

CITY OF BERLIN COMMITTEE ON AGING
Tuesday September 26, 2023 10:00 AM
Berlin Senior Center

The meeting was called to order by Chairman Paul Hanan at 10:00 AM

Roll Call:

Present: Paul Hanan, Chairman, Secretary, (2026)
Richard Van Ornum, Vice Chair (2024)
Jimmy Jodarski (2026)
Richard Trochinski (2025)
Susan Jungenberg (2026)
Rebecca Bays, Center Director
Kristina Boeck, Council Liaison

Excused: Mary Hess (2024)
Keith Hess (2025)

Public comments: N/A

The minutes of the August 22, 2023 meeting were discussed, with Jodarski seeking clarification on the home delivered meals program termination. Bays commented that no further information was available at this time.

Additionally, Jodarski inquired if the new camera system was ‘up and running’. Bays responded with a “yes”. The minutes were then approved on a motion/second by Van Ornum/Jodarski, & was passed on a unanimous voice vote.

The August expenditures were discussed, with a question from Trochinski regarding the reporting format for salary/wages. Bays explained that each are reported as a ‘single line item combination’ of each. Bays commented that she is “Perfectly Content” with the current expenditures as reported.

A motion/second to approve the expenditures was made by Trochinski/Van Ornum & was passed on a unanimous voice vote.

The August revenues were discussed, with a question from Jungenberg regarding donations to the center. Bays explained that a majority of donations that are received, are in regards to memorials, and are credited to a completely separate account. Jungenberg also inquired about miscellaneous cash donations received for the use of durable medical equipment. Bays explained that those funds are deposited into a separate “QuickBooks” account for easy access... & are not reported in the statements ‘Revenues Section’. A motion/second to approve the revenue accounts was made by Van Ornum/Trochinski & was passed on a unanimous voice vote.

Bays discussed the 2024 budget. Including the recreational budget that Counsel will show as “cuts and movement”, to help the Berlin Senior Center. Jodarski inquired about the \$5000 increase for transportation as stated in the new 2024 budget. Bays explained that all final expenditures, after this committee’s approval, must be approved by “Berlin Common Counsel” after Bays presentation in October. Jungenberg sought information on the “phone/data system”. Bays commented that those expenditures/revenues were incorporated within the ‘utilities’ line item. Jungenberg was also interested in the reduction of expenditures for “health and life insurance”. Bays indicated that the reduction is due to a new employee cost sharing program. Trochinski inquired as to the maintenance fees for the Senior Center Transportation Vehicle, feeling that they are “getting a little overboard”. Jodarski made a comment regarding the recreation budget, and the fact that it has been “reduced \$25,000” due to the discontinuation of the ‘kids programs’. Bays explained that the city has gained numerous additional entities providing those programs. A motion/second to approve the recommended 2024 budget to Common Counsel for the Berlin Senior Center was made by Van Ornum/Jungenberg, with approval by unanimous voice vote. The Senior Center Rental packet was discussed and changes to the rental fee & security deposit were approved by all. All present unanimously agreed to a rental fee of \$100, as well as a refundable security deposit of \$100. Bays included several other area rentals and their fees for comparison. A motion/second to amend the rental fees and security deposit was made by Jodarski/Trochinski, and unanimously approved by all on a voice vote. Bays interjected that the price change would need to be approved by Common Counsel prior to activation. Hanan gave a brief description of the plans for a “Memorial Garden” to be planned/funded/donated by the Friends of Berlin Senior Center.

New business: No new business was discussed.

Old business: Boeck requested feedback on the “Wellness Fair”. Bays commented that it all went very well, and was very congested. Additionally, there is currently a plan to repeat the fair next year. Boeck requested information regarding the name change for the Senior Center.

On a motion by Trochinski/Jodarski the meeting was adjourned by chairman Hanan at 10:34 AM.

**Submitted by:
PAUL HANAN
C.O.A.Secretary**