

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
October 04, 2023 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Gary Knoke, Denise Krentz, Keith Hess and Dan Johnson. Seated virtually: None. Absent: None. Also present: Police Chief Brian Pulvermacher, Fire Chief Paugels, City Administrator Sara Rutkowski, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open and closed P&F Commission minutes of September 06, 2023. Johnson seconded the motion which carried by voice vote.

Under Alarm Permit application for new Taco Bell, Krentz moved to approve the new alarm permit for Taco Bell. Johnson seconded the motion which carried by voice vote.

Hess moved to approve the fire department expenses as presented. Johnson seconded the motion which carried by voice vote.

Fire Chief Paugels stated that there were 18 calls last month. This year so far, we have had 123 calls. Maintenance issues today and tomorrow there will be testing done for all the ground ladders of the trucks. We are hopeful to have Red power to do the inspections of our trucks soon. One of our engine's radios went out and we can't fix it. We have purchased a new one but the new radio will not ship until January of 2024. We have also ordered batteries for our portable radios as those will also take extra time to get here. Upcoming events, next Wednesday will be our fire prevention presentations for all of the schools. Also, next Saturday is the pig roast. We are believing this event will have a great turn out.

Johnson moved to approve the Police Department expenses as presented. Knoke seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 136 traffic stops, 6 drug investigations, 13 welfare checks, and 4 property damage crashes. OWI and drug investigations are higher this month. There were more theft investigations this month, although the incidents do not appear to be related.

Under police activity updates, Chief Pulvermacher explained the City has met with the PD union to discuss a possible side-letter concerning wages. The budget should be finalized once we know if there are changes to the wages. I am waiting on an install quote for the FOB access and control at City Hall. At this point there is no plan to update the system, there is just the intent of knowledge on how much it may cost. The new squad car has finally received the radio and will be taken to the upfitter tomorrow for installation. The homecoming parade went well last Friday. One staff member had attended an Advanced Undercover course. Another officer has completed training in Field Training Officer. We did secure a seat for the Child Forensic Interview course later this month as well as the Internet Crimes Against Children training. I am currently in talks with the top candite for the Assistant Chief position. Once there is a formal acceptance, I will be able to inform staff. The patrol officer positions are still open. We had hope for an interview last week but the interviewee was a no call no show. We have other potential candidates coming in next week for ride a long and a possible interview.

Under old business: None.

Under new business: In closed session evaluation for Emergency Manager.

Public appearances: None.

At 6:45pm Johnson moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (*Yearly Police Chief and Fire Chief Evaluation*) Hess seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

Discussion continued in closed session.

Hess made the motion to convene into open session, with a second by Johnson. Motion carried via voice vote.

At 7:30pm Johnson motioned to adjourn the meeting. Guden second the motion, which carried via voice vote.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, November 01, 2023 at 6:30 pm at the Berlin City Hall