

MINUTES
PARKS & RECREATION COMMISSION MEETING
WEDNESDAY, September 6 , 2023, 4:30 PM
COUNCIL CHAMBERS, BERLIN CITY HAL, N2D FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to Order/ Roll Call

Present:

Zeb Pirkey
Bruce Tetzke
Daniel Ladwig
Victoria Hill
Kayla Reeves
Bobbie Erdmann

Missing:

Daniel Ladwig
Ashley Nigbor
Josh Nigbor

Guests:

n/a

Staff:

Scott Zable
Rebecca Bays
Sarah Rutkowski

2. General Public Comments.

n/a

3 Approval of Minutes. RECOMMENDATION: Approve minutes from August 8, 2023 meeting

Motion to approve the minutes as presented: Bobbie Erdmann

Second: Bruce Tetzke

4. Parks & Recreation Expenditures Report. RECOMMENDATION: Approve the August 2023 Parks & Recreation Expenditures Report as presented.

Motion to approve the expenditure report as presented: Bruce Tetzke

Second: Victoria Hill

Victoria Hill inquires about the 125% actual cost of goods. Scott Zable confirms it's due to inflation.

5. Parks & Recreation Revenues Report. RECOMMENDATION: Approve the August 2023 Parks & Recreation Revenues Report as presented.

Motion to approve the revenues report: Bruce Tetzke

Second: Kayla Reeves

Victoria Hill inquired about the 31% of rec fees used and whether that includes summer participation due to the underrepresentation of funds used.

Rebecca Bays remarks on the low participation which resulted in 31% use of those funds

6. 2024 Budget. RECOMMENDATION: Recommend the 2024 budget to the Common Council

Motion to approve to recommend the 2024 budget to the common council as presented: Bobbie Erdmann

Second: Kayla Reeves

Sarah Rutkowski reviews the 2024 budget with the commission. She explains the overages in YTD amount compared to the yearly budget.

She also notes that we are dropping the Recreation Program which will impact the Assistant job who helps Rebecca Bays run the program.

Victoria Hill asks why community engagement/involvement is down. Rebecca reiterates that community involvement is limited within the programs offered and the fact that other programs are offered by various entities like the library and Boys and Girls Club.

7. Save the Pool. RECOMMENDATION: Listen to the presentation and act accordingly

Victoria Hill notes that we have partnered with a private group, Friends of the Pool (2 managing members: Erica Berkshire / Amanda Garza) partner with the Save the Pool committee in a private effort to raise funds to save the pool.

\$506.97 has been raised through various contribution efforts thus far.

8. New Business

Kayla Reeves mentions that she has noticed homelessness in the campgrounds. She asks if there is anything being done. Campground Update to be presented next month.

9. Old Business

None

10. Adjourn

Motion to adjourn: Bruce Tetzke

Second: Kayla Reeves

Time: 5:09 pm