

COMMON COUNCIL MEETING AGENDA
TUESDAY, AUGUST 8, 2023 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<https://us02web.zoom.us/j/85905140084>
Meeting ID: 859 0514 0084 Passcode: 123456
1 312 626 6799 US TOLL-FREE

1. Call to order/Roll Call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

4. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
5. Written reports from the City Clerk, Treasurer, and Building Inspector.
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
6. Minutes from the July 11, 2023 Common Council Meeting. RECOMMENDATION: Approve the open and closed session minutes from July 11, 2023.
7. 2023 Second Quarter Weights and Measures Report. RECOMMENDATION: Accept second quarter report and place on file.
8. 2023 Second Quarter Shared Taxi Expenditure, Revenue and Statistics Reports.
RECOMMENDATION: Accept second quarter reports and place on file.
9. Bills List. RECOMMENDATION: Approve the list of bills for payment.
10. Urban Forestry Grant for Emerald Ash Borer. RECOMMENDATION: Accept recommendation from Committee of the Whole to allow staff to apply for matching grant from DNR for Urban Forestry Grant for Emerald Ash Borer.
11. Resolution 23-09 Authorizing Revolving Loan Fund Loan up to the Amount of \$250,000.00 to Conservation Through Craftmanship, LLC. RECOMMENDATION: Accept the recommendation from the Berlin Community Development Corporation to approve

Resolution 23-09 Authorizing RLF Loan in the amount of \$250,000.00.

12. Park Ordinance Change Ordinance #05-23. RECOMMENDATION: Accept recommendation from Parks & Recreation Commission to adjust Park Regulations Ordinance Sec. 50-72.

END OF CONSENT AGENDA

13. Save the Pool Committee. RECOMMENDATION: Listen to presentation with action as appropriate.
14. TID Façade Improvement Application from Eskimo Comfort. RECOMMENDATION: Listen to presentation with action as appropriate.
15. TID Façade Improvement Application from Jeff's "On The Square" LLC. RECOMMENDATION: Listen to presentation with action as appropriate.
16. 107 W Huron Raze & Repair Property. RECOMMENDATION: Listen to presentation with action as appropriate.
17. Resignation from Cemetery Board. RECOMMENDATION: Accept the resignation of Jane Waalkes from Board of Review, effective immediately.
18. Appointment to Cemetery Board. RECOMMENDATION: Accept the appointment of Roberta Erdmann, with term ending April 30th, 2024.
19. TID # 10 Housing Program. RECOMMENDATION: Listen to staff presentation with discussion and action as appropriate.
20. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
21. New Business (To be used to request items of new business be put on a future agenda)
22. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

CITY OF BERLIN

PAYROLL FOR JULY - 2023

NET PAYROLL

| PAYDATE | Payroll # | PAYROLL TITLE | GENERAL CITY | UTILITY | AMBULANCE |
|-----------|-----------|---------------------------------|--------------|-------------|-----------|
| 7/7/2023 | 13.01 | Fireman 2nd Quarter | 9,470.69 | | |
| 7/7/2023 | 14.01 | GC Sam's Vac Pay Out | 969.45 | | |
| 7/7/2023 | 14 | General City | 56,068.24 | | |
| 7/7/2023 | 14.02 | GC Lucas Vac / Colthing pay Out | 1,519.49 | | |
| 7/7/2023 | 14 | Ambulance | | | 35427.77 |
| 7/7/2023 | 14 | Utility | | 12,960.97 | |
| 7/14/2023 | 14.03 | GC Swim Kids | 2,610.98 | | |
| 7/21/2023 | 15 | General City | 64,826.27 | | |
| 7/21/2023 | 15 | Utility | | 13,872.08 | |
| 7/21/2023 | 15 | Ambulance | | | 40015.24 |
| | | TOTAL MONTHLY PAYROLL | \$135,465.12 | \$26,833.05 | 75443.01 |

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES
TUESDAY, JULY 11, 2023 AT 7:00 pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

The Mayor called the meeting to order at 7:00pm, Roll Call resulted in six (6) present; Boeck, Burgess, Dretske, Durtschi, Nigbor and Stobbe. Staff in attendance: Sara Rutkowski, Matthew Chier, Tim Ludolph, Rebecca Bays, Scott Zabel, Chris Kalupa and Midge Seaman. There were no virtual attendees.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the minutes from the June 13, 2023; 7) Approve the Bills List; Nigbor made a motion to accept the Consent Agenda. Dretske seconded the motion and it passed on a roll call vote of six (6) ayes and zero (0) nays.

The next item was the Fire Department Request to sell Beer at the Car show. Doug Dewhurst, officer with the Berlin Fire Department attended to answer any questions. Nigbor made a motion to approve the request, Stobbe seconded the motion which carried on a voice vote.

The next item was the 1999 Special Assessment for Parcel 206-01727-0000 with a recommendation to listen to the presentation with discussion and action as appropriate. Gary Peterson who owns the parcel handed out a note to council members and took the podium to speak. Peterson asked the Council Members to look over his write up. The Council asked clarifying questions of Peterson and stated they would visit this at the closed session. The Mayor asked if the reason Peterson is requesting is to sell the property. Peterson stated he has not been able to sell the property due to the lien. Discussion will continue in closed session.

The following item was Property and Liability Insurance Renewal. Rutkowski stated there were two quotes on the table. Drew Diedrich from the Diedrich agency gave his presentation first, followed by Mike Zagrodnik and Ryan Burns from Baer Insurance and the League of Wisconsin Municipalities Insurance. Discussion will continue in closed session.

Next was a TID Façade and Building Improvement Application from Mike's Bike Shop. Mike Radke of Mike's Bike Shop was present to answer any questions related to his request for funds for roof replacement. Nigbor made a motion to accept the TID Application from Mike's Bike Shop and approve \$15,000 in funds to enable him to put a roof on his building. Burgess seconded the motion. Motion passed by voice vote.

Next was Raise and Repair order on 107 W Huron St. Ludolph reported that June was a very eventful month for the owners of the building. Front façade improvements happening, back side improvements are in full swing. Roof has been being worked on as well. No action taken.

Resignation from Board of Review for Walter Rainboth effective immediately. Boeck made a motion to accept the resignation from Walter Rainboth for the Board of Review. Durtschi seconded the motion. Boeck asked for a letter of thanks to be sent to Mr. Rainboth. Motion passed on a voice vote.

Resignation from Board of Appeals from Michael Hopkins effective immediately. Stobbe made a motion to accept Hopkins Resignation from said Board effective immediately. Burgess seconded the motion, which passed on a voice vote.

Mayoral appointment of Nathan Corduan to the Community Development Authority. Corduan asked to speak to the group and approached the podium. Corduan thanked the Council for including his request on the agenda, gave a background on himself and appreciates giving back to the community. Dretske moved to approve Nathan Corduan to the Community Development Authority. Boeck seconded the motion which carried on a voice vote.

ARPA Funds Request were next on the agenda. Department heads present gave updates again about items still on their wish lists. After presentation by Kalupa and Bays, Stobbe suggested she would like to table discussion until after the discussion regarding state aid.

Tid #10 Housing Program was brought forward by the Mayor. Rutkowski outlined the program and asked Council for their feedback and suggestions to tie it all together.

Next was the 2024 Budget Cuts and State Municipal Aid Updates. Rutkowski stated she has asked for direction and action for a few months now on the possibility of ending the Water and sewer fire protection the city has been paying for over the years and put it back on the Water bills to free up approximately \$247,000 in the budget to allocate somewhere else. Durtschi made a motion to direct water and sewer commission to request a water rate study for the purpose of moving fire protection services to the water bills. Burgess seconded the motion. Motion carried via voice vote.

Next the Mayor brought back item #16 which was tabled earlier. Stobbe made a motion to use \$20K of ARPA funds for the Library and up to and not to exceed \$10,086.22 for Hunter surveillance camera work at the Senior Center. Boeck seconded and motion carried via voice vote.

Requesting back to ARPA funds, Stobbe asked what the update is on the advertising signs for the fence at the ball diamond. Becca reported she directed the committee requesting it to bring her the plan for approval and they have not done so yet.

There was no New Business.

At 9:07pm Stobbe made a motion to convene into closed session as listed on the agenda. Durtschi seconded the motion. Which passed on a roll call vote. Six (6) ayes and zero (0) Nays.

Midge Seaman, Deputy Clerk

Stobbe made a motion to seat Rutkowski and Chier in Closed Session. Second by Burgess and motion carried via voice vote. Discussion continued in Closed Session.

Dretske motioned to go into open session, with a second by Nigbor. Motion carried via voice vote.

Burgess made a motion to deny special assessment request by Gary Peterson, with a second by Durtschi. Motion carried via voice vote.

Stobbe made a motion to accept EMC as agent for Property and Liability Insurance for 2023-2024, with a second by Nigbor. Motion carried via voice vote.

Burgess made a motion to adjourn at 9:25 pm, with a second by Dretske, motion carried via voice vote.

Sara Rutkowski, City Clerk

Establishments Inspected

Food and convenience stores, restaurants
bakery and candy stores, dairy plants and
stores, drug stores, hardware stores,
variety stores, gas stations, salvage and
recyclers, pet shops, and garden centers,
industrial manufacturing plants, concrete
and asphalt plants

| | Quarter | Year to Date | Last Year to Date |
|------------------------|---------|-----------------|----------------------|
| Total number inspected | 10 | 22 | 19 |

| | | | |
|------------------------------|-----|--------------------------------------|----|
| Total Inspected 2nd Quarter: | 79 | Total Not In Compliance 2nd Quarter: | 0 |
| Total Inspected YTD: | 103 | Total Not In Compliance YTD: | 1 |
| Total Inspected LYTD: | 127 | Total Not In Compliance LYTD: | 14 |

Equipment and Devices Examined

| | Inspected | | Number Not in Compliance | |
|---|-----------------|----------------------|--------------------------|----------------------|
| | Year to Date | Last Year to Date | Year to Date | Last Year to Date |
| Scales and Balances | 29 | 33 | 0 | 0 |
| Measures (Includes gas pumps and fuel oil truck meters) | 50 | 70 | 0 | 1 |
| Weights | 0 | 0 | 0 | 0 |

Commodity Report

| | Quarter | Year to Date | Last Year to Date |
|---|---------|-----------------|----------------------|
| Total Units of Product Investigated | 845 | 4185 | 7161 |
| Random Sample Size | 276 | 820 | 888 |
| Total Products/Units Found Short Weight | 0 | 0 | 192 |
| Total Products/Units Found Mislabeled | 0 | 0 | 0 |

Price Scanning Inspections

| | Quarter | Year to Date | Last Year to Date |
|-------------------------|---------|-----------------|----------------------|
| Number of Inspections | 3 | 8 | 7 |
| Number of Items Scanned | 150 | 325 | 250 |
| Pricing Errors Found | 2 | 20 | 2 |

Total Received 2nd Quarter: 0 Total Violations 2nd Quarter: 0

Consumer Complaints

Total Received YTD: 2 Total Violations YTD: 0
Total Received LYTD: 2 Total Violations LYTD: 0

| | Number Received | | | Number of Violations Found | | |
|------------------------------|-----------------|--------------|-------------------|----------------------------|--------------|-------------------|
| | Quarter | Year to Date | Last Year to Date | Quarter | Year to Date | Last Year to Date |
| Foods | 0 | 0 | 0 | 0 | 0 | 0 |
| Liquid Foods | 0 | 0 | 0 | 0 | 0 | 0 |
| Non-food Products | 0 | 0 | 0 | 0 | 0 | 0 |
| Heating Oil and LP Gas | 0 | 0 | 0 | 0 | 0 | 0 |
| Firewood | 0 | 0 | 0 | 0 | 0 | 0 |
| Gas Station Pumps | 0 | 0 | 0 | 0 | 0 | 0 |
| Gas Station Service Console | 0 | 0 | 0 | 0 | 0 | 0 |
| Gas Station Price Signage | 0 | 0 | 0 | 0 | 0 | 0 |
| Gas Station Gasoline Quality | 0 | 1 | 2 | 0 | 0 | 0 |
| Scales: food | 0 | 0 | 0 | 0 | 0 | 0 |
| Scales: scrap metal | 0 | 0 | 0 | 0 | 0 | 0 |
| Scales: other | 0 | 0 | 0 | 0 | 0 | 0 |
| Scanning | 0 | 1 | 0 | 0 | 0 | 0 |
| Trade Practices | 0 | 0 | 0 | 0 | 0 | 0 |
| Advertising | 0 | 0 | 0 | 0 | 0 | 0 |
| Going Out of Business Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| Temporary Sales | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 |

Quarterly Expenses Report

Print

Reporting Period

Year Period Status Completed

2023 2

Review
Pending

Statement

I certify that the cash disbursements shown have been made for the period indicated and that payment is due and has not been previously requested.

Checking the report as complete will disable your ability to make edits to the data entered. Please only check this box if you are certain you have no remaining changes to make.

Operating Budget Report

Budget Project: City of Berlin - 2023 - Operating

Revenues

Revenues

Expenses

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|---|--|--------------------|--------------------|--------------------|--------------------|
| 400 - Passenger Fares | | | | | |
| 401.01 | FULL ADULT FARES | \$13,000.00 | \$6,265.50 | \$3,072.50 | \$6,734.50 |
| 401.02 | Senior Fare | \$13,000.00 | \$6,973.00 | \$3,084.00 | \$6,027.00 |
| | OTHER REDUCED | | | | |
| 401.03 | FARES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 401.04 | Child Fares (include comment) | \$6,500.00 | \$1,141.00 | \$2,435.00 | \$5,359.00 |
| 401.05 | Individual With a Disability Rider Fares | \$13,000.00 | \$6,965.00 | \$3,347.00 | \$6,035.00 |
| | Other Primary Ride | | | | |
| 401.99 | Fares (i.e. Agency Fares) | \$12,000.00 | \$9,255.00 | \$630.00 | \$2,745.00 |
| Group Total | | \$57,500.00 | \$30,599.50 | \$12,568.50 | \$26,900.50 |
| 403 - School Bus Service Revenue | | | | | |
| 403.01 | Passenger Fares from School Bus Service | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|--|---|---------------|--------------------|--------------------|--------------------|
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 404 - Freight Tariffs | | | | | |
| 404.01 | Package Delivery Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 405 - Charter Service Revenue | | | | | |
| 405.01 | Revenue from Charter Contracts | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 406 - Auxiliary Transportation Revenues | | | | | |
| 406.01 | Station Concessions | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 406.02 | Vehicle Concessions | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 406.03 | Advertising Services Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 406.04 | Automotive Vehicle Ferriage | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 406.99 | Auxiliary Transportation Revenues (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 407 - Non-Transportation Revenues | | | | | |
| 407.01 | SALE OF MAINTENANCE SERVICES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 407.02 | Rental of Revenue Vehicles | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 407.03 | RENTAL OF BUILDINGS & OTHER PROPERTY | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 407.04 | INVESTMENT INCOME | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 407.99 | Other Non-Transportation | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 450 - Other Revenue | | | | | |
| 450.01 | WETAP Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 450.02 | CMAQ Projects | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total | | | \$57,500.00 | \$30,599.50 | \$12,568.50 |
| | | | | \$26,900.50 | |

Quarterly Expenses Report

[Print](#)

Reporting Period

Year Period Status Completed

2023 2 Review
Pending ☒

Statement

I certify that the cash disbursements shown have been made for the period indicated and that payment is due and has not been previously requested. Checking the report as complete will disable your ability to make edits to the data entered. Please only check this box if you are certain you have no remaining changes to make.

Operating Budget Report

Budget Project: City of Berlin - 2023 - Operating

Expenses

Revenues

Expenses

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|-----------------------------------|--|---------------|-------------------|---------------|---------------|
| 501 - Salaries & Wages | | | | | |
| 501.01.000 | OPERATORS SALARIES AND WAGES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 501.02.000 | OTHER SALARIES AND WAGES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502 - Fringe Benefits | | | | | |
| 502.01.000 | FICA | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.02.000 | Pension | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.03.000 | Medical | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.04.000 | Dental | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.05.000 | Life Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.06.000 | Short-Term Disability | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.07.000 | Unemployment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.08.000 | Workmens Compensation | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.09.000 | Sick Leave | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.10.000 | Holiday Pay | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.11.000 | Vacation Pay | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.12.000 | Other Paid Absences (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|---------------------------------------|--|---------------|-------------------|---------------|---------------|
| 502.13.000 | Uniform Allowance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 502.14.000 | Other Benefits (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503 - Services | | | | | |
| 503.01.000 | MANAGEMENT SERVICE FEES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.02.000 | ADVERTISING FEES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.03.000 | PROFESSIONAL AND TECHNICAL SERVICES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.04.000 | TEMPORARY HELP | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.05.000 | CONTRACT MAINTENANCE SERVICES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.06.000 | CUSTODIAL SERVICES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.08.000 | City Administrative Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.09.000 | JARC - Revolving Loan Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 503.99.000 | OTHER SERVICES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504 - Materials & Supplies | | | | | |
| 504.01.000 | FUEL AND LUBRICANTS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.01.001 | Gasoline | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.01.002 | Diesel Fuel | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.01.003 | Oil | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.01.004 | Lubricant | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.02.000 | TIRES AND TUBES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.000 | OTHER MATERIALS AND SUPPLIES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.001 | Vehicle Parts (replacement of existing items only) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.002 | Postage/Office | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.003 | Building + Shop | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.004 | Office Furniture | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 504.99.005 | Other Supplies (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Group Total | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505 - Utilities | | | | | |
| 505.02.000 | UTILITIES & OTHER THAN PROPULSION POWER | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|---------------------------------------|---|---------------|-------------------|---------------|---------------|
| 505.02.001 | Telephone | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.002 | Electric | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.003 | Gas | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.004 | Oil | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.005 | Water | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.006 | Sewer | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 505.02.007 | Other Utilities (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506 - Casualty & Liability | | | | | |
| 506.01.000 | PREMIUMS FOR PHYSICAL DAMAGE INSURANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.02.000 | RECOVERIES OF PHYSICAL DAMAGE LOSSES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.03.000 | PREMIUMS FOR PUBLIC LIABILITY AND PHYSICAL DAMAGE INSURANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.04.000 | Uninsured PL/PD Payout | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.05.000 | Uninsured PL/PD Provision | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.06.000 | Insured PL/PD Payouts | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.07.000 | PL/PD Recoveries | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.08.000 | PREMIUMS FOR OTHER CORPORATE INSURANCE | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.09.000 | OTHER CORPORATE LOSSES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 506.10.000 | RECOVERIES OF OTHER CORPORATE LOSSES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 507 - Taxes | | | | | |
| 507.03.000 | PROPERTY TAX | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 507.04.000 | VEHICLE LICENSING AND REGISTRATION FEES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 507.05.000 | FUEL AND LUBRICANT TAXES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 507.99.000 | OTHER TAXES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 508 - Purchased Transportation | | | | | |

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|--------------------|--|---------------------|---------------------|--------------------|---------------------|
| 508.01.000 | Purchase Transportation Services (excluding ADA paratransit) | \$322,511.00 | \$167,902.81 | \$77,494.45 | \$154,608.19 |
| 508.01.001 | Purchased ADA Paratransit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 508.01.002 | Non-ADA Paratransit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 508.02.003 | Other Purchased Transportation (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$322,511.00 | \$167,902.81 | \$77,494.45 | \$154,608.19 |

509 - Miscellaneous Expenses

| | | | | | |
|--------------------|--|-------------------|-------------------|---------------|---------------|
| 509.01.000 | DUES AND SUBSCRIPTIONS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 509.02.000 | TRAVEL AND MEETINGS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 509.08.000 | ADVERTISING/PROMOTION MEDIA (PRINTING) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 509.99.000 | OTHER MISC EXPENSE (include comment) | \$5,000.00 | \$5,000.00 | \$0.00 | \$0.00 |
| Group Total | | \$5,000.00 | \$5,000.00 | \$0.00 | \$0.00 |

512 - Leases & Rental

| | | | | | |
|--------------------|---|---------------|---------------|---------------|---------------|
| 512.02.000 | Passenger Stations | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.04.000 | PASSENGER REVENUE VEHICLES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.05.000 | SERVICE VEHICLES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.06.000 | Operation Yards/Stations | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.07.000 | ENGINE HOUSES, CAR SHOP GARAGES | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.10.000 | Data Processing Facilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.11.000 | Revenue Collection/Processing Facilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 512.12.000 | OTHER GENERAL ADMINISTRATION FACILITIES (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

999 - Contra Expenses

| | | | | | |
|------------|------------------|----------|---------|--------|--------|
| 999.01.000 | Package Delivery | \$100.00 | \$99.00 | \$0.00 | \$1.00 |
| 999.02.000 | WETAP | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 999.03.000 | CMAQ | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

| Line Number | Line Item Name | Budget | Remaining Balance | Actual | YTD |
|-----------------------------|----------------------------|---------------------|---------------------|--------------------|---------------------|
| 999.04.000 | Chapter 85.205 Paratransit | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 999.05.000 | Other (include comment) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Group Total | | \$100.00 | \$99.00 | \$0.00 | \$1.00 |
| Operating Expenses | | \$327,511.00 | \$172,902.81 | \$77,494.45 | \$154,608.19 |
| Less Contra Expenses | | \$100.00 | \$99.00 | \$0.00 | \$1.00 |
| Total Expenses | | \$327,411.00 | \$172,803.81 | \$77,494.45 | \$154,607.19 |

Print

Berlin Shared Ride Taxi 2023. Q2 Statistics

| | |
|--|--------------------|
| Passenger Trips | |
| Passenger Trips | 5133.00 |
| Agency Fare Trips | 35.00 |
| Total Trips (Passenger Trips + Agency Fare) | 5,168 |
| Vehicle Miles | |
| Vehicle Miles | 16478.00 |
| Vehicle Hours | |
| Vehicle Hours | 2100.69 |
| Revenue | |
| Passenger Revenue: | 11938.50 |
| Agency Fare Revenue: | 630.00 |
| Other Revenue | |
| Total Revenue | \$12,568.50 |
| Safety | |
| Number of Reportable Events: | 0.00 |
| Total Number of Injuries: | 0.00 |
| Total Number of Fatalities: | 0.00 |
| Total | \$0.00 |
| Expenses | |
| Service Hours: | 2100.69 |
| Hourly Rate: | 36.89 |
| Administrative Costs: | |
| Total Expense: | |
| Contra Expense: | |
| Net Expenses | \$64,925.95 |
| Other | |
| Gallons of Fuel (total) | 1357.45 |

CITY OF BERLIN

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| Name | Check Date | Check Amt | |
|------------------------------------|------------|-------------|--|
| 11100 Cash in Bank m FNB | | | |
| 68657 ASSOCIATED APPRAISAL CONS | 7/5/2023 | \$1,916.67 | 2023 - JULY - PROFESSIONAL SERVICES - |
| 68658 BERLIN JOURNAL NEWSPAPER | 7/5/2023 | \$1,173.00 | 2023 - FIREWORKS PUBLICATION |
| 68659 CHARTER COMMUNICATION | 7/5/2023 | \$584.86 | 2023 - 06.24-07.23 ENTERPRISE INTERNET - |
| 68660 CORPORATE NETWORK SOLUTI | 7/5/2023 | \$36.00 | 1 DUO MFA MONTHLY SUBSCRIPTION |
| 68661 CVIKOTA MBS | 7/5/2023 | \$3,427.14 | 2023 - JUNE - AMBULANCE BILLING SERVIC |
| 68662 FINISHLINE STUDIOS | 7/5/2023 | \$120.00 | 2023 - QUARTER 3 WEBSITE HOSTING |
| 68663 FIRE INSPECTION SERVICES IN | 7/5/2023 | \$1,601.25 | 2023 - JUNE - FIRE INSPECTION SERVICE |
| 68664 THE PET PUDDLE | 7/5/2023 | \$1,150.00 | 2023 - FAÇADE IMPROVEMENT PROGRAM |
| 68665 THEDACARE AT WORK | 7/5/2023 | \$42.00 | PRE-EMPLOYMENT DRUG SCREEN - CONG |
| 68666 ABC, INC | 7/11/2023 | \$300.00 | REFUND OF SHELTER HOUSE RENTAL DE |
| 68667 ALCIVIA | 7/11/2023 | \$13,993.83 | FUEL DELIVERY |
| 68668 APPLETON FINANCE DEPARTME | 7/11/2023 | \$483.25 | 2023 - JULY - WEIGHTS AND MEASURES |
| 68669 BERLIN FEED SERVICE, INC | 7/11/2023 | \$378.00 | SEED FOR STUMP REMOVAL |
| 68670 BERLIN JOURNAL NEWSPAPER | 7/11/2023 | \$45.00 | SUMMER FUN - JULY |
| 68671 BOUND TREE MEDICAL, LLC | 7/11/2023 | \$7,158.23 | SWAT ORDER FOR GLSO |
| 68672 CHARTER COMMUNICATION | 7/11/2023 | \$349.58 | 2023 - JULY - ENTERPRISE INTERNET FOR |
| 68673 GORDON FLESCH | 7/11/2023 | \$317.35 | 2023 - COPIES FOR CITY HALL - W117098 |
| 68674 HUNTER SURVEILLANCE SYSTE | 7/11/2023 | \$38,194.28 | CAMERAS FOR RIVERSIDE PARK SYSTEM |
| 68675 INTERSTATE BATTERIES | 7/11/2023 | \$68.10 | BATTERIES FOR DPW |
| 68676 KUNKEL ENGINEERING GROUP | 7/11/2023 | \$80.00 | 2023 CITY STREET MAP UPDATE |
| 68677 MARTIN, CHAD | 7/11/2023 | \$100.00 | REFUND OF DEPOSIT FOR SHELTER HOUS |
| 68678 MODERN RENTALS INC | 7/11/2023 | \$349.80 | STUMP GRINDER RENTAL |
| 68679 MTAW | 7/11/2023 | \$60.00 | 2023 - MUNICIPAL TREASURERS MEMBERS |
| 68680 RUNNING INC. TRANSIT SERVIC | 7/11/2023 | \$21,720.11 | 2023 - JUNE - SHARED RIDE TAXI SERVICE |
| 68681 RUTKOWSKI, SARA | 7/11/2023 | \$86.88 | TRAVEL EXP FOR FINANCIAL OFFICER LEA |
| 68682 SANCHEZ, VALERIA | 7/11/2023 | \$100.00 | REFUND OF SHELTER HOUSE RENTAL 07/1 |
| 68683 SECURIAN FINANCIAL GROUP | 7/11/2023 | \$935.46 | 2023 - AUGUST - EMPLOYER LIFE INS CON |
| 68684 ST JOHN'S CHRISTIAN DAY SCH | 7/11/2023 | \$0.00 | Reissued as Check #68690 |
| 68685 THEDACARE AT WORK | 7/11/2023 | \$498.75 | 2ND QUARTER 2023 EAP CONTRACT |
| 68686 TOLLARD, LISA | 7/11/2023 | \$100.00 | REFUND OF DEPOSIT ON SHELTER HOUSE |
| 68687 VALLEY AQUATIC SOLUTIONS, L | 7/11/2023 | \$2,631.94 | BAC CHEMICALS |
| 68688 WASTE MANAGEMENT | 7/11/2023 | \$27,464.01 | 2023 - JUNE - RESIDENTIAL GARBAGE SER |
| 68689 WOLVERINE FIREWORKS DISPL | 7/11/2023 | \$5,125.00 | 2023 FIREWORKS DISPLAY |
| 68690 ST JOHN'S CHRISTIAN DAY SCH | 7/11/2023 | \$100.00 | Was Ck#68684 |
| 68691 123 COMPLIANT LOGISTICS | 7/18/2023 | \$249.00 | CONTROLLED SUBSTANCE DISPOSAL |
| 68692 ACCUFUND, INC | 7/18/2023 | \$20,998.75 | Accounting Suite 5 users |
| 68693 AMAZON CAPITAL SERVICES, IN | 7/18/2023 | \$1,048.78 | TENT WEIGHTS |
| 68694 BERLIN JOURNAL NEWSPAPER | 7/18/2023 | \$65.00 | JOINT BOARD OF REVIEW PUBLICAITON |
| 68695 BERLIN WATER & SEWER UTILI | 7/18/2023 | \$26,804.93 | 2023 - JUNE - SEWER & WATER SERVICE |
| 68696 BRIGHTSPEED | 7/18/2023 | \$557.74 | 2023 - JUNE - PHONE SERVICE - CITY HALL |
| 68697 CIVICPLUS, LLC | 7/18/2023 | \$605.00 | ONLINE CODE HOSTING |
| 68698 CLIFF'S TIRE AND BATTERY INC | 7/18/2023 | \$1,954.84 | 91 MISFIRE AND TUNE UP |
| 68699 CONCENTRA MED COMPLIANCE | 7/18/2023 | \$120.00 | PRE-EMPLOYMENT DRUG SCREEN - CONG |
| 68700 CULLIGAN WATER | 7/18/2023 | \$94.75 | 2023 - JULY - WATER SERVICE - PRINCETO |
| 68701 DIAMOND VOGEL PAINT | 7/18/2023 | \$4,369.75 | STREET PAINT - YELLOW & WHITE |
| 68702 DTN, LLC | 7/18/2023 | \$536.00 | 2023 - JULY - RADAR CONTROL |
| 68703 ED'S TRACTOR REPAIR, LLC | 7/18/2023 | \$484.10 | SWEEPER PARTS FOR DPW |
| 68704 EXPERT TOWING AND RECOVE | 7/18/2023 | \$133.88 | MEDIUM DUTY TOW - BERLIN FIRE DEPAR |
| 68705 GAGNE FORD, INC | 7/18/2023 | \$256.89 | LUBE OIL FILTER AND INSTALL BACKUP AL |
| 68706 GRAY'S, INC | 7/18/2023 | \$884.00 | BUCKET CUTTING EDGE |
| 68707 HEXCO MOTORSPORTS | 7/18/2023 | \$166.53 | UTV PARTS |
| 68708 HOLIDAY WHOLESALE | 7/18/2023 | \$2,248.59 | BAC CONCESSIONS |
| 68709 ITU ABSORBTech, INC. | 7/18/2023 | \$71.64 | 2023 - JULY - UNIFORM SERVICE |
| 68710 J. F. AHERN COMPANY | 7/18/2023 | \$896.81 | INSPECTIONS AT CITY HALL |

City
General

CITY OF BERLIN

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JULY 31 2023

| | Name | Check Date | Check Amt | |
|-------|-----------------------------|------------|-------------|--|
| 68711 | JON LUNDT ELECTRIC, INC | 7/18/2023 | \$5,884.00 | BOLLARD LIGHTS AT NATHAN STRONG PA |
| 68712 | MGD INDUSTRIAL CORP | 7/18/2023 | \$46.65 | SHOP SUPPLIES |
| 68713 | MODERN RENTALS INC | 7/18/2023 | \$180.55 | PARTS FOR DPW |
| 68714 | MTAW | 7/18/2023 | \$10.00 | MTAW DISTRICT 4 TRAINING |
| 68715 | PLANTZ, DENNIS W | 7/18/2023 | \$251.76 | 2023 - JULY - RETIREE HEALTH BENEFITS |
| 68716 | POMP'S TIRE SERVICE, INC. | 7/18/2023 | \$580.56 | TIRES FOR DPW |
| 68717 | PRINCETON UTILITIES | 7/18/2023 | \$201.16 | 2023 - 05/15/23-06/15/23 UTILITIES AT PRIN |
| 68718 | QUINN, R D PLUMBING | 7/18/2023 | \$150.00 | SENIOR CENTER SINK WORK |
| 68719 | SONDALLE FORD LINCOLN MER | 7/18/2023 | \$189.90 | MED 1 BATTERY |
| 68720 | SUPERIOR CHEMICAL CORP | 7/18/2023 | \$449.54 | CLEANING SUPPLIES AT CITY HALL |
| 68721 | VALLEY AQUATIC SOLUTIONS, L | 7/18/2023 | \$1,857.20 | BAC CHEMS |
| 68722 | VIKING ELECTRIC SUPPLY | 7/18/2023 | \$87.66 | STREET LIGHTS |
| 68723 | W.S. DARLEY & CO | 7/18/2023 | \$1,022.30 | TRANSDUCER DISCH 0-600 PSIG |
| 68724 | WE ENERGIES | 7/18/2023 | \$17.80 | 2023 - JUNE - PRINCETON GAS SERVICE |
| 68725 | WI DEPT OF JUSTICE | 7/18/2023 | \$10.00 | BACKGROUND CHECK |
| 68726 | WISCONSIN BIOMEDICAL SERVI | 7/18/2023 | \$1,200.00 | SEMI ANNUAL MAINTENANCE BILLING |
| 68727 | ZARNOTH BRUSH WORKS, INC. | 7/18/2023 | \$1,189.70 | SWEEPER PARTS |
| 68728 | BAYCOM INC | 7/19/2023 | \$160.00 | CABLE ASSEMBLY |
| 68729 | BELCO VEHICLE SOLUTIONS, LL | 7/19/2023 | \$12,820.36 | INSTALLATION OF NEW EQUIPMENT; VINYL |
| 68730 | KIESLER POLICE SUPPLY, INC | 7/19/2023 | \$1,229.50 | FEDERAL AMERICAN EAGLE AMMO |
| 68731 | SCHMIDT, ALEX | 7/19/2023 | \$111.00 | FIELD TRAINING OFFICER BASIC TRAINING |
| 68732 | SONDALLE FORD LINCOLN MER | 7/19/2023 | \$40.55 | VEHICLE SERVICES 2021 FORD |
| 68733 | THEDACARE AT WORK | 7/19/2023 | \$127.50 | LEGAL BLOOD DRAWS - PATIENT 75828,75 |
| 68734 | TOP PACK DEFENSE LLC | 7/19/2023 | \$2,251.80 | SAFARILAND 736 ORDS |
| 68735 | WAUKESHA CTY TECHNICAL CO | 7/19/2023 | \$350.00 | TRAINING - A. SCHMIDT |
| 68736 | BAKER & TAYLOR | 7/19/2023 | \$1,632.15 | 52 UNITS FROM CUSTOMERS |
| 68737 | BERLIN JOURNAL NEWSPAPER | 7/19/2023 | \$317.00 | AD YOUTH SERVICES LIBRARY |
| 68738 | GORDON FLESCH | 7/19/2023 | \$179.74 | 2023 - JUNE - COPIES FOR BPL |
| 68739 | LISA OBRIST | 7/19/2023 | \$521.25 | 2023 - JUNE - LIBRARY CLEANING |
| 68740 | MICAH WEAVER SOMMERSMITH | 7/19/2023 | \$180.00 | ACCORDION PROGRAM AT BPL 07.13.23 |
| 68741 | MIDWEST TAPE | 7/19/2023 | \$530.33 | DIGITAL AUDIO |
| 68742 | UNIQUE MANAGEMENT SERVIC | 7/19/2023 | \$34.95 | 2023 - JUNE - PLACEMENTS |
| 68743 | WINNEFOX LIBRARY SERVICES | 7/19/2023 | \$27.90 | 2023 - MAY - UNIQUE MANAGEMENT SERVI |
| 68744 | WINNEFOX LIBRARY SYSTEM | 7/19/2023 | \$474.60 | 2023 - MAY - SUPPLIES FROM WCTS, SUPP |
| 68745 | ASSOCIATED BANK GREEN BAY | 7/31/2023 | \$44,067.50 | GENERAL OBLIGATIONS STREET IMPROVE |
| 68746 | AUGUST WINTER & SONS, INC. | 7/31/2023 | \$998.36 | COOLING TOWER SERVICE |
| 68747 | BELLA BY DESIGN | 7/31/2023 | \$80.00 | MAYOR TROPHY FOR BERLIN CAR SHOW |
| 68748 | BERLIN JOURNAL NEWSPAPER | 7/31/2023 | \$971.00 | BOARD OF APPEALS LEGAL NOTICE |
| 68749 | BOUND TREE MEDICAL, LLC | 7/31/2023 | \$1,428.83 | MEDICAL SUPPLIES |
| 68750 | CHARTER COMMUNICATION | 7/31/2023 | \$464.93 | 2023 - 07/13-08/12 - INTERNET - PRINCETO |
| 68751 | CITY OF GREEN LAKE | 7/31/2023 | \$218.98 | SPECTRUM MAY AND JUNE FOR EMS |
| 68752 | EMERGENCY MEDICAL PRODUC | 7/31/2023 | \$995.00 | AED FOR MED 1 |
| 68753 | GFL SOLID WASTE MIDWEST LL | 7/31/2023 | \$546.64 | 2023 - AUGUST - TRASH AND RECYCLING - |
| 68754 | GRACE LUTHERAN CHURCH | 7/31/2023 | \$100.00 | REFUND OF SHELTER HOUSE RENTAL DE |
| 68755 | HYLER SEPTIC SERVICE, LLC | 7/31/2023 | \$150.00 | GREASE TRAP PUMPING |
| 68756 | IRS | 7/31/2023 | \$75,530.00 | INCOME TAX FOR 4TH QUARTER, 2022 |
| 68757 | MARTY'S BLUE SKY NURSERY | 7/31/2023 | \$260.00 | RED PATHWAY FINES |
| 68758 | MODERN RENTALS INC | 7/31/2023 | \$129.99 | SHOP WEEDEATER PARTS |
| 68759 | NATIONAL BAND & TAG COMPA | 7/31/2023 | \$216.18 | 2023 SEASON POOL TAGS |
| 68760 | NIELSON COMMUNICATION | 7/31/2023 | \$1,237.29 | PAGERS FOR EMS |
| 68761 | PERR, KIM | 7/31/2023 | \$100.00 | REFUND OF DEPOSIT ON SHELTER HOUSE |
| 68762 | REILLY, MARIE | 7/31/2023 | \$17.50 | DELIVER CHECK TO TITLE COMPANY |
| 68763 | SCHMITZ, KELLY | 7/31/2023 | \$100.00 | REFUND OF SHELTER HOUSE DEPOSIT FO |
| 68764 | VALLEY AQUATIC SOLUTIONS, L | 7/31/2023 | \$3,435.40 | CHEMICALS FOR BERLIN AQUATIC CENTE |
| 68765 | WISCONSIN PROFESSIONAL PO | 7/31/2023 | \$301.00 | 2023 - JULY - POLICE UNION DUES |

CITY OF BERLIN

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| | Name | Check Date | Check Amt | |
|-------|-------------------|--------------|--------------|-------------------------|
| 68766 | ZOLL MEDICAL CORP | 7/31/2023 | \$187.44 | MONITOR CABLES AND CUFF |
| | | Total Checks | \$359,090.92 | |

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| | Name | Check Date | Check Amt | |
|-------|-----------------------------|------------|--------------|---------------------------------------|
| 11161 | UTILITY CASH - FNB | | | |
| 16643 | BADGER LABORATORIES INC | 7/6/2023 | \$2,008.40 | TOTAL COLIFORM BACTERIA |
| 16644 | BERLIN CITY TREASURER | 7/6/2023 | \$569.12 | JUNE'S TELEPHONE/INTERNET |
| 16645 | BERLIN JOURNAL NEWSPAPER | 7/6/2023 | \$185.00 | 2 WKS- FLUSHING HYDRANTS AD |
| 16646 | BRIAN MALNORY | 7/6/2023 | \$75.48 | CDL LICENSE REGISTRATION |
| 16647 | CINTAS | 7/6/2023 | \$357.87 | MOP & PARTS/MATS |
| 16648 | FERGUSON WATER WORKS #14 | 7/6/2023 | \$732.00 | SAN HD NON ROCK M/HOLE LID |
| 16649 | SPEEDY CLEAN DRAIN & SEWE | 7/6/2023 | \$1,830.00 | TELVISE 779.7 OF SANITARY SEWER |
| 16650 | U S POST OFFICE - POSTMASTE | 7/6/2023 | \$736.52 | JULY MONTHLY BILLS |
| 16651 | WALTCO INC | 7/6/2023 | \$899.03 | PICK UP SAMPLES |
| 16652 | CAREW CONCRETE & SUPP CO, | 7/14/2023 | \$43.30 | 10 OZ TUBE SIVA FLEX LIMESTONE |
| 16653 | INTERSTATE BATTERIES | 7/14/2023 | \$1,058.75 | BATTERIES FOR GENERATORS |
| 16654 | KUNKEL ENGINEERING GROUP | 7/14/2023 | \$17,408.75 | FINAL REVIEW OF LEAD LINES/WATER ST |
| 16655 | THOM, MATTHEW | 7/14/2023 | \$80.00 | MATTHEW THOM- TESTING |
| 16656 | UNITED COOPERATIVE | 7/14/2023 | \$234.71 | CROSSBOW 4X1 GAL/SUPERB HC |
| 16657 | BERLIN CITY TREASURER | 7/20/2023 | \$28,385.39 | JULY PAYROLL |
| 16658 | BRIGHTSPEED | 7/20/2023 | \$61.54 | LOCAL SERVICE JULY 09 TO AUGUST 08,20 |
| 16659 | DIGGERS HOTLINE | 7/20/2023 | \$729.60 | 2ND PREPAYMENT |
| 16660 | MULCAHY/SHAW WATER INC | 7/20/2023 | \$80.75 | FEMALE 4 PIN/DESSICANT/SLEEVE SEALIN |
| 16661 | NORTHERN LAKE SERVICE, INC | 7/20/2023 | \$1,063.35 | ANNUAL DRINKING WATER TESTING |
| 16662 | STRAND ASSOCIATES, INC | 7/20/2023 | \$15,300.00 | DIGESTER MIXING & PIPING DESIGN PROF |
| 16663 | WSI WATER | 7/20/2023 | \$1,689.33 | POLYCLEAR |
| 16664 | BADGER LABORATORIES INC | 7/26/2023 | \$1,782.20 | BOD/SS/TOTAL PHOSPHORUS/AMMONIA |
| 16665 | BERLIN CITY TREASURER | 7/26/2023 | \$1,556.70 | JUNE 2023 GAS/DIESEL |
| 16666 | CINTAS | 7/26/2023 | \$357.87 | DUST MOP/BLACK MATS |
| 16667 | EGBERT EXCAVATING INC | 7/26/2023 | \$841,268.06 | 2022 LEAD WATER SERVICE LINE REPLAC |
| 16668 | FERGUSON WATER WORKS #14 | 7/26/2023 | \$1,250.00 | NON ROCK M/HOLE FRM-M/HOLE FRM |
| 16669 | GFL SOLID WASTE MIDWEST LL | 7/26/2023 | \$298.38 | SERVICE AUGUST 1 - AUGUST 31, 2023 |
| 16670 | MID-AMERICAN RESEARCH CHE | 7/26/2023 | \$531.58 | WAVE 3D URINAL SCRNS |
| 16671 | RITEWAY BUSINESS FORMS | 7/26/2023 | \$1,763.97 | LASER UTILITY BILLS |
| 16672 | 2LD PROPERTIES LLC | 7/26/2023 | \$610.61 | DOUBLE PAYMENT ON WATER BILL |
| | Total Checks | | \$922,948.26 | |

Utility

A RESOLUTION AUTHORIZING REVOLVING LOAN FUND LOAN UP TO THE AMOUNT OF
\$250,000.00 TO CONSERVATION THROUGH CRAFTSMANSHIP, LLC

WHEREAS, CONSERVATION THROUGH CRAFTSMANSHIP, LLC (hereinafter referred to as "CTC") has requested a loan from the CITY OF BERLIN'S CDBG Industrial Revolving Loan Fund (hereinafter referred to as the "CDBG RLF INDUSTRIAL") up to the amount of \$250,000.00 for the purposes of acquiring real property at 151 S. Grove Street, Berlin, Wisconsin, structural improvements to said property, equipment purchases for CTC's operations, and closing costs of the acquisition of said real property and this loan; and

WHEREAS, the BERLIN COMMUNITY DEVELOPMENT CORPORATION, Administrator of the CDBG RLF INDUSTRIAL, has thoroughly reviewed CTC's loan application and approved the application at its meeting on July 25, 2023, subject to the conditions described in this Resolution; and

WHEREAS, the CITY OF BERLIN Common Council (hereinafter referred to as the "COUNCIL") has duly considered the request and approves the loan from the CDBG RLF INDUSTRIAL to CTC, providing all required loan documents are in place in compliance with the requirements of the Manual for the CDBG RLF INDUSTRIAL, and under the remaining terms and conditions of this Resolution.

NOW THEREFORE, BE IT RESOLVED, that the CITY OF BERLIN may loan up to \$250,000.00 to CTC from the CDBG RLF INDUSTRIAL upon the following terms:

1. The loan proceeds shall be used exclusively for the purpose of CTC, or its affiliate, acquiring real property at 151 S. Grove Street, Berlin, Wisconsin, structural improvements to said property, equipment purchases for CTC's operations, and closing costs of the acquisition of said real property and this loan.
2. The per annum interest rate on the loan shall be 2% below the Prime Rate as published in the WALL STREET JOURNAL effective on the date of loan closing.
3. Payments for the loan shall be amortized over 20 years, with a balloon payment due at 12 years.
4. The loan shall be subject to all other terms and conditions as stated in the Manual for the CDBG RLF INDUSTRIAL, including all job creation or retention requirements.
5. The loan shall be secured by a first position mortgage on 151 S. Grove Street, Berlin, Wisconsin, a General Business Security Agreement from CTC, JULIAN HOLDINGS, LLC (hereinafter referred to as "JULIAN HOLDINGS"), and KINGFISHER HERITAGE HOLDINGS L.L.C. (hereinafter referred to as "KINGFISHER"), and Unlimited Continuing Guaranties from JULIAN HOLDINGS, and KINGFISHER, executed at closing.

6. The loan shall be subject to prior approval of a Conditional Use Permit for 151 S. Grove Street, Berlin, Wisconsin, by the CITY OF BERLIN Board of Appeals to allow business operations by CTC.
7. The loan shall be subject to the CITY OF BERLIN'S receipt of current financial statements, and copies of the most recently filed federal and state income tax returns, for CTC, JULIAN HOLDINGS, and KINGFISHER, as well as LUKE G. KOLBIE and JOSEPH D. JULIAN.
8. This Resolution shall expire 90 days after approval, unless extended by further action of the COUNCIL.

This Resolution Authorizing Revolving Loan Fund Loan up to the Amount of \$250,000.00 to Conservation Through Craftsmanship, LLC passed, approved, and adopted this ____ day of ____ 20__.

ROLL CALL VOTE:

____ AYES

____ NAYS

____ ABSENT

CITY OF BERLIN

BY: _____
JOEL E. BRUESSEL
Mayor

ATTEST: _____
SARA L. RUTKOWSKI
City Administrator/City Clerk

APPROVED AS TO FORM:

MATTHEW G. CHIER
City Attorney

**ORDINANCE AMENDING PARK REGULATIONS PROHIBITING
GRAFFITI AND INCORPORATION OF BEHAVIORAL POLICY**

WHEREAS, the City of Berlin Parks and Recreation Commission has recommended to the City of Berlin Common Council to approve the Ordinance as set forth herein.

NOW THEREFORE, the City of Berlin Common Council do ordain as follows:

Sec. 50-2 of the City of Berlin Code of Ordinances shall be created as follows:

Sec. 50-2. – Violation: penalty.

Any person violating the provisions of this chapter shall be subject to the penalties provided in section 1-16, which shall be distinct from and may be in addition to any parks ban imposed pursuant to violation of a parks behavioral policy as may be established by the parks and recreation commission.

Secs. 50-3 through 50-70 of the City of Berlin Code of Ordinances shall remain as Reserved.

Sec. 50-72 of the City of Berlin Code of Ordinances is hereby amended as follows:

Sec. 50-72. - Regulations.

The following regulations shall apply to parks within the city:

- ...
- (3) Bill posting, Graffiti. No person shall post, paste, fasten, paint or attach any placard, bill, notice, sign, ~~or~~ advertising matter, or graffiti upon any structure, tree, rock, ground, or any other natural object in any city park, except for the posting of park regulations and other signs authorized by the parks and recreation director.
- ...

This Ordinance shall take effect the day after publication.

The numeric section numbers and headings of any portions of the City of Berlin Code of Ordinances affected by this Ordinance shall be subject to modification in the discretion of the codifier, and the approval of the City of Berlin Attorney, during codification into the City of Berlin's current Code of Ordinances.

Passed, approved and adopted this ____ day of _____ 20__.

ROLL CALL VOTE:

____ AYES

____ NAYS

____ ABSENT

CITY OF BERLIN

BY: _____
JOEL E. BRUESSEL
Mayor

ATTEST: _____
SARA L. RUTKOWSKI
City Administrator/City Clerk

APPROVED AS TO FORM:

MATTHEW G. CHIER
City Attorney

To: Common Council

Date: August 4, 2023

RE: TID Façade and Building Improvement Program

From: City Administrator

We have received two applications for the TID Façade Improvement Program.

The estimated TID balance is \$146,138.

The anticipated TID increment for 2023 is \$98,520.



City of Berlin TID # 15

Façade Improvement Program Application

Applicant Information:

Name(s): TOM YANKOWSKI
Phone # (cell): _____ (home): 920-361-0471 (work): 920-361-0471
Residential Address (street, city, state, zip): 199 BROADWAY, BERLIN WI 54923
Email: ESKIMOCOMFORT@GMAIL.COM

Business Information:

Business Name: ESKIMOCOMFORT@GMAIL.COM
Business Address: 199 201 295 207 BROADWAY
Business Phone #: 920-361-2424
Type of Business: RETAIL
Check One: _____ Individual _____ Partnership _____ S _____ Corporation
Name of Partners/Corporate Officers: TOM YANKOWSKI

Property Owner:

☒ Check if the same as Applicant

Name(s): _____
Phone # (cell): _____ (home): _____ (work): _____
Residential Address (street, city, state, zip): _____
Email: _____

Project Information:

Description of proposed project (attach photographs, project plans or drawings):

**FACADE RENOVATION OF 207 BROADWAY, REPLACE WOOD/FILLER, PRIMER
INITIAL COVER PAINT**

How does this project meet the purpose/mission of the Façade Improvement Project:

MAINTAINING/SALVAGING ORIGINAL ~120 YEAR OLD FACADE

Estimated start date: 4/1/23 Estimated completion date: 7/14/23

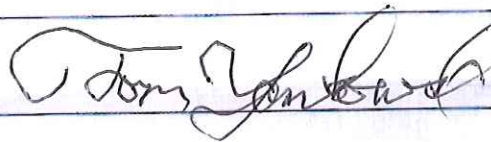
Project Budget:

Total Cost: \$1815.00

Total Cost requesting from façade program:
\$1815.00

Source of other funding:

Applicant(s) signature(s):



Date:

.....For Office Use Only.....

Date received in Clerk's Office: _____

Received by: _____

Date of Next CC meeting: _____

Invoice

Date: 7/10/23
Invoice #: 09 23

Due Date: _____
Payment Terms: _____

From:

Nino Davis
Handyman
Services

Bill To:

Eskomo Comfort
To: Tom Yank

| Material Description | Quantity | Cost Per Item | Total |
|--|----------|---------------|----------|
| wood filler repairs 7-1x8-8ft | | \$300.00 | |
| caulking | | 60.00 | |
| paint cost | 3 | 90.00 | |
| PAINT - 8 qts | 5 | \$165.00 | |
| Nails 2 Box 3in 2 Box 4in | | | |
| Materials Total: | | | \$615.00 |
| Labor Description | Hours | Rate/Hour | Total |
| 207 Front Building painting and repairs | 40 Hrs | 30 | |
| Labor Total: | | | \$1200 |

Notes:

207 Front Building

Subtotal:

Invoice Total:

\$1815.00








City of Berlin TID # 15

Façade Improvement Program Application

Applicant Information:

Name(s): JUDY + JEFF BENDING

Phone # (cell): 920-229-2134 (home): 920-361-4042 (work): 920-361-4847

Residential Address (street, city, state, zip): 535 VAN HORN ST. BERLIN, WI 54923

Email: judybending@yahoo.com

Business Information:

Business Name: JEFF'S "ON THE SQUARE" LLC

Business Address: 116 N. CAPRON ST. BERLIN, WI 54923

Business Phone #: 920-361-4847

Type of Business: RESTAURANT

Check One: ☐ Individual ☐ Partnership ☒ Corporation

Name of Partners/Corporate Officers: JEFF BENDING PRES. JUDY BENDING V.PRES

Property Owner:

☒ Check if the same as Applicant

Name(s): JEFF + JUDY BENDING

Phone # (cell): 920-229-2134 (home): 920-361-4042 (work): 920-361-4847

Residential Address (street, city, state, zip): 535 VAN HORN ST. BERLIN, WI 54923

Email: judybending@yahoo.com

Project Information:

Description of proposed project (attach photographs, project plans or drawings):

PAINT FRONT OF BUILDING (2 COATS) w/LIFT

How does this project meet the purpose/mission of the Façade Improvement Project:

PAINT IS PEELING & DOOR JAMS ARE
ROTTING + HAVE TO BE REDONE

Estimated start date: 9-10-23 Estimated completion date: 9-15-23

Project Budget:

Total Cost: \$3500.00

Total Cost requesting from façade program: \$1750.00

Source of other funding: PERSONAL OWNERS

Applicant(s) signature(s):

Judy Bendin

Date:

8-3-23For Office Use Only.....

Date received in Clerk's Office: _____

Received by: _____

Date of Next CC meeting: _____

PROPOSAL

Creative Painting Interior & Exterior

Michael Staranowicz
143 E. Marquette St., Berlin, WI 54923
920-509-9071

| | | |
|---|------------------------------|--------------------------|
| PROPOSAL SUBMITTED TO <i>Jeffs on The Square</i> | PHONE <i>920-361-4847</i> | DATE <i>7/31/2023</i> |
| STREET <i>116 N. Cannon St.</i> | Jef & Judy | |
| CITY, STATE & ZIP CODE <i>Berlin WI 54923</i> | | |

I HEREBY SUBMIT SPECIFICATIONS AND ESTIMATE FOR:

*EXTERIOR PAINTING
Front of Building.*

*1 COAT OF PRIMER ON BRICK 1 Finish
Coat on Brick
2 COATS OF WHITE Color on ALL TRIM
AND ORNAMENTALS*

*PRICE INCLUDES LIFT, PAINT MATERIALS
SUPPLIES, LABOR
\$3500.00*

I PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF *3500.00* DOLLARS (\$ *3500.00*)

1st Payment to Start \$1750.00

PAYMENT TO BE MADE AS FOLLOWS: *2nd Payment Paid upon Completion \$1750.00*

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

AUTHORIZED SIGNATURE *Michael Staranowicz*

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN *30* DAYS

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified, payment will be made as outlined above.

DATE OF ACCEPTANCE *8-1-23*

SIGNATURE *Kent J.*

SIGNATURE *Judy Staranowicz*



Sara Rutkowski

From: Jane Waalkes <janewaalkes@icloud.com>
Sent: Wednesday, August 2, 2023 3:26 PM
To: Midge Seaman; Sara Rutkowski
Subject: I'm moving!

Hi Ladies,

I am writing to let you know I have put my house up for sale and will be moving out of Berlin. I miss Milwaukee more than I thought I would and will be moving back to be closer to my family. Hence, I am resigning as madame president of the cemetery committee to concentrate on my move. Thank you for the opportunity to serve Berlin and it's been a pleasure getting to know both of you!

Sincerely,
Jane

4. Please provide any additional information for consideration: _____



City of Berlin TID Housing Extension Program

SECOND DRAFT

08/08/2023

PROGRAM DESCRIPTION:

The City of Berlin's TID Affordable Housing Loan Program is a housing stock renewal loan program that is intended to improve the quality, functionality, affordability and attractiveness of homes in Berlin. The program was created by the City of Berlin's Common Council and will be administered by the City of Berlin. Most of Berlin's housing stock was constructed many years prior and although most of the homes have been well maintained, many of them no longer meet the needs of today's households, particularly young families with children. We have heard from many families interested in buying a house in Berlin that the cost of bringing a home up to modern standards, when added to the initial purchase price, makes a Berlin home purchase unaffordable compared to purchasing a newer home.

Funds from the program will be available in the form of a loan with 2% interest over the life of the loan. Loans will be funded using TID funds from a closing TID district in the city. The primary goals of the program include rejuvenating existing and aging housing stock to make it more attractive to buyers, especially young families, and well as working to close the income gap through a program making repairing a property in the Berlin community more accessible to all. Important byproducts resulting from home improvements made through this program include the sustaining of a school-age population of children, improving the energy efficiency of the city's housing stock, stabilizing the city's tax base, and building and enhancing community capacity and aesthetics.

ELIGIBILITY REQUIREMENTS:

Eligible applicants include those purchasing a home for the first time or residing in a home within the City of Berlin looking to make substantial system or structural improvements to the home to enhance its safety, functionality, or efficiency, and bring it to modern standards. Homes must be occupied by the funding applicant as the owner for a period of two (2) years after the purchase or the time improvements are made to be eligible for funding. Applicants must also not qualify for any other low-to-moderate income-based home repair loan program, such as the CDBG program administered by Juneau County.

- Do we want to say LLCs and landlords cannot apply?

ELIGIBLE USES:

Exterior Work and Repairs: Funds may be used for work completed on the exterior of the home, and any repairs needed on the exterior to bring the home into compliance with current standards and codes, or to modernize them to current quality, efficiency, and performance levels.

Interior Work and Repairs: Funds may be used to make upgrades to home systems including electrical, plumbing, mechanical, or other systems or functionally outdated features, to bring

them into compliance with current standards and codes, or to modernize them to current quality, efficiency, and performance levels.

Energy Efficiency: Funds may be used for window replacement and insulation improvements and other measures that will increase the heating and cooling efficiency and overall performance of the home.

Repayment of any loan application fees incurred as part of this program is an eligible use of loan funds received. All decisions regarding loan fund disbursements, loan eligibility, and the uses of loan funds will be made by the City of Berlin's Common Council.

Please note that funds may only be used for improvements made on the primary housing structure, and not any auxiliary structures on a lot. Work on garages where the primary use is parking cars used by the resident household is an eligible use of loan funds; however, higher priority will be given to attached garages.

LOAN TERMS:

Loans will consist of 2% interest over the life of the loan, and act as a deferred second mortgage with payments amortized over ten (10) years following the award of the loan, or at sale (or refinancing) of the home, whichever comes sooner. At the end of the loan term, the amount of the loan must be repaid in full. If the loan amount is less than \$30,000, there will be an option to amortize payments over less than ten years.

The maximum amount of any loan award will be \$30,000. Applicants may only qualify for one (1) of the programs and may not combine with any other City loan or grant program.

- Did we want to offer the option of a partial grant?

Applications for the TID Housing Loan Program funding requests will be reviewed by City Staff for program eligibility. Application requests will be subject to review and approval by the Community Development Authority, subject to available program funding and final approval by Common Council.

Applicants must work with a local financial institution or provide another source of identifiable funding to cover the balance of home improvement costs or down payment costs not covered by the loan. Construction on home improvement projects must begin within sixty (60) days of loan approval and be completed within one-hundred eighty (180) days of the start of construction, unless a longer time-frame is approved. City Staff will keep record of the dates of loan approval and the start of construction.

The City of Berlin reserves the right to take and use photographs, as well as develop project summaries of individual improvement projects for publicity purposes.

For questions regarding the program, please contact:

Sara Rutkowski
City Administrator/Clerk – Treasurer
108 N. Capron Street Berlin, WI 54923
(920) 361-5400
srutkowski@cityofberlin.wi.gov