

**MINUTES**  
**MEETING POLICE & FIRE COMMISSION**  
**BERLIN, WISCONSIN**  
**BERLIN CITY HALL – 2<sup>ND</sup> FLOOR COUNCIL CHAMBERS**  
**January 04, 2023 -6:30pm**

President Joanne Guden called the meeting to order at 6:40 pm. Present: Commissioners Joanne Guden, Keith Hess, Gary Knoke, and Chad Martin. Absent: Dan Johnson. Also present: Police Chief Brian Pulvermacher, Fire Chief Paugels, Emergency Manager Gary Podoll, Liaison Alderman Kristina Boeck, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open and closed P&F Commission minutes of December 07, 2022 with corrections to motions at the end of the meeting. Knoke seconded the motion which carried by voice vote.

Knoke moved to approve the fire department expenses as presented. Hess seconded the motion which carried by voice vote.

Fire Chief Paugels stated that there were very busy last month with 18 calls. There were two mutual aid calls and about 4 or 5 carbon monoxide leak calls. In total there were about 130 calls for last year. Maintenance issues truck 64 had the water valve replaced. The cold-water suits were leaking so they were sent to Indianapolis for repair. Upcoming events: None.

Hess moved to approve the Police Department expenses as presented. Martin seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 85 traffic stops, 3 drug investigations, 11 welfare checks, and 10 property damage crashes. Property damage crashes have increased but most of those crashes appear to be within a parking lot. Traffic enforcement went down this month due to staff availability with many taking the last of their remaining time off to be with family for the holidays.

Under police activity updates, Chief Pulvermacher explained that the department is currently in the early stages of a death investigation that appears to be drug related. Officer Wiesmueller resigned early December, and a new hiring process is underway with interviews being scheduled for January 5<sup>th</sup>. The department took part in Active Shooter training at the Berlin High School. One staff member completed Reid Interview and Interrogation training. Another staff member is scheduled for FTO basic course in mid-January. There will be an annual county-wide in-service for Defense and Arrest Tactics training within the next couple of weeks. I will be attending a New Chief Training at the end of January. Shop with a Hometown Hero took place on the 10<sup>th</sup> and went very well with about 120 children attending. We had a lot of help from other agencies and the kids seemed to really enjoy it. The department was provided training from the area DNR Warden on UTV/ATV citations and what to look for. There was a recent ordinance violation where an individual's dog(s) had gotten out and killed chickens. This individual was also involved in other incidents where the same dogs got out and killed other chickens. This individual was cited with several citations and the dogs are deemed vicious. This owner will also need to rehome about 7 adult dogs as it is in violation of a city ordinance.

Under Police Department Retention of Records policy update, Chief Pulvermacher explained this is the final policy to come through. It took about 6 months and was approved by three other entities. Ultimately this policy was blessed by the State and is good for 11 years. Hess motioned to approve the policy as presented. Martin seconded the motion which carried by voice vote.

Under old business: None.

Under new business: Virtual meeting items.

Public appearances: None.

At 7:05pm Hess made the motion to adjourn the meeting, with a second by Martin. Motion carried via voice vote.

*Submitted by Stephanie Skivers  
Administrative Assistant*

Next scheduled meeting will be Wednesday, Feb 01, 2023 at 6:30 pm at the Berlin City Hall