

Berlin Public Library Board of Trustees
July 13, 2022
Kay Swan Meeting Room

The Berlin Public Library Board of Trustees meeting was called to order by President Kay Roethel at 4:30 pm. In attendance were Trustees Blazel, Draves, Rainboth, and Roethel. Trustees Guertler and Malchetske were excused. Also in attendance were Library Director Chris Kalupa and City Council Liaison Kristina Boeck who appeared via Zoom.

Public present: None

Moved by Rainboth, seconded by Draves to approve the minutes of the June 8, 2022 meeting. Passed.

Moved by Draves, seconded by Rainboth to accept the monthly bills for June. Passed.

Moved by Rainboth, seconded by Draves to accept the Treasurer's report for June. Passed.

Moved by Rainboth, seconded by Draves to accept the Treasurer's recommendation that the maturing CD #702554 be moved into the savings account until the Treasurer recommends further action based on potential increasing interest rates. Passed.

Library Director's Report: complete copy attached to official minutes.

Friends of the Library: Trustee Draves reported on the activities of the Friends of the Library.

Moved by Blazel, seconded by Rainboth that the Board of Trustees Treasurer should be bonded and that the Director should proceed investigating the bonding through the City. Passed.

Moved by Blazel, seconded by Rainboth that the three Carnegie documents which were in the bank's safe deposit box be retained in both physical and electronic forms, and that the miscellaneous probate and gift related documents be retained only in an electronic form. Passed.

Moved by Rainboth, seconded by Draves that a fire box or small safe be purchased by the Director for document retention at the library. Passed.

Business for future agenda: action on CD 703185 and possibly other funds from expired CD 702554; retention of stock certificate and other financial records from Safe Deposit box.

Moved by Rainboth, seconded by Draves to adjourn at 5:12 p.m. Passed.

Respectfully submitted,
Carrie Blazel, Trustee