

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
July 12, 2023 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Keith Hess, and Dan Johnson. Absent: Gary Knoke, Denise Krentz. Also present: Police Chief Brian Pulvermacher, Fire Chief Paugels, Fire department members, and Berlin Journal: Paul Wiegel. Public appearance: None.

President Guden would like to mention that there is a meeting being held tomorrow the 15th for all committees for the new handbook for city governors. Also, the new interview room is complete in the Police Department if anyone wants to go see it.

Under approval of minutes, Hess moved to approve the open P&F Commission minutes of May 3, 2023 with corrections. Johnson seconded the motion which carried by voice vote.

Johnson moved to approve the fire department expenses as presented. Hess seconded the motion which carried by voice vote.

Under Fire Department 2% audit, Chief Paugels explained they received a letter from the auditor. The letter stated that it was an exceptional experience and praised the department. This auditor comes every two years and they look at the inspections and training records. Emergency Manager Podoll stated his gratitude for all those involved throughout the year to make the audit go so smoothly. He wanted to thank Captain Joel Johansen for being in charge of training. For Captain Bill Brooks for being in charge of turnout gear and cleaning. For Lieutenant Stacy Zietlow for being in charge of the fire prevention. Lastly for Lieutenant Matt Walker for being in charge of turnout gear and his effort into putting the spreadsheet together so everything is all organized. This year there were no invalid reports that were sent it so our audit was very good. The auditor was very impressed with how organized and easy to ready everything was. It was a great job by the department and all the members. Guden and Johnson expressed their thanks and congratulations for the good work.

Fire Chief Paugels stated that there were 17 calls last month. Most of the calls were small fires but one was a structure fire. Maintenance issues there was a new transducer put into Engine 64. Since that has been changed out there have not been any issues. The annual maintenance for all the trucks is currently being scheduled for this year. Upcoming events, this past month we had the 3rd of July celebration. We would like to thank the owner of the private property who allows us to use their land to have our trucks there incase they are needed. The next event will be the car show in August.

Hess moved to approve the Police Department expenses as presented. Johnson seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 193 traffic stops, 4 drug investigations, 9 welfare checks, and 6 property damage crashes. Traffic enforcement has been above average. This contributes to the summer months and more traffic flow throughout the city. Several of our newer officers continue to gain experience and confidence as summer activity continues to build.

Under police activity updates, Chief Pulvermacher explained that most of the staff have transitioned into the new 9mm pistols. We are still awaiting the left-handed holster in ordered to complete the transition. The security camera estimates are still being evaluated and additional details are being received. We have completed the interview room update and has already been utilized. The new squad car is finished aside from the radio. We are hoping to see the radio by late August. The SRO car will be the one to be go to auction. We are continuing to purge old files. We had an issue with the pep wave from the last squad utilizing it. We have converted that squad over to a cradle point router and with that came more issues. It took a couple of weeks but we finally have that problem solved and the squad is in working order. One staff member has completed 40 hours of crisis intervention training. One staff member has completed basic field training officer. One staff member has completed tactical response instructor training. Two staff members are scheduled for evidence-based interview training. We have conducted a partial background check on both applicants for this last round of interviews for patrol officer. At this time, we are not moving forward with either candidate and we have posted the job again. The closing for the new posting is for Aug 3rd.

Under old business: None.

Under new business: On Aug 2nd the commission will be going to the Fire Department for a photo. This photo will be placed into the time capsule and that ceremony is on Aug 17.

Public appearances: None.

At 7:10pm Guden adjourned the meeting.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, August 02, 2023 at 6:30 pm at the Berlin City Hall