

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
August 30, 2023

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Bending, Ottman, Roethel, and Youngbauer. Beard was absent. Also, present was Catrina Burgess, Sara Rutkowski, Supt. Malnory and Jennifer Langham. There were no virtual attendees.

The next item on the agenda was public appearances/correspondence. We had no public appearances or correspondence.

The next item on the agenda was approval of minutes from the July 26, 2023 Water & Sewer Commission Meeting. Youngbauer moved to approve the minutes of the July 26, 2023 Water & Sewer Commission Meeting. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for July 2023. Youngbauer moved to approve the vouchers between #16643 through #16672. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on the Sewer Jetting Truck. Malnory stated that we should start looking at the replacement process of the Sewer Jetting Truck. We purchased the 2005 model in 2004 and it was scheduled to get replaced after 18 years. Replacement will take time as we need to do specs and get bids. It will also take a year to build. Malnory mentioned that we have a replacement fund set up and by November it will have approximately \$491,000 plus interest in it. Commissioners asked about costs of a new truck and why not look into a used one. Malnory gave a price range of \$400,00 and \$500,000 and mentioned that we would be running into costly repairs if they bought a used truck. Bending motioned that we gather bids for a new Sewer Jetting Truck. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on the Well #5 Inspection. Malnory stated that Well # 5 needs to be drained and inspected along with 3 vents repaired/replaced by the end of 2024, per our DNR Sanitary Survey. As we need to have it drained to inspect the tank (by an inspection Co/Engineer), it would be a good time to have the roof inspected and repairs done on the roof vent. At this time the roof vents/hatches need to be brought up by 24-36 inches and the roof is having no issues at this time. Malnory also mentioned that they will have to disturb part of the roof to repair the vents. In answer to a question, an estimated cost of \$3500.00 for the full inspection was provided by Malnory. Ottman made a motion to have a full inspection of the roof and the tank. Bending seconded the motion, which was carried by a voice vote.

The next item on the agenda was the superintendent report.

- Lafayette Street Reconstruction Project – All the sewer main line and services are complete (including inspected/televised) along with water services. Rough grading & landscaping was done and they will be steaking for curb & gutter on Friday. The week of the 4<sup>th</sup> cementing should begin. They are on schedule and will put a first coat of blacktop down after they put in chimney seals for Man Holes. After that they should have all utilities complete.
- Great Lakes Roofing – GLR completed the roof work at WWTP, Water St, Webster St, & Lift Stations. They did a tidy and professional job.
- Well #4 Roof Repair- There is roof damage on the tin and sky lights (which are causing leaks above an electrical panel). Great Lakes Roofing looked at the roof and will be doing the work reasonably soon.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

At 4:46 pm, Bending motioned to adjourn with a second by Ottman, which was carried by voice vote.

Next meeting was set to September 27, 2023 at 4:30 pm.

Jennifer Langham - Secretary

