

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
November 02, 2022 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Keith Hess, Gary Knoke, and Chad Martin. Absent: Dan Johnson. Also present: Police Chief Brian Pulvermacher, Fire Chief Paugels, Emergency Manager Gary Podoll, Liaison Alderman Kristina Boeck, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open P&F Commission minutes of October 05, 2022 with corrections to the date and adding Joanne to present list. Knoke seconded the motion which carried by voice vote.

Hess moved to approve the fire department expenses as presented. Martin seconded the motion which carried by voice vote.

Fire Chief Paugels stated that there were 11 fire calls last month. The two bigger calls that happened were another gas leak and an accident. Maintenance issues, there were no issues this month. Upcoming events: we hosted our annual pig roast and we served about 350 people that day. The turnout was very nice and it was well received. The only upcoming event for November is the Christmas parade on the 17th.

Martin moved to approve the Police Department expenses as presented. Hess seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 131 traffic stops, 8 drug investigations, 15 welfare checks, and 5 property damage crashes. With training two new officers and having officers in formal training the department's overtime was higher this month. The domestic abuse cases were higher this month than typical. The rotational detective position has not been finalized as key staff members have been gone at training. The hope is to get this position started soon to help with the investigations.

Under police activity updates, Chief Pulvermacher explained that we are in the final stages of a theft/embezzlement investigation. This investigation has taken a lot of time and will go to the DA's office for recommended charges. Officer Wiesmueller continues field training while Officer Lippold has finished field training and is assigned to night shift this month. The CJIS and CIB audit is now finished and we will not need to do this again for another three years. The current ordinance schedule is being looked at and updated as needed. This happens every two years so after it is looked over it will go to Common Council in December for approval. The holiday parade is the 17th and the planning for this parade is underway. The Assistant Chief position had interviews of four applicants on Oct 13th. Our investigator went to a two week course for new detective training. Another officer went to a two week course for evidence technician, while another officer is currently taking a defense and arrest tactics instructor course.

Under Police Department All Hazard Plan policy update, Chief Pulvermacher explained there were minimal changes with this model policy. The changes were to make the policy reflect with the Fire Department.

Under Police Department Emergency Mobilization Plan policy update, Chief Pulvermacher explained there were minimal changes to this policy. I worked with Gary to have this policy meet and reflect that of the Fire Departments policy.

Under Police Department Hostage/Barricaded Person policy update, Chief Pulvermacher explained there were some changes to the terms used within this policy to reflect what Berlin PD uses.

Under Police Department SWAT call up Procedure policy update, Chief Pulvermacher explained that there were minimal changes with this model policy. Mostly the changes would reflect the terms and officer names used by Berlin PD.

Under Police Department Active Shooter policy update, Chief Pulvermacher explained there were minimal changes to this policy. The changes were to the type of equipment that is used by our department and what is within the squad cars we use.

Under Police Department Victim/Witness Services policy update, Chief Pulvermacher explained again very little changes were made to this policy. The changes would reflect the form names and what is provided to the victims/witnesses from the City. Hess motioned to approve all six policies as presented. Knoke seconded the motion which carried by voice vote.

Under old business: None.

Under new business: None.

Public appearances: None.

At 7:00pm Martin moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (1) *Discussion of Assistant Chief of Police interviews and deliberations.* 2) *Update on staff and field training*) Hess seconded the motion. A roll call vote resulted in four (4) ayes, zero (0) nays, and one (1) absent. Motion carried.

At 7:00pm Martin moved to seat Kristina Boeck and Police Chief Pulvermacher. Hess seconded the motion. A roll call vote resulted in four ayes, zero nays and one absent. Motion carried.

Discussion continued in closed session.

Martin made the motion to convene into open session at 7:37pm, with a second by Hess. Motion carried via voice vote.

Knoke made the motion at 7:38pm to adjourn the meeting, with a second by Hess. Motion carried via voice vote.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, Dec 07, 2022 at 6:30 pm at the Berlin City Hall