

**BERLIN PUBLIC LIBRARY BOARD MEETING**

**November 8, 2023 4:30 p.m.**

**Kay Swan Meeting Room**

**Virtual Attendance available through Zoom**

**Join Zoom Meeting:**

**<https://us02web.zoom.us/j/9203615420?pwd=eIJNdDVkZDQ0QUFQON3l6M1pnM09Sdz09>**

**Call In: 1-312-626-6799**

**Meeting ID: 920 361 5420**

**Password 488488**

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the October 11, 2023 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the October 2023 library monthly bills as presented by Library Director.
7. Treasurer's October Financial Report. RECOMMENDATION: Approve the report.
  - o Investment discussion on CD #703185 due 11/20/2023 and other funds.  
RECOMMENDATION: Action as appropriate.
8. Directors' report
  - o Discussion on past month and upcoming activities.
  - o Director review follow-up.
  - o VHS transfer fee policy. RECOMMENDATION: Discussion and action as appropriate.
9. Friends of the Library recap. Committee report with no action needed.
10. Approval of 2024 Library Calendar (Library Board meeting dates and Library closed dates).  
RECOMMENDATION: Discussion of closed dates and approve as presented with changes as discussed.
11. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
12. New Business (To be used to request items of new business to be put on a future agenda)
13. Adjourn

**Next meeting:**

**December 13, 2023**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**