

SEWER AND WATER COMMISSION MEETING
BERLIN, WISCONSIN
April 26, 2023

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Beard, Bending, Ottman, Roethel, and Youngbauer. Also, present was Mayor Joel Bruessel, Supt. Malnory and Jennifer Langham. Lisa Trebatoski joined virtually.

The next item on the agenda was public appearances/correspondence. We had no public appearances or correspondence.

The next item on the agenda was approval of minutes from the March 1, 2023 Water & Sewer Commission Meeting. Beard moved to approve the minutes of the March 1, 2023 Water & Sewer Commission Meeting. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for March 2023. Questions were answered regarding the Utility Billing Credit Refunds. Youngbauer moved to approve the vouchers between #16477 through #16525. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was the presentation of the Sewer Rate Study given by Lisa Trebatoski from Ehlers. The sewer rate study suggested that an overall 12% sewer rate increase in 2023. It was also suggested that we consider an additional overall 3% sewer rate increase in 2028 and an additional overall 3% sewer rate increase in 2031 depending on our current capital improvement plan and other financial factors. Roethel motioned for a public hearing at the next Water & Sewer Meeting. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- Lead Service Lines -Still needed to be done is 2 lead lines to be replaced, restoration, curb boxes, and blacktop and concrete finishes. Black topping will start when blacktop plants start opening up. Concrete will begin once overnight frosting stops. They are waiting parts for curb boxes lids. Restoration to yards will be done before the curb boxes are fixed.
- Cross Connections -We started out with 558 residential cross connections that needed to be compliant per DNR by 12/31/2023. As of 4/19/2023- 164 Residents have not made an appointment yet, 19 empty homes (we will do those once they are occupied again), 3 snowbirds, 43 Re-inspections and 319 completed and compliant. Next step is disconnection letters to be sent in May.
- Digester Mixing & Pipe Design Project at WWTP – The general list of progress from Strand includes: summarized existing flows and loadings data, evaluated population projects and projected the 20-year flows/loadings, requested design information from safety equipment manufacturers, base drawings for design in CAD, working on a summary of the WWTP capacity analysis, and nearly complete with drafts of the Facility Plan sections.
- Lafayette Street Reconstruction Project – Kopplin & Kinas Company sent an estimated schedule
 1. 07/03/23 - 07/24/23 – Sanitary Sewer
 2. 07/24/23 - 07/31/23 – Water Laterals & Hydrants
 3. 07//31/23 - 08/06/23 – Storm Sewer
 4. 08/07/23 - 08/20/23 – Unclassified Excavation & Base Course
 5. 08/21/23 - 09/04/23 – Concrete
 6. 09/04/23 – 09/10/23 – Restoration
 7. 09/11/23 – 09/18/23 - Asphalt

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

At 5:01 pm, Ottman motioned to adjourn with a second by Beard. Motion carried by voice vote.

Next meeting was set to May 31, 2023 at 4:30 pm.

Jennifer Langham - Secretary

