

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
October 19, 2022

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Beard, Bending, Ottman, Roethel, and Youngbauer. Also, present was Samantha Stobbe, Sara Rutkowski, Supt. Malnory, Peggy Labuda, and Jennifer Langham.

The next item on the agenda was public appearances/correspondence. We had no other public appearances or correspondence.

The next item on the agenda was approval of open and closed minutes from the September 28, 2022 Meeting. Beard moved to approve the open & closed minutes of the September 28, 2022 Meeting. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for September 2022. Youngbauer moved to approve the vouchers between #16257 through #16291. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on 2023 Water & Sewer Budget. Commission members asked questions for clarification concerning specific revenue and expenditure lines. Malnory explained in more detail as needed. Rutkowski mentioned that there is the possibility that Public Fire Protection might be switched over entirely to the Water & Sewer Utilities in the near future. Beard moved to approve the 2023 Water & Sewer Budget. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on the 2023 Sewer Rate Study proposal. Malnory and Rutkowski discussed Ehlers \$10,500 proposal to help set our sewer rate at a fair and equitable price. Also mentioned was an advisable sewer rate increase due to rising costs to maintain the sewer system, which this study would help determine. Bending moved to approve the 2023 Sewer Rate Study. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

Youngbauer made a motion at 5:05 to move into closed session pursuant to state statutes section 19.85 1 (c) (Performance Evaluation). Motion was seconded by Ottman and carried by roll call vote with five ayes.

Discussion continued in closed session.

Youngbauer made a motion to go back into open session, with a second by Beard. Motion carried by voice vote.

At 5:25 pm, Youngbauer motioned to adjourn with a second by Beard. Motion carried by voice vote.

Next meeting was set to November 30, 2022 at 4:30 pm.

Jennifer Langham  
Secretary

