

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
July 13, 2022 -6:30pm

President Curt Olson called the meeting to order at 6:30 pm. Present: Commissioners Dan Johnson, Joanne Guden, Keith Hess, Curt Olson, and Chad Martin. Absent: None. Also present: Acting Chief Brian Pulvermacher, Fire Chief Paugels, Emergency Manager Gary Podoll, Liaison Alderman Kristina Boeck and Catrina Burgess, City Administrator Sara Rutkowski, Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open and closed P&F Commission minutes of June 01, 2022 with correction to who called meeting to order. Guden seconded the motion which carried by voice vote.

Guden moved to approve the fire department expenses as presented. Johnson seconded the motion which carried by voice vote.

Fire Chief Paugels stated that there were 11 fire calls last month. Most of the calls came from the big storm that had passed through. Maintenance issues, Red power is back and it is not as bad as it could have been for fixing. The Ariel needs a nondestructive test and the hope is to get that completed by August or September. Upcoming events: last month there was the farmers market and there are two upcoming events of National night out and the car show.

Hess moved to approve the Police Department expenses as presented. Martin seconded the motion which carried by voice vote.

Acting Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 105 traffic stops, 2 OWI/Drug OWI arrest, 9 welfare checks, and 3 property damage crashes. There were three individuals that were cited for illegal fireworks that had disrupted the neighborhood near Riverside Motel. There have been four reports for entry or attempted entry into buildings. So far one person was cited for trespassing in one of the incidents, the others are ongoing.

Under police activity updates, Acting Chief Pulvermacher explained there is still an ongoing issue with vandalism within the parks. Investigative efforts continue to try to identify the person(s) involved. There seems to be an increase in contact with homeless people and we are working with Advocap to help them out. Advocap is also conducting a study on how many homeless are within the city as part of a national survey. There are two tentative officers for patrolman positions. The backgrounds are nearly complete and the hope is to have them an official offer soon. Our investigator has completed 4 hours of training in stalking and strangulation. One officer has completed a 16 hour course to become a taser instructor. Two officers have completed 16 hours of training in writing search warrants. One officer who is assigned to CTU has completed night vision goggle training. Officer Schmidt is doing very well on his solo patrol. There are two tasers being sent in for repair it is unknown if they will need to be replaced or if they can be fixed. Most of the planning for National night out is complete and the event will be held on Aug 02. The remainder of the planning has mostly to do with food. Over the Fourth of July weekend a Silver Alert was issued for an at-risk person within the City of Berlin. He was eventually located with help from the fire department, Green Lake Co

Sheriff's office, WI DNR, WSP, Berlin EMS and the citizens. Johnson asked if the candidates for patrolmen had gone on a ride along. Pulvermacher stated that they had done about a four hour ride a long each.

Under Bylaws, City Administrator Rutkowski explained the Bylaws were corrected with the remarks made by last meeting. The current Bylaw draft is now ready to either be approved or request for more changes. Guden stated she likes all of the corrections and motions to approve of the Bylaws as written. Johnson second the motion which carried by voice vote.

Under Police Department Contract for sponsoring recruits Acting Chief Pulvermacher explained that this type of contract may not be in the best interest for the City at this time. The cost upfront would be too great to have to come up with on top of the wage that would be paid for the person going through the training. Guden motioned to table this until another time. Hess seconded the motion which carried by voice vote.

Under Police Department Job Descriptions Acting Chief Pulvermacher explained the manual was updated with the corrections wanted by the Commission during the previous meeting. Each position now describes what they are responsible for and all that is below them as well. There is a change to the Corporal position as to read that the title is gone and instead to be an Investigator but the pay would remain the same. There is also an addition to have a temporary position for an investigator to help with the work load. There would be no pay increase but there is the opportunity to gain experience. There is also an addition for a drug investigator in rotation much like that of the school resource officer. Olson asked if this should go in front of the WPPA to look over and make any suggestions before we approve of the document. Sara stated yes it should go before them for approval. Olson stated the document will be sent to WPPA for their approval then it can be brought back to the Commission. This will be tabled until next month when they are able to get back to us.

Under old business: ICrimeFighter update

Under new business: None.

Public appearances: None.

At 7pm Guden moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (*Discussion of Police Chief applications and first round interviews*) Hess seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

At 7pm Guden moved to seat Sara Rutkowski, and Kristina Boeck. Hess seconded the motion. A roll call vote resulted in five ayes, zero nays and zero absent. Motion carried.

Discussion continued in closed session.

Hess made a motion to move into open session, with a second by Guden. Motion carried via voice vote.

At 7:43pm Johnson made a motion to adjourn, with a second by Martin. Motion carried via voice vote.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, Aug 03, 2022 at 6:30 pm at the Berlin City Hall