



BERLIN PARKS & RECREATION

108 N. Capron Street, P.O. Box 272, Berlin, Wisconsin 54923
(920) 361-5437 E-mail: parkandrec@cityofberlin.net

BALL FIELD USE AGREEMENT

Date of use: _____ Type of Event: _____

Sponsoring Organization: _____

Person Applying: _____ Telephone: _____

Address: _____

City: _____ Zip Code: _____

Email: _____

Return Deposit to: If different than name listed
Name
Address
City
State/zip

Rules & Regulations:

- If additional dates are requested, please attach dates to separate piece of paper.
- All City of Berlin ordinances must be adhered to.
- All licenses must be approved before the start of games.
- All fees and deposits must be paid to reserve dates.
- Deposit being refunded is dependent upon condition in which the diamond/shelter is left.
- Make checks out to City of Berlin.
- Litter **MUST** be picked up and the score booth must be in good condition to receive full deposit back.
- All lights must be turned off.
- Fees will not be returned in the event of rain/cancellation.
- Cancellations and rescheduling of games should be done with 48 hours advance notice given to Parks Manager.
- The Park's Department reserves the right to cancel any games by **1:00 pm** the day of if the fields are wet, questionable, or in poor playing conditions due to weather.

Select Option:

- YOUTH
- ADULT
- LEAGUE

If League, Circle :

- 13 Week
- 14-17 Week
- 18-21 Week

Fee Schedule:

YOUTH: No Fee for youth. Please notify Parks Department of dates.

ADULT: \$50.00 Set up one field for one time use fee
\$200.00 Tournament fee: includes the North Diamond Complex (shelter, North & Klein Diamond, cost of Initial Set-up). Also includes a \$100.00 refundable deposit.

LEAGUES: League fees are based on scheduled games and include one (one day) scheduled tournament.
13 weeks scheduled games 1 Diamond at \$650 (Additional Diamond \$550)
14-17 weeks scheduled games 1 Diamond at \$800 (Additional Diamond \$650)
18-21 weeks scheduled games 1 Diamond at \$1000 (Additional Diamond \$800)

*The undersigned hereby agrees to be responsible for compliance to all ordinances, rules and regulations of the City of Berlin and the Park & Recreation Department as written on the back of this page. The undersigned hereby agrees to release, hold harmless, and indemnify the city from and against any and all liability for property damage or injury incurred by the applicant, employee, agent, customer or other third party related to or arising out of the permitted use. Further the city may require proof of insurance or bond from applicant if deemed necessary.
(Please consult with Park & Recreation Director for details)*

Signature of Applicant **Date**

OFFICE USE ONLY		
Rental Fee \$ _____	+ Deposit \$ _____	= _____
Check # _____	Approved by _____	Date _____