

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES  
TUESDAY, March 14, 2023 AT 7:00 pm  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2<sup>ND</sup> FLOOR

The Mayor called the meeting to order at 7:00pm, Roll Call resulted in 5 present (Boeck, Burgess, Erdmann, Nigbor and Stobbe) 1 absent (Dretske) Staff in attendance: Chier, Hilgart, Bays, Zabel, Dewitt, Kalupa, and Ludolph.

Burgess made a motion to seat Dretske who attended virtually, Nigbor seconded the motion which passed on voice vote.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the minutes from February 14th, 2023 Common Council meeting and 7) Approve the bills list for payment 8) Accept the recommendation from Committee of the Whole to approve Attorney Chier draft options for modifying Animal Services as a Conditional Use in Business Districts. 9) Accept the recommendation from Committee of the Whole to approve Attorney Chier draft options for adding the permitted uses to B-1 and B-2 District; 10) Accept the recommendation from Committee of the Whole to approve Kopplin & Kinas Co., Inc bid for the Lafayette Street Reconstruction Project. Erdmann asked to have #17 The Berlin Youth Baseball and Softball Concerns removed from the Agenda. The Mayor stated that he wanted to take a vote on the Consent Agenda first then move on to the Agenda items. Boeck made a motion to accept the Consent Agenda as presented. Burgess seconded the motion. Roll Call vote was passed with Five (5) Ayes and One (1) Nay (Erdmann).

Stobbe requested to have #18 107 W Huron Raze and Repair moved to the next item on the Agenda. Mayor approved the move. The property owner of 107 W Huron St. presented updates that he plans on completing by the end of the month weather permitting. He will check in next month with an update.

Item #11 was the WWTP Digester Mixing and Piping Design Contract with Strand Associate. No action was needed.

Next item was to accept the resignation of Brook Dollevet from Park and Recreation Commission effective immediately. Nigbor made a motion to accept resignation of Brook Dollevet from Park and Recreation Commission effective immediately. Burgess seconded the motion with a letter of thanks for her time and service. Motion passed on a voice vote.

Next item was to accept the mayoral appointment of Mary Hess to the Committee on Aging for a term expiring May 1<sup>st</sup>, 2024. Erdmann made a motion to accept the mayoral appointment of Mary Hess to the Committee on Aging. Erdmann stated that Hess did a very fine job last time she served on the Committee and it is nice to welcome her back. Nigbor seconded the motion that passed on a voice vote.

Next item on the Agenda was the Library Annual Report. Library Director Kalupa presented the report. Erdmann thanked the City of Berlin for being so supportive of the Library System.

Item #15 was the reading of the Library Week Proclamation. Mayor Bruessel read the Mayoral Proclamation proclaiming the week of April 23 – 28, 2023 Berlin Public Library Week. Without any objection, the Proclamation was approved.

Next item on the Agenda was the request of ARPA Funds for the Senior Center staircase from the sidewalk to the parking lot. Bays presented the need to have a staircase from the West Noyes St. sidewalk to the parking lot. There was discussion held. Boeck made motion to use ARPA Funds to build a staircase from West Noyes to the parking lot, not to exceed \$5000.00. Burgess seconded the motion that passed on a voice vote.

Item #17 was the Berlin Youth Baseball and Softball and Park Concerns. There was discussion held. Attorney Chier recommended to Common Council that no action could be taken on this item.

Next item was the North Industrial Park. There was discussion held concerning the possibilities for the Industrial Park. Council requested a little more direction on this discussion item from staff next month.

There was no Old Business.

New Business, Stobbe requested an ARPA Funds wish list from all departments.

At 8:25pm Burgess made a motion to adjourn the meeting. Nigbor seconded the motion which carried on a voice vote

*Caitlin Hilgart, Deputy Clerk*