

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
January 25, 2023

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Beard, Bending, Roethel, and Youngbauer. Also, present was Sara Rutkowski, Supt. Malnory, Jennifer Langham, and Travis Anderson from Strand. Absent was Ottman. There were no virtual attendees.

The next item on the agenda was public appearances/correspondence. We had no public appearances or correspondence.

The next item on the agenda was approval of minutes from the November 30, 2022 Water & Sewer Commission Meeting. Youngbauer moved to approve the minutes of the November 30, 2022 Water & Sewer Commission Meeting. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for November 2022 and December 2022. Questions were answered regarding the reimbursement from the DNR grant and a new Certificate of Deposit that was purchased. Bending moved to approve the vouchers between #16330 through #16393. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of agreement with Strand. Travis Anderson from Strand presented the contract concerning the digester mixing and pipe design project to the commissioners. Strand would be responsible for the facility plan, design services, and bidding-related services (done in December of 2023). The overall project cost would be about \$1,000,000 with Strands cost being \$149,000. The project itself will take at least one year (6 months to get supplies and equipment on site). Beard motioned to sign the contract with Strand. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- Update on Lead Line Project: Malnory mentioned that the lead lines that we know of are all replaced which came to 123 on the city's side, 147 on the homeowner's side and 14 explorations. We made the first payment for lead line replacements and they will complete their agreement by finishing with restoration in the spring.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

At 4:47 pm, Youngbauer motioned to adjourn with a second by Beard. Motion carried by voice vote.

Next meeting was set to February 22, 2023 at 4:30 pm.

Jennifer Langham  
Secretary

