

The Parks and Recreation, Berlin, WI is called to order 4:31pm April 5th 2023 by Victoria Harvath
Roll Call: Present: Ashley Nigbor, Victoria Harvath, Bruce Tetzke, Daniel Ladwig and Jane Waalkes
Absent: None
Also Present: Rebecca Bays, Scott Zabel and Sara Rutkowski

General Public Comments: None

Correspondence: None

Approval of the minutes:

A motion is made by Bruce Tetzke. Daniel Ladwig seconded. The motion passed.

Review and Approval of P & R Expenditure Accounts:

A motion is made by Daniel Ladwig. Ashley Nigbor seconded. The motion passed.

Review and Approval of P & R Monthly Revenue Accounts:

A motion is made by Bruce Tetzke. Jane Waalkes seconded. The motion passed.

Nathan Strong Gazebo Use Request- Easter Egg Hunt from Faith Community Church to use on April 8th 2023:

A motion was made by Ashley Nigbor to approve Faith Community Church to use the Nathan Strong Park Gazebo on April 8th 2023 for the Easter Egg Hunt. Bruce Tetzke seconded. The motion passed.

Nathan Strong Gazebo Use Request-Kids to Kids Sale from the Homeschooling Group to use on May 13th 2023:

- This will be a math event for the kids and they'll be selling food.

A motion was made by Bruce Tetzke to approve Homeschooling Group to use the Nathan Strong Park Gazebo on May 13th 2023 for the Kids to Kids sale. Ashley Nigbor seconded. The motion passed.

BYBS Field Dragging: Agreement between the City of Berlin and Berlin Youth Baseball and Softball

-Insurance approved with the agreement

-City staff will take care of Monday through Friday

-BYBS to take over on weekends when there are tournaments

-Any repairs or injuries will fall back on BYBS, not the City

-Amendment to agenda to approve instead of recommend approval to Common Council

-A motion was made by Jane Waalkes to approve the field Dragging agreement between the City of Berlin and Berlin Youth Baseball and Softball. Bruce Tetzke seconded. The motion passed.

BYBS Ad Space Request: Agreement between the City of Berlin and Berlin Youth Baseball and Softball

-Pulled agreements from other municipalities

-A double look by the City will be done before anything is to be printed

-Advertisements will be family appropriate and tasteful

-Staff will ensure banners are secured in the outfield with zip ties, air holes etc. during the week

-Amendment to agenda to approve instead of recommend Approval to Common Council

-A motion was made by Bruce Tetzke to approve the Ad Space Agreement between the City of Berlin and Berlin Youth Baseball and Softball. Ashley Nigbor seconded. The motion passed.

BYBS storage Shed: Donation Agreement

-The shed will be built by the batting cages

-\$5000 donation to the City to assist in putting the shed up

-BYBS will have exclusive use

-A motion was made by Jane Waalkes to recommend to Common Council to approve the donation agreement for the storage shed between the City of Berlin and Berlin Youth Baseball and Softball. Daniel Ladwig seconded. The motion passed.

Field maintenance, scoreboard and fencing ARPA funds request:

-There is roughly \$250K left to use

-Typically 3 quotes are done (not always enough vendors)

-Fencing is old (the City can try and make some minor improvements to on their own)

-Scoreboard sometimes works

-The field maintenance is of higher priority

-Any substantial requests would have to go to Council

Park and Recreation Commission Board Member Duties:

- Presentation given by City Attorney Matt Chier
- Several new members on the commission so this was necessary to go over and also a refresher for those who have been on for awhile
- Interaction with staff was discussed in depth. Commission members don't have jurisdiction over them
- Victoria voiced concerns over not receiving updates with things that are happening and not being made aware of issues. Also mentioned concerns over budget. Sara said suggestions can be made. They need to be specific agenda items and need to expand on certain line items. The plan is to have the budget on the agenda in August for discussion

Campground Bathroom Hooks and Hand Dryer Update:

- Dryers will be installed closer to timing of Campground opening
- Hooks to be purchased yet

Save the Pool:

- Referendum didn't pass so the council will have to make budget cuts as a result
- Potential fund to be setup
- After next meeting a subcommittee to be formed
- Suggestions from staff on what is actually needing repairs
- Tier system to remain functioning

New Business: None

Old Business: None

Adjourn:

A motion is made to adjourn by Ashley Nigbor. Seconded by Daniel Ladwig. The motion passes and the commission adjourns at 6:07 pm

Next Meeting Date - Wednesday, May 3rd 2023.