

**CITY OF BERLIN PLAN COMMISSION MINUTES  
OCTOBER 25<sup>th</sup> 2022  
CITY OF BERLIN  
BERLIN, WISCONSIN**

The August 30<sup>th</sup> 2022 City Plan Commission meeting was called to order at 6:02 p.m. by Bobbie Erdmann. Roll call present were: Joel Bruessel\*, Bobbie Erdmann, Mike Hopkins, Paul Hanan, and Victoria Harvath. Also present was Allen Sass- Wisconsin Spice and Matt Mrochinski- Excel Engineering, Tim Ludolph- City Staff and Matt Chier- City Attorney

First item was approval of the August 30<sup>th</sup>, 2022 Planning Commission minutes. Harvath moved to approve the August 30<sup>th</sup>, 2022 minutes. Hanan seconded the motion, which was carried by a voice vote.

\*Mayor Bruessel was motioned by Harvath and seconded by Hopkins to be seated at 6:09 PM.

The next item was the discussion of the MUSTARD ACRES LLC request for combination of parcels 206-03028-0100 and 206-03029-0000. Allen Sass presented the request and there were no questions on this topic. Harvath motioned and Erdmann seconded the motion to approve the CSM with the conditions from Kunkel Engineering's letter.

The next item was the discussion of the Wisconsin Spice request for site plan review and approval for an accessory utility building at 478 S Industrial Park Rd. Allen Sass presented the request and Attorney Chier explained the first condition with discussion including Excel Engineering. Erdmann called for a motion to approve the request for site plan review as presented with the conditions from Kunkel's letter, Harvath seconded the motion, which was carried by a voice vote.

The group discussed the Comprehensive Plan as something worth reviewing a quadrant's official maps to discuss in the next meeting.

The discussion regarding the Comprehensive Plan also related to the 451 E Waushara St follow up. In Conclusion, Bruessel motioned staff to be allowed to launch the RFQ process to consult with help for a new comprehensive plan, official maps, and a 'comprehensive map'. Erdmann seconded the motion, which was carried by a voice vote.

No Old Business was discussed.

Ludolph mentioned the Housing and Economic Development study would be presented at the next meeting as new business. The group concurred it would be useful to have printed copies of the current comprehensive plan for all members.

There were no public appearances.

Next meeting date is November 29<sup>th</sup> 2022..

Harvath moved to adjourn at 6:40 pm. Hopkins seconded the motion, which carried by voice vote.

*Respectfully Submitted by Timothy Ludolph, Planning and Development Director*