

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES  
TUESDAY, August 8<sup>th</sup>, 2023 AT 7:00 pm  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2<sup>ND</sup> FLOOR

The Mayor called the meeting to order at 7:00pm, Roll Call resulted in five (5) present; Boeck, Dretske, Durtschi, Nigbor and Stobbe. One (1) absent, Burgess. Staff in attendance: Sara Rutkowski, Tim Ludolph, and Caitlin Hilgart. There were no virtual attendees.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the minutes from the July 11, 2023; 7) Accept 2023 Second Quarter Weights & Measures report; 8) Accept 2023 Second Quarter Shared Taxi Expenditure, Revenue and Statistics Report; 9) Approve the Bills List; 10) Accept the recommendation from Committee of the Whole to allow staff to apply for matching grant form DNR for Urban Forestry Grant for the Emerald Ash Borer; 11) Accept the recommendation from the Berlin Community Development Corporation to approve the Resolution 23-09 Authorizing RLF Loan in the amount of \$250,000.00; and 12) Accept the recommendation from the Park & Recreation Commission to adjust Park Regulation Ordinance Sec. 50-72. Dretske made a motion to accept the Consent Agenda. Stobbe seconded the motion and it passed on a roll call vote of five (5) ayes, zero (0) nays, one (1) absent.

The next item was the Save the Pool Committee. Victoria Hill, current Park and Rec. Commissioner and a member of the Save the Pool subcommittee presents different concerns that the subcommittee has. Discussion was held and Hill had answered any questions for the Council. No action was taken.

Item #14 was a TID Façade Improvement Application form Eskimo Comfort. Tom Yankowski from Eskimo Comfort was present to answer any questions related to his request for funds. Boeck made a motion to approve the TID Application for Eskimo Comfort for the amount of \$907.50. Dretske seconded the motion that passed on a voice vote.

Item #15 was a TID Façade Improvement Application for Jeff's On the Square LLC. Judy Bending owner of Jeff's On the Square was present to answer any questions related to her request for funds. Nigbor made a motion to approve the TID Façade Improvement for Jeff's On the Square for the amount totaling \$1750.00. Dretske seconded the motion that passed on a voice vote.

Next was Raise and Repair order on 107 W Huron St. Ludolph reported that he recently entered the property and the owners have made a great deal of work to the interior. The building had been completely gutted on the inside and the also indicated that he owner is planning on repair the reroof in the next month. No action taken.

Next item was the resignation from Cemetery Board for Jane Waalkes effective immediately. Dretske made a motion to accept the resignation for Jane Waalkes from the Cemetery Board effective immediately. Stobbe seconded the motion. Motion passed on a voice vote.

Item #18 was to accept the appointment of Roberta Erdmann to the Cemetery Board, with a term ending April 30<sup>th</sup>, 2024. Dretske made a motion to accept the appointment of Roberta Erdmann to the Cemetery Board. Stobbe seconded the motion. Motion passed on a voice vote

Last item was the TID #10 Housing Program. Rutkowski stated that she did stick with the 2% interest. Looking for a little more clarification from the Council. Discussions was held on the eligible uses age and funds. Rutkowski will put together a finalization and bring it back next month.

There was no old business.

There was no new business.

Dretske made a motion to adjourn at 7.45 pm, with a second by Nigbor, motion carried via voice vote.

Caitlin Hilgart, Deputy Clerk