nuisances observed.
- August 2019 regarding condition of house and vacancy.
- July 2020 from a neighbor about the foreclosure status and visible neglect.
- February 2021 a follow-up complaint about the observed ongoing neglect.
- December 2021 neighbors present to communicate complaints at Common Council also reached out to city staff around this time.
- January 2022 neighbors present to communicate complaints at Common Council also reached out to city staff around this time.
- February 2022 neighbors present to communicate complaints at Common Council also reached out to city staff around this time.
- April 2022 neighbors present to communicate complaints at Common Council also reached out to city staff around this time.

### **Contact with Owner:**

- On 05/19/17, the owner Jerry Newton was sent the nuisance violation letter.
- Planning and Development Director in regular contact with Jerry Newton from November 2021 through February 2022 urging repairs made.
- Jerry Newton called into Common Council on 01/22 CC.
- Jerry Newton attended 04/12/22 CC and summarized his to-date repair efforts, and tentatively outlined future repairs.
- Jerry Newton has been in contact with city staff while working on the kitchen re-construction over April-May 2022.

### **Extent of repairs needed vs completed (outside visibility vs inside):**

- Roof repaired in December of 2021.
- Kitchen Demolished in January 2022. Re-construction in progress. Refer to Building Inspector report for needed repairs.

### **Inspections:**

- On April 9, 2021, the exterior was inspected, and raze/repair order recommended.
- On August 30, 2021 a second exterior inspection was completed with no changes recorded.
- On September 13, 2021 a third exterior inspection was completed with no changes recorded.
- On December 20, 2021 a forth exterior inspection was completed.
- On January 14, 2022 a complete interior and exterior inspection was completed.
- On May 2, 2022 the Building Inspector completed a second interior and exterior inspection.
- On June 9, 2022 the Building Inspector completed an exterior inspection.

Permits pulled:

- Roof permit was purchased on August 9th 2021 for re-roofing and repair of the back wall of the house.
- This was amended April 27th 2022 to include the reroofing of the attached garage, adding footing and frost wall for exterior kitchen wall, rebuilding the kitchen floor, exterior walls, ceiling, and roof framing and insulation.
- Roofing/Amended permit expires August 9th 2022- this was previously renewed and is not eligible for renewal

Council Motions:

- At May 2021 CC, Council motioned to direct City Attorney Chier to proceed with Raze/Repair Order.
- January 11, 2022 COTW meeting, owners were ordered to have property occupancy permit obtained within 90 days.
- April 12, 2022 CC meeting, motion was made to proceed with decision to raze.
- May 10th 2022 Council made the motion to suspend the decision to continue with Raze and Repair order on this property until the next Common Council Meeting

Additional Relevant Information:

- The property was in tax foreclosure in July 2020 and back taxes were paid allowing Jerry Newton to retain the property.
- On July 25th 2022 the Planning and Development Director called for any updates: a minimal update was given stating goal of completing kitchen on outside- understanding of council's intention by property owner.

Progress made since last meeting:

- According to the new Building Inspector, he feels there has been good progress made on the roof. There remained one area that was still tar paper, but the rest was completed.

<b>Date</b>	<b>Note:</b>
4/25/2017	Property was slated to go to Sheriff Sale due to having back taxes for 3 years. Complaints about brush needing to be cleaned up and vehicle having to be removed.
5/19/2017	Nuisance violation letter sent to owner in regards to clean up required due to findings of 4/25/17 complaint.
-	
8/13/2019	Complaint received by Community Development Director regarding condition of the house and property was determined to be vacant.
-	
11/10/2020	A letter (first) was ordered to be sent to the property owner (originally 10-2020) to the Building Inspector and question posed if this is eligible for raze order.
-	
2/9/2021	Complaint from neighbor, received by Community Development Director, prompting 'first assessment' letter with violations.
4/9/2021	Building Inspector performed inspection Assessment Letter #1- findings recommended raze or repair order.
5/6/2021	Background and Inspection sent for Common Council's Review and decision to consider Raze or Repair.
8/9/2021	Permit obtained for reroofing.
8/30/2021	Building Inspector performed inspection and produced Assessment Letter #2
9/13/2021	Building Inspector performed inspection and produced Assessment Letter #3
12/20/2021	Exterior inspection and hour conversation 10:35 thru 11:35 between Home Owner and Building Inspector.
	Owner was unable/unwilling to permit inside access because he allegedly lost key.
12/28/2021	Police reported the work on the foundation had become well under way and all Nuisance had been abated.
-	
1/5/2022	Interior Inspection was scheduled for 1-10-2021 around 10 AM
1/10/2022	Property owner not present at presumed inspection date and time, rescheduled for the following Friday.
1/11/2022	Council ordered occupancy must be obtained within 90 days or property would be raised.
1/12/2022	Planning and Development director and a Alderperson performed the interior inspection.
1/14/2022	Building Inspector performed full inspection of property and prepared findings for Common Council.
4/4/2022	Building Inspector observed no work has taken place since 1-14-2022.
4/11/2022	90 days for occupancy deadline.
4/12/2022	Common Council proceeded with decision to raze.
4/27/2022	Permit amended to include the entire scope required by the raze or repair order.

5/2/2022	Building Inspector performed a progress update- Interior Inspection and found progress with the formed kitchen structure.
5/10/2022	Council made the motion to suspend the decision to continue with Raze and Repair order on this property until the next Common Council Meeting
7/6/2022	Exterior Inspection Performed
7/25/2022	Planning and Development Director called for update: minimal update given stating goal of completing kitchen on outside.
8/9/2022	Roofing permit expires

---

**RESOLUTION ESTABLISHING POLICY RELATED TO VIRTUAL, ELECTRONIC, AND  
REMOTE MEETINGS OF GOVERNING BODIES, OR VIRTUAL, ELECTRONIC, OR  
REMOTE ATTENDANCE BY GOVERNING BODY MEMBERS**

---

WHEREAS, the City of Berlin has adopted the current edition of Roberts' Rules of Order Newly Revised (hereafter "RONR") as procedures for conducting meetings of the City's governing bodies; and

WHEREAS, RONR in Rule 9 states its rules provide only for in-person meetings unless a policy or bylaw authorizing electronic, or remote, meetings is adopted by an organization; and

WHEREAS, the COVID-19 pandemic has in the past necessitated, and may in the future continue to necessitate, the City's governing bodies to conduct virtual, electronic or remote meetings and/or allow virtual, electronic or remote attendance by their members; and

WHEREAS, in the future, other circumstances may cause governing bodies to desire to conduct virtual, electronic, or remote meetings and/or allow virtual, electronic, or remote attendance by their members; and

WHEREAS, as a matter of general policy, the Common Council believes that the City's governing bodies should continue to strive to hold meetings in-person as much as possible, and should conduct virtual, electronic, or remote meetings and/or allow virtual, electronic, or remote attendance by their members only in limited circumstances; and

WHEREAS, the Common Council desires to establish a uniform policy for City governing bodies to follow in regard to the conducting of virtual, electronic, or remote meetings and the allowance of virtual, electronic or remote attendance by their members; and

WHEREAS, in the adopting of this policy, the Common Council further desires to ensure that the City's governing bodies continue to have effective, fair, and open meetings, even when meeting virtually, electronically, or remotely or when allowing virtual, electronic, or remote attendance by their members; and

NOW THEREFORE, IT IS HEREBY RESOLVED by the City of Berlin Common Council that the following policy is hereby adopted:

1. **Virtual, electronic, or remote meetings, or virtual, electronic, or remote attendance by members, authorized for cause.** Any City governing body may meet virtually, electronically, or remotely, or its individual members may be allowed to attend virtually, electronically, or remotely, when cause exists, such as, but not limited to, natural disasters, severe or harsh weather events, risks of infectious disease(s), war, riot or as a means to obtain a quorum when members attending in-person will not be

sufficient. Such determination as to cause shall be on a meeting-by-meeting basis under any of the following alternatives:

- a. *Determination by presiding officer in advance.* Unless a majority of the governing body has previously determined that cause does not or shall not exist for a particular upcoming meeting of that governing body, the presiding officer of the governing body may determine that cause does exist for such upcoming meeting and may issue an agenda for that meeting which specifies that the meeting is to be held virtually, electronically, or remotely, or expressly allows one or more, or all, members of that governing body to attend virtually, electronically, or remotely. The specific reason giving rise to the cause determined by the presiding officer (for example, a specific natural disaster, severe or harsh weather event, risk of infectious disease(s), war, riot, or to provide a means to obtain a quorum because it is known in advance that a quorum will be unable to be reached through members attending in-person) shall be expressly stated on the agenda. If a majority of the governing body makes a determination that its presiding officer is or has been abusing his or her discretion to determine cause under this Subsection 1.a., such majority may at any time take action to remove the authority granted to such presiding officer under this Subsection 1.a. for a specified period of time or indefinitely, whereby the determination of cause as to meetings may then only be made pursuant to Subsections 1.b. or 1.c. below.
- b. *Determination by majority of governing body in advance.* If a majority of the governing body determines at a legally convened and noticed meeting of that governing body that cause does or will exist for a particular upcoming meeting of that governing body, then the presiding officer of that governing body shall issue an agenda for that upcoming meeting which specifies that the meeting is to be held virtually, electronically, or remotely or expressly allows one or more, or all, members of that governing body to attend virtually, electronically, or remotely, as specifically directed by the majority action of the governing body. The specific reason giving rise to the cause determined (for example, a specific natural disaster, severe or harsh weather event, risk of infectious disease(s), war, riot, or to provide a means to obtain a quorum because it is known in advance that a quorum will be unable to be reached through members attending in-person) shall be expressly stated on the agenda.
- c. *Determination by majority of those present at a current meeting.* A majority of the members of the governing body attending a legally convened and noticed meeting in person, if a quorum is present via such in-person attendees, may determine that cause exists and allow any additional member of such governing body not present in-person at that meeting to be seated at that meeting via virtual, electronic, or remote attendance methods.

2. **Virtual, electronic, or remote meetings, or virtual, electronic, or remote attendance by members, authorized without cause, for meetings in Common Council Chambers on Second Floor of City Hall, if opted in by governing body.** Subject to limitations for members of the Committee of the Whole and Common Council, or limitations as may be adopted by other governing bodies, as described hereafter in this Section 2, any

individual member of a City governing body shall be allowed to attend virtually, electronically, or remotely at any meeting of such governing body held in the Common Council Chambers on the Second Floor of City Hall (only if all virtual, electronic, and remote attendance equipment in such Common Council Chambers is functioning properly), without cause, if such governing body has previously opted into the authority granted in this Section 2 by majority vote at a legally convened and noticed meeting. Any determination by a governing body to opt into the authority granted in this Section 2 may be terminated at any time by a later majority vote of such governing body at a legally convened and noticed meeting, and then later reinstated again by another majority vote at another legal convened and noticed meeting. If either or both the Committee of the Whole and/or the Common Council opt into the authority granted in this Section 2, the Mayor and each Alderperson shall still be limited to a maximum of three meetings per calendar year, of each the Committee of the Whole and Common Council, at which such person may attend virtually, electronically, or remotely, without cause. Such maximum number of meetings limitation shall not apply to any other governing body; however, any other governing body may impose its own limitation on the number of meetings its members may attend virtually, electronically, or remotely, without cause, during a period of time.

3. **Login information on agenda and notices.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, the URL, codes, and/or phone number(s) necessary to connect remotely, electronically, or remotely (including all necessary information for all available connection methods) shall be expressly stated on the agenda and any other required notice for the meeting under the Open Meetings Laws. The agenda packet and/or notice may also include a copy of, or a link to, this Resolution adopting this policy.
4. **Connection/login time.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, arrangements shall be made to allow for virtual, electronic, or remote connection/login at least 15 minutes before the start of the meeting.
5. **Signing in and out.** Governing body members attending a meeting virtually, electronically, or remotely shall identify themselves as required to sign into the connection service and shall maintain such connection throughout the meeting whenever present but shall sign out upon any departure before adjournment. Public attendees may be required to identify themselves to the extent needed to sign into the connection service but shall otherwise have no obligation to identify themselves unless they speak or communicate at the meeting.
6. **Quorum calls.** The presence of a quorum shall be established by audible roll call at the beginning of the meeting, which shall include members of the governing body allowed to attend virtually, electronically, or remotely. Thereafter, the continued presence of a quorum shall be determined by reference to the online list of participating members, unless any member demands a quorum count by audible roll call. Such a demand may be made pursuant to Wis. Stat. §19.88(2), following any vote for which the announced totals add to less than a quorum.

7. **Presence of presiding officer.** For any meeting that has a physical location for attendance, the presiding officer must be physically present to chair the meeting. If the presiding officer is not present (i.e. is attending virtually, electronically, or remotely), a designee is to be assigned to chair the meeting.
8. **Technical requirements and malfunctions.** At every meeting of a City governing body which is held virtually, electronically, or remotely, or at which members are allowed to attend virtually, electronically, or remotely, each member is responsible for his or her audio and internet connection; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.
9. **Assignment of the floor.** At every meeting of a City governing body which is held virtually, electronically, or remotely, or at which members are allowed to attend virtually, electronically, or remotely, any member of the governing body attending virtually, electronically, or remotely who seeks recognition by the presiding officer shall indicate by a hand "emoji" or by the method appropriate to the meeting remote connection service being used. Upon assigning the floor to a member, the presiding officer may clear any online queue of members who had been seeking recognition. To claim preference in recognition, another member who had been seeking recognition may promptly seek recognition again, and the presiding officer shall recognize the member for the limited purpose of determining whether that member is entitled to preference in the recognition. Telephonic only members shall address the chair and state his or her own name to seek recognition by the chair. Arrangements shall be made so that the presiding officer can throughout the meeting see and/or hear the device being utilized for remote connections (for example, the computer screen or telephone speaker) in order to determine if a member is seeking recognition.
10. **Interrupting a member.** At every meeting of a City governing body which is held virtually, electronically, or remotely, or at which members are allowed to attend virtually, electronically, or remotely, any member of the governing body attending virtually, electronically, or remotely who intends to make a motion or request that under the rules may interrupt a speaker shall use the "chat", or similar feature, for the meeting remote connection service in use to so indicate, and shall thereafter wait a reasonable time for the presiding officer's instructions before attempting to interrupt the speaker by voice. Telephonic only members may interrupt when an opportunity arises when no one else is speaking. Arrangements shall be made so that the presiding officer can throughout the meeting see and/or hear the device being utilized for remote connections (for example, the computer screen or telephone speaker) in order to determine if a member is seeking to interrupt a speaker.
11. **Arrival and departure announcements for those attending by telephone only.** Members of the governing body attending via telephone only shall announce themselves at the first opportunity after joining the telephone conference call and members only who leave the meeting before adjournment shall announce their departure but may not interrupt a speaker to do so in either case. Public attendees may be required to identify themselves to the extent needed to sign into the telephone



connection service but shall otherwise have no obligation to identify themselves unless they speak or communicate at the meeting.

12. **Display of documents.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, arrangements shall be made, at the direction of the presiding officer, to designate an online area or enable a share screen for the display of documents relevant to a matter under consideration; and, to the extent feasible, arrangements shall be made, at the direction of the presiding officer, to cause such documents that are currently before the meeting for action or information, to be displayed therein until disposed of or directed by the presiding officer to end the display.
13. **Voting.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, votes shall be taken by audible roll call or, when practicable within the meeting service platform, by electronic roll call. The presiding officer's announcement of the voting result shall include the number of members voting on each side of the question and the number, if any, who explicitly respond to abstain or acknowledge their presence without casting a vote. Business may also be conducted by unanimous consent.
14. **Video display.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, arrangements shall be made, at the direction of the presiding officer, to cause a video of all members in a collage format to be displayed throughout the meeting or when the presiding officer determines it best appropriate, only the person recognized and speaking.
15. **Meeting etiquette.** For every meeting of a City governing body which is to be held virtually, electronically, or remotely, or at which members may be allowed to attend virtually, electronically, or remotely, the following rules of etiquette shall apply:
  - a. Remote participants will be responsible for muting/unmuting themselves.
  - b. Remote participants must stay muted when NOT speaking.
  - c. No side conversations should be held in the "chat box", only official business.
  - d. Remote participants must identify themselves prior to speaking.
  - e. Any "Chat" function use is public record and shall be treated accordingly.
16. **Public attendance and participation.**
  - a. During any public comment portion of a meeting at which attendance by the public is allowed virtually, electronically, or remotely, reasonable efforts shall be made to allow equal opportunity for members of the public to speak, whether attending in-person or remotely. However, if the governing body has a policy

requiring sign-up in advance or at the beginning of a meeting for public participation during a meeting, the presiding officer may preclude remote participation by those who have not signed-up in a timely fashion according to the policy.

- b. When possible, the meeting will be recorded, and the recording made publicly available on social media or a website as soon as practicable.
- c. Governing bodies should not meet virtually, electronically, or remotely, nor allow their members to attend virtually, electronically, or remotely, pursuant to this policy for matters in which Wisconsin Statutes or Law require an evidentiary hearing unless the governing body can ensure means for public access to documents, exhibits, maps and/or testimony or statements substantially similar to an in-person hearing, or as may otherwise be permitted by law.

Passed, approved, and adopted this \_\_ day of \_\_\_\_\_, 2022.

ROLL CALL VOTE:

CITY OF BERLIN

\_\_\_AYES

BY: \_\_\_\_\_

Joel E. Bruessel, Mayor

\_\_\_NAYS

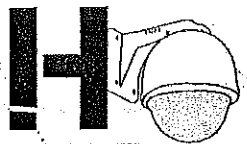
\_\_\_ABSENT

APPROVED AS TO FORM:

ATTEST: \_\_\_\_\_

Sara L. Rutkowski  
Administrator/Clerk/Treasurer

\_\_\_\_\_  
Matthew G. Chier  
City Attorney



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14524

#### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
**** PARKS / SHOP ****			
-- SHOP LOCATION --			
-- HEAD-END EQUIPMENT --			
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
8 PORT GIG POE+/2(GIG-SFP), 130 WATTS	1	371.24	371.24
1-FT CAT6 PATCH CABLE WHITE	3	2.00	6.00
PATCH CORD, CAT 6, MOLDED BOOT, 3' WHITE	1	2.84	2.84
UPS 750VA 5-BAT/5-SURGE LCD,	1	145.32	145.32
1 SPACE UNIT SHELF	1	37.49	37.49
XPROTECT EXPERT BASE LICENSE	1	1,723.93	1,723.93
XPROTECT EXPERT CHANNEL LICENSE	2	231.61	463.22
5 YEARS CARE PLUS FOR XPROTECT EXPERT BASE	1	1,043.97	1,043.97
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	2	140.945	281.89
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 1)	1	774.99	774.99
T94T02D Pendant Kit (CAMERA 1)	1	44.99	44.99
T91D61 WALL MOUNT (CAMERA 1)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 1)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF	1	9.00	9.00
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF	1	2.21	2.21
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN	2	6.555	13.11
P3727-PL4 4 CHANNEL WITH 2MP PER CHANNEL (CAMERA 2)	1	1,231.24	1,231.24
T94N01D Pendant Kit (CAMERA 2)	1	81.24	81.24
T91D61 WALL MOUNT (CAMERA 2)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 2)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 2)	1	9.00	9.00
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 2)	1	2.21	2.21

I look forward to working with you.

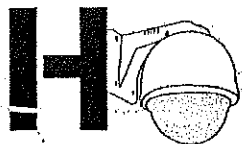
**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

## Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

# Proposal

Date	Estimate #
8/2/2022	14524

### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT (CAMERA 2)	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN (CAMERA 2)	2	6.555	13.11
64GB MICRO SD / XC CLASS 10 CARD	3	36.23667	108.71
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	1	93.75	93.75
SURGE PROTECTION- RJ	1	97.50	97.50
10 pack Universal Antenna Mount	1	87.50	87.50
CAT 6 CABLE WHITE 1000' REAL IN BOX	1	233.41	233.41
CAT5 CONNECTOR FOR NETWORKS	5	2.01	10.05
-- BALL PARK LOCATION --			
-- HEAD-END EQUIPMENT --			
4 SPACE HINGED PANEL WALL MOUNT, ADJUSTABLE DEPTH, 9-15" DEEP	1	128.74	128.74
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
1-FT CAT6 PATCH CABLE WHITE	5	2.00	10.00
UPS 750VA 5-BAT/5-SURGE LCD,	1	136.24	136.24
1 SPACE UNIT SHELF	1	37.49	37.49
HARDENED (-10 C 60 C ) 5 PORT POE SWITCH	1	419.38	419.38
POWER SUPPLY, 48VDC 120WATT	1	193.75	193.75
XPROTECT EXPERT CHANNEL LICENSE	3	231.60667	694.82
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	3	140.94333	422.83
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 3, 5)	2	774.99	1,549.98
T94T02D Pendant Kit (CAMERA 3)	1	44.99	44.99
T91D61 WALL MOUNT (CAMERA 3)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 3)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 3)	1	9.00	9.00

I look forward to working with you.

**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14524

#### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 3)	1	2.21	2.21
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT (CAMERA 3)	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN (CAMERA 3)	2	6.555	13.11
P3265-LVE FIXED DOME CAMERA (CAMERA 4)	1	638.74	638.74
CAT 6 CABLE WHITE 1000' REAL IN BOX	1	233.41	233.41
CAT5 CONNECTOR FOR NETWORKS	9	2.01	18.09
64GB MICRO SD / XC CLASS 10 CARD	3	36.23667	108.71
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	2	93.75	187.50
SURGE PROTECTION- RJ	2	97.50	195.00
-- NORTH SHELTER HOUSE --			
-- HEAD-END EQUIPMENT --			
4 SPACE HINGED PANEL WALL MOUNT, ADJUSTABLE DEPTH, 9-15" DEEP	1	128.74	128.74
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
1-FT CAT6 PATCH CABLE WHITE	5	2.00	10.00
UPS 750VA 5-BAT/5-SURGE-LCD	1	136.24	136.24
1 SPACE UNIT SHELF	1	37.49	37.49
HARDENED (-10 C 60 C) 5 PORT POE SWITCH	1	419.38	419.38
POWER SUPPLY, 48VDC 120WATT	1	193.75	193.75
XPROTECT EXPERT CHANNEL LICENSE	3	231.60667	694.82
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	3	140.94333	422.83
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 6, 7, 8)	3	774.98667	2,324.96
T94T02D Pendant Kit (CAMERA 6, 7)	2	44.99	89.98
T91D61 WALL MOUNT (CAMERA 6, 7)	2	77.49	154.98

I look forward to working with you.

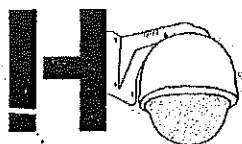
**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P: (920) 202-3607 C: (608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

## Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

# Proposal

Date	Estimate #
8/2/2022	14524

### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
T91A64 CORNER BRACKET (CAMERA 6, 7)	2	73.74	147.48
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 6, 7)	2	8.995	17.99
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 6, 7)	2	2.215	4.43
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT (CAMERA 6, 7)	6	4.42667	26.56
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN (CAMERA 6, 7)	4	6.555	26.22
CAT 6 CABLE WHITE 1000' REAL IN BOX	1	233.41	233.41
CAT5 CONNECTOR FOR NETWORKS	9	2.01	18.09
64GB MICRO SD / XC CLASS 10 CARD	3	36.23667	108.71
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	2	93.75	187.50
SURGE PROTECTION- RJ	2	97.50	195.00
-- VET MEMORIAL GAZEBO --			
-- HEAD-END EQUIPMENT --			
HARDENED (-10 C 60 C) 5 PORT POE SWITCH	1	419.38	419.38
POWER SUPPLY, 48VDC 120WATT	1	191.36	191.36
MISCELLANEOUS ITEMS (HOFFMAN ENCLOSURE AND COVER, BRIDAL RINGS)	1	85.23	85.23
UPS 750VA 5-BAT/5-SURGE LCD	1	136.24	136.24
XPROTECT EXPERT CHANNEL LICENSE	1	231.61	231.61
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	1	140.94	140.94
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 9)	1	774.99	774.99
T94T02D Pendant Kit (CAMERA 9)	1	44.99	44.99
AXIS T91B63 CEILING MOUNT (CAMERA 9)	1	104.13	104.13
CAT5 CONNECTOR FOR NETWORKS	10	2.01	20.10
64GB MICRO SD / XC CLASS 10 CARD	1	36.24	36.24

I look forward to working with you.

**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**Hunter Security & Surveillance Systems**  
W7537 Molly Marie Court  
Greenville, WI 54942  
E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)  
Web: [Huntersurveillance.com](http://Huntersurveillance.com)  
Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14524

Name / Address
CITY OF BERLIN 108 N. Capron St. Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	2	93.75	187.50
SURGE PROTECTION- RJ	2	97.50	195.00
-- SOUTH SHELTER HOUSE --			
-- HEAD-END EQUIPMENT --			
4 SPACE HINGED PANEL WALL MOUNT, ADJUSTABLE DEPTH, 9-15" DEEP	1	128.74	128.74
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
1-FT CAT6 PATCH CABLE WHITE	4	2.00	8.00
UPS 750VA 5-BAT/5-SURGE LCD,	1	136.24	136.24
1 SPACE UNIT SHELF	1	37.49	37.49
HARDENED (-10 C 60 C ) 5 PORT POE SWITCH	2	419.375	838.75
POWER SUPPLY, 48VDC 120WATT	2	193.75	387.50
CAT5 CONNECTOR FOR NETWORKS	8	2.01	16.08
CAT 6 CABLE WHITE 1000' REAL IN BOX	1	233.41	233.41
XPROTECT EXPERT CHANNEL LICENSE	2	231.61	463.22
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	2	140.945	281.89
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 10, 11)	2	774.99	1,549.98
MISCELLANEOUS ITEMS (BRIDAL RINGS)	1	55.23	55.23
64GB MICRO SD / XC CLASS 10 CARD	2	36.24	72.48
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	2	93.75	187.50
SURGE PROTECTION- RJ	2	97.50	195.00
-- SOUTH BALL DIAMOND BATHS --			

I look forward to working with you.

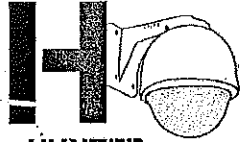
**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14524

#### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
-- HEAD-END EQUIPMENT --			
4 SPACE HINGED PANEL WALL MOUNT, ADJUSTABLE DEPTH, 9-15" DEEP	1	128.74	128.74
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
1-FT CAT6 PATCH CABLE WHITE	2	2.00	4.00
UPS 750VA 5-BAT/5-SURGE LCD,	1	136.24	136.24
1 SPACE UNIT SHELF	1	37.49	37.49
HARDENED (-10 C 60 C) 5 PORT POE SWITCH	1	419.38	419.38
POWER SUPPLY, 48VDC 120WATT	1	193.75	193.75
CAT5 CONNECTOR FOR NETWORKS	4	2.01	8.04
XPROTECT EXPERT CHANNEL LICENSE	1	231.61	231.61
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	1	140.94	140.94
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 12)	1	774.99	774.99
T94T02D Pendant Kit (CAMERA 12)	1	44.99	44.99
T91D61 WALL MOUNT (CAMERA 12)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 12)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 12)	1	9.00	9.00
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 12)	1	2.21	2.21
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION, COST PER FOOT (CAMERA 12)	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN (CAMERA 12)	2	6.555	13.11
64GB MICRO SD / XC CLASS 10 CARD	1	36.24	36.24
-- WIRELESS EQUIPMENT --			
5GHZ LITEBEAM AC GEN2 23DBI US	1	93.75	93.75
SURGE PROTECTION- RJ	1	97.50	97.50
TRAVEL TIME TO AND FROM EACH OF THE CUSTOMERS LOCATION.	16	65.00	1,040.00

I look forward to working with you.

**Subtotal**

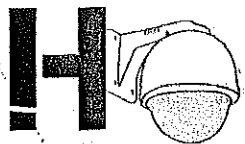
**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)





**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14524

**Name / Address**

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	PARKS / SHOP SURVEILLANCE

Description	Qty	Rate	Total
COST TO PULL WIRE IN A COMMERCIAL SIZE BUILDING	25	95.00	2,375.00
INSTALLATION AND PROGRAMMING COST FOR COMMERCIAL JOBS	50	95.00	4,750.00
TRAINING COST FOR COMMERCIAL JOBS	6	95.00	570.00
cost to drive to and from job site	496	0.45	223.20
<b>NOTE:</b> <ul style="list-style-type: none"><li>- 120VAC REQUIRED AT ALL HEAD END LOCATIONS.</li><li>- INTERNET REQUIRED AT SHOP FOR OFFSITE VIEWING</li><li>- SOME TREES MAY BE REQUIRED TO BE TRIMMED, THIS WORK DONE BY CITY.</li><li>- ALL CABLES TO BE INSTALLED IN BRIDAL RING RACEWAY.</li><li>- PROPOSAL GOOD FOR 30 DAYS.</li></ul>			

**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

I look forward to working with you.

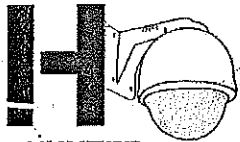
**Subtotal** \$37,317.31

**Sales Tax (0.0%)** \$0.00

**Total** \$37,317.31

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14532

#### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	Aquatic Center

Description	Qty	Rate	Total
**** Aquatic Center ****			
-- HEAD-END EQUIPMENT --			
4 SPACE HINGED PANEL WALL MOUNT, ADJUSTABLE DEPTH, 9-15" DEEP	1	128.74	128.74
24 PORT CAT6 HIPER LINK PATCH PANEL	1	131.88	131.88
8 PORT GIG POE+/2(GIG-SFP), 130 WATTS	1	371.24	371.24
1-FT CAT6 PATCH CABLE WHITE	4	2.00	8.00
PATCH CORD, CAT 6, MOLDED BOOT, 3' WHITE	1	2.84	2.84
UPS 750VA 5-BAT/5-SURGE LCD,	1	145.32	145.32
1 SPACE UNIT SHELF	1	37.49	37.49
-- CAMERA EQUIPMENT --			
M3058-PLVE 12MP 360 /180 FIXED DOME, DAY / NIGHT WITH IR (CAMERA 3, 4)	2	774.99	1,549.98
T94T02D Pendant Kit (CAMERA 3)	1	44.99	44.99
T91D61 WALL MOUNT (CAMERA 3)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 3)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 3)	1	9.00	9.00
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 3)	1	2.21	2.21
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT (CAMERA 3)	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION; STRAIGHT IN (CAMERA 3)	2	6.555	13.11
P3727-PL4 4 CHANNEL WITH 2MP PER CHANNEL (CAMERA 2)	1	1,231.24	1,231.24
T94N01D Pendant Kit (CAMERA 2)	1	81.24	81.24
T91D61 WALL MOUNT (CAMERA 2)	1	77.49	77.49
T91A64 CORNER BRACKET (CAMERA 2)	1	73.74	73.74
SINGLE GANG BOX, GRAY, WEATHERPROOF (CAMERA 2)	1	9.00	9.00
SINGLE GANG BLANK PLATE, GRAY, WEATHERPROOF (CAMERA 2)	1	2.21	2.21
WEATHER SEAL TIGHT FOR OUTSIDE CAMERA INSTALLATION. COST PER FOOT (CAMERA 2)	3	4.42667	13.28
USED FOR SEAL TIGHT IN OUTSIDE CAMERA INSTALLATION, STRAIGHT IN (CAMERA 2)	2	6.555	13.11

I look forward to working with you.

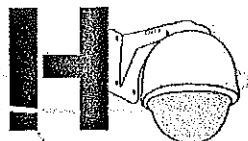
**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14532

#### Name / Address

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	Aquatic Center

Description	Qty	Rate	Total
Q1786-LE Network Camera, OptimizedIR with up to 80 m (262 ft) range, 4 MP / Quad HD 1440p at up to 60 fps (CAMERA 1)	1	1,021.99	1,021.99
64GB MICRO SD / XC CLASS 10 CARD	5	36.238	181.19
XPROTECT EXPERT CHANNEL LICENSE	4	231.6075	926.43
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	4	140.9425	563.77
TRAVEL TIME TO AND FROM EACH OF THE CUSTOMERS LOCATION.	4	65.00	260.00
COST TO PULL WIRE IN A COMMERCIAL SIZE BUILDING	5	95.00	475.00
INSTALLATION AND PROGRAMMING COST FOR COMMERCIAL JOBS	14	95.00	1,330.00
TRAINING COST FOR COMMERCIAL JOBS	6	95.00	570.00
cost to drive to and from job site	240	0.45	108.00

#### NOTE:

- 120VAC REQUIRED AT ALL HEAD END LOCATIONS.
- INTERNET REQUIRED AT MAIN OFFICE FOR OFFSITE VIEWING
- SOME TREES MAY BE REQUIRED TO BE TRIMMED. THIS WORK DONE BY CITY.
- ALL CABLES TO BE INSTALLED IN BRIDAL RING RACEWAY.
- PROPOSAL GOOD FOR 30 DAYS.

I look forward to working with you.

<b>Subtotal</b>	\$9,547.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$9,547.00

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P: (920) 202-3607 C: (608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

Proposal

Date	Estimate #
8/2/2022	14533

**Name / Address**

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	Boat landing (The Locks)

Description	Qty	Rate	Total
**** Boat landing (The Locks) ****			
P3727-PLC 4 CHANNEL WITH 2MP PER CHANNEL (CAMERA 1)	1	1,231.24	1,231.24
T94N01D Pendant Kit (CAMERA 1)	1	81.24	81.24
T91B67 POLE MOUNT 65-165MM (CAMERA 1)	1	87.49	87.49
64GB MICRO SD / XC CLASS 10 CARD (CAMERA 1)	2	36.24	72.48
HARDENED (-10 C 60 C ) 5 PORT POE SWITCH (CAMERA 1)	1	419.38	419.38
POWER SUPPLY, 48VDC 120WATT (CAMERA 1)	1	193.75	193.75
CAT 6 CABLE WHITE 1000' REAL IN BOX	1	233.41	233.41
CAT5 CONNECTOR FOR NETWORKS	8	2.01	16.08
XPROTECT EXPERT CHANNEL LICENSE	1	231.61	231.61
5 YEAR CARE PLUS FOR XPROTECT EXPERT DEVICE	1	140.94	140.94
**** ENCLOSURE SECTION ****			
T98A15 VE SURVEILLANCE CABINET (CAMERA 1)	1	186.96	186.96
ELECTRICAL SAFETY KIT (CAMERA 1)	1	138.31	138.31
CABINET LOCK FOR SURVEILLANCE CABINET A (CAMERA 1)	1	41.01	41.01
MISCELLANEOUS ITEMS (WIRE, CONNECTORS, POWER TRANSFORMER, CONDUIT AND CONNECTIONS) (CAMERA 1)	1	156.23	156.23
**** CELLULAR EQUIPMENT SECTION ****			
EtherLINQ 4G/LTE SIM Router with WiFi, VPN, Firewall, GPS (CAMERA 1)	1	510.54	510.54
Vandal Resistant MIMO Low Profile 3G/4G/LTE Omni-Directional Screw Mount Antenna - 10 ft	1	99.84	99.84
Coax Lead - For Cisco, Cradlepoint, Digi, Novatel, Pepwave, Proxicast, Sierra Wireless, and others (CAMERA 1)			
NOTE: - SIM CARD PROVIDED BY OWNER.			
TRAVEL TIME TO AND FROM EACH OF THE CUSTOMERS LOCATION.	2	65.00	130.00
COST TO PULL WIRE IN A COMMERCIAL SIZE BUILDING	4	95.00	380.00

I look forward to working with you.

**Subtotal**

**Sales Tax (0.0%)**

**Total**

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**Hunter Security & Surveillance Systems**  
W7537 Molly Marie Court  
Greenville, WI 54942  
E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)  
Web: [Huntersurveillance.com](http://Huntersurveillance.com)  
Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14533

Name / Address
CITY OF BERLIN 108 N. Capron St. Berlin, WI 54923

Terms	PROJECT
Net 30	Boat landing (The Locks)

Description	Qty	Rate	Total
INSTALLATION AND PROGRAMMING COST FOR COMMERCIAL JOBS	8	95.00	760.00
APPLICATION ENGINEER, SUBMITTALS, O & M, PROJECT MANAGEMENT	4	185.00	740.00
cost to drive to and from job site	120	0.45	54.00
<p>NOTE:</p> <ul style="list-style-type: none"> <li>- SIM CARD TO BE PROVIDED BY CITY. HUNTER WILL GUILD THEM ON WHAT NEEDS TO BE DONE.</li> <li>- PROPOSAL GOOD FOR 30 DAYS.</li> <li>- 120VAC IS REQUIRED AT POLE BASE FOR OUR EQUIPMENT ENCLOSURE ON POLE.</li> <li>- POWER TO BE CONSTANT 24/7, NOT ON SENSOR.</li> <li>- LIFT PROVIDED BY CITY.</li> </ul>			

I look forward to working with you.

<b>Subtotal</b>	\$5,904.51
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$5,904.51

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)



**HUNTER**  
SECURITY & SURVEILLANCE SYSTEMS LLC

### Hunter Security & Surveillance Systems

W7537 Molly Marie Court  
Greenville, WI 54942

E-mail: [Matthunter@huntersurveillance.com](mailto:Matthunter@huntersurveillance.com)

Web: [Huntersurveillance.com](http://Huntersurveillance.com)

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

## Proposal

Date	Estimate #
8/2/2022	14534

**Name / Address**

CITY OF BERLIN  
108 N. Capron St.  
Berlin, WI 54923

Terms	PROJECT
Net 30	MILESTONE SERVER OPTIONS

Description	Qty	Rate	Total
**** MILESTONE OPTIONS ****			
-- Park Server (JBOD) --			
Husky IVO 350 Tower, Win10, 16TB (2x8TB)	0	3,128.13	0.00
-- Pool Server (JBOD) --			
Husky IVO 150 Desktop, Win10, 8TB (1x8TB)	0	2,165.63	0.00
-- City Hall Server (RAID 5) --			
Husky IVO 700 Rack Mount, Win10, 48TB (4x12TB)	0	8,421.88	0.00
Slide Rack Rail kit for Husky IVO 350R and 700R	0	87.50	0.00

I look forward to working with you.

<b>Subtotal</b>	\$0.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$0.00

*Keeping You Safe and Secure*

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608) 469-6463 Email: [matthunter@huntersurveillance.com](mailto:matthunter@huntersurveillance.com)