

**CITY OF BERLIN COMMITTEE ON AGING**  
**Tuesday March 28, 2023 9:30 AM**  
**Berlin Senior Center**

The meeting was called to order by Chairman Paul Hanan at 9:30 AM

**Roll Call:**

**Present:** Paul Hanan, Chairman (2023)  
Richard Van Ornum, Vice Chair (2024)  
Judy Hale (2023)  
Jimmy Jodarski (2023)  
Mary Hess (2024)  
Richard Trochinski (2025)  
Keith Hess, Secretary (2025)  
Rebecca Bays, Center Director  
Catrina Burgess, Council Liaison

**Absent:** None

**Public comments:** None

Item number 9 on the agenda was moved up to be discussed because Catrina had to leave early. To do a weekly ad in the Billboard it would cost \$7371 for a year, and to do a once a month ad the cost would be \$1890 a year. Both of these amounts are way beyond what we have in the budget. Alternate options were discussed. On a motion by K Hess/Van Ornum the subject of marketing the Center was tabled.

The minutes of the February 28, 2023 meeting were approved on a motion by K Hess/VanOrnum

The March expenditures for the Center were discussed, only item that looks like it may run in the red is the publications account which only has 39% remaining for the year. Only a motion by K Hess/Trochinski motion passed on a voice vote.

The March revenues were discussed, On a motion by K Hess/Van Ornum the revenue accounts passed on a voice vote.

Rebecca gave a presentation on the CAP WisDOT Compliance site review and the Berlin Senior Transportation Program Reasonable Modification Policy. On a motion by K Hess/Hale the policy passed on a voice vote.

The transportation audit was discussed, Rebecca gave us options to look at to increase revenue generated for out of town transports. On a motion by Hale/Van Ornum our fee schedule will be increased by \$5.00 across the board effective May 1, 2023. Motion passed.

Rebecca gave a update on the off hours transportation program. After some discussion it was decided by the commission to have Rebecca ask our present drivers if any of them were interested in working after hours. If none of them are interested Rebecca will have to ask for additional funding from the Common Council and advertise for a driver

**New business:** Discussion was held on the three positions that expire this year on the board. Elections for officers will be next month.

**Old business:** Carry out meal status was discussed, due to so many unknown variables it was decided to keep everything the same for the upcoming month of April.

On a motion by K Hess/Jodarski meeting was adjourned by chairman Hanan at 10:20.

Submitted by  
**KEITH C HESS**  
COA Secretary

