

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
March 30, 2022

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Bending, Roethel, Dewhurst and Youngbauer. Absent – none.

Also, present was Jim Lehr, Sara Rutkowski, Supt. Malnory, and Jennifer Langham.

The next item on the agenda was public appearances/correspondence. We had no other public appearances or correspondence.

The next item on the agenda was approval of minutes from the February 23, 2022 Meeting. Dewhurst moved to approve the minutes of the February 23, 2022 Meeting. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for February 2022. Youngbauer moved to approve the vouchers between #15987 through #16033. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on the Wastewater Pumps. Malnory stated that out of the two pumps the Crane Engineering pump was one that we are already familiar with and the other one was mostly used for other purposes. The Crane Engineering pump with cost \$99,314 which includes the total installation of the pump. Roethel moved to direct Malnory to go ahead with Crane Engineering pump, all other commission members were in favor.

The next item on the agenda was the superintendent report.

- Update on lead service lines – We are currently working on an extensive inventory of our water services. We have also met with the city engineer to figure out a schedule for advertising/bids/awards. One thing the commission will have to do is hold a special short meeting in the beginning of May to recommend approval of the contract.
- Strand Digester Building – Last meeting you directed me to move ahead with Strands proposal. We have a signed contract with them and they are happy we are moving forward with them.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

Next meeting will be on Wednesday, April 27<sup>th</sup> with a special meeting to be called on Tuesday, May 10<sup>th</sup> at 4:30 pm for Bid Approval of Lead Service Line Removal.

Jennifer Langham  
Secretary

Youngbauer made a motion at 4:52pm to move into closed session, with a second by Dewhurst. Motion carried by roll call vote, 4 ayes, 0 nays.

Motion made by Dewhurst to seat Brian Malnory, Sara Rutkowski, and Liaison Jim Lehr.

Discussion continued in Closed Session.

Motion by Dewhurst to move into Open session at 4:52 pm. Second by Youngbauer, motion carried by voice vote.

Youngbauer made a motion to approve the staff duty pay changes as staff presented with a second by Bending. Motion carried by voice vote.

A motion was made by Youngbauer to adjourn, with a second by Bending at 4:54 pm. Motion passed by voice vote.

#### CLOSED SESSION MINUTES:

Discussion was held concerning duty pay compensation for staff.

Jennifer Langham  
Secretary