

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES
TUESDAY November 15, 2022 At 5:30 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the November 15, 2022 Common Council meeting to order at 5:30 pm. Roll call present: Ald. Boeck, Burgess, Erdmann, Dretske, and Nigbor. Ald. Stobbe was excused. Staff present: Sara Rutkowski, Caitlin Hilgart, Tim Ludolph and Atty Matt Chier.

There were no virtual attendees. There was 1 public comments card however the person was not present.

The following items were listed on the Consent agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports from the City Clerk, Treasurer and Building Inspector; 6) Approve the minutes from the October 11, 2022 Common Council Meeting and the October 26, 2022 Special Common Council Meeting 7) Approve the list of bills. 8) Accept the Recommendation for the 3rd Quarter Shared Taxi Report and place it on file. 9) Accept the Recommendation from Committee of the Whole to receive the Weights & Measures Quarterly Report from the City of Appleton and place it on file. 10) Accept the Recommendation from Committee of the Whole to accept the Weights & Measures fee Schedule changes for 2023. 11) Accept the recommendation for the Berlin Community Development Corporation and Committee of the Whole to accept the job description. 12) Accept the recommendation for the Berlin Community Development Corporation to set the guideline interest rate for the City of Berlin Revolving Loan Fund. 13) Accept the recommendation for the Berlin Community Development Corporation to approve the two – year extension of the restrictive covenant deadline for the Northern Express Bus Service to February 28th, 2025 with a condition requiring Northern Express Bus Service to be responsible for all expenses accumulated as a result of the extension. Erdmann made a motion to approve the Consent agenda. Nigbor seconded the motion. A roll call resulted in five (5) ayes, zero (0) nays and one (1) absent. Motion carried.

Nigbor made a motion to accept the resignation of Chuck Fehl from Committee on Aging effective immediately and ask that a letter of appreciation be sent. Seconded by Dretske which carried via voice vote.

Next item on the agenda was the TID Building Improvement & Façade Improvement Program Application for Mama's Deli LLC. The owners Jay and Carla Wakeley presented the business plan they have and the expenses that they have spent already. Dretske made a motion to approve the TID Building Improvement & Façade Improvement Program Application from Mama's Deli LLC. Motion was seconded by Nigbor and passed on a voice vote.

Burgess made a motion to approve the TID Building Improvement & Façade Improvement Program Application for The Pie Shack LLC. Motion was seconded by Dretske and passed on a voice vote.

Item number 17 was the 2023 Shared - Ride Taxi Grant Application. Erdmann made a motion to waive Committee of the Whole discussion on this item. Motion was seconded by Nigbor that passed on a voice vote. Erdmann made a motion to authorize staff to apply for the 2023 WisDOT Public Transit Assistance Program and DOT Capital Expenditure Grant and authorize any needed signatures. Nigbor seconded the motion that passed in a voice vote.

Ludolph presented on the 107 W Huron St Raze and Repair Order update. Ludolph stated that himself and the building inspector did meet with a relative of the owner and were able to enter the property. There was progress being made on property. This item will be brought back on next month's agenda.

Next Item on the agenda was the UTV/ATV Ordinance 03-22 Amendment to Ordinance Establishing New Regulations for All -Terrain Vehicles and Off-Road Motor Vehicle Operation. Burgess made a motion to accept the recommendation from Committee of the Whole to approve Ordinance 03-22 Amendment to Ordinance Establishing New Regulations for All -Terrain Vehicles and Off-Road Motor Vehicle Operation with the approval of the City Administrator and City Attorney to make any minor changes that are requested by the DOT. Second by Nigbor and passed on a roll call vote (4) ayes (1) Abstain (Erdmann) and (1) Absent.

Old Business: Burgess requested to TID Program guidelines to be put on the agenda.

No New Business or Public Appearances.

Boeck made a motion to adjourn at 5.58 pm with a second by Dretske. Motion carried via voice vote.

Caitlin Hilgart, Deputy Clerk