

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES
TUESDAY, January 9, 2024 AT 7:00 pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

The Mayor called the meeting to order at 7:00pm, Roll Call resulted in five (5) present; Boeck, Burgess, Durtschi, Nigbor and Stobbe. One (1) absent – Dretske. Staff in attendance: Sara Rutkowski, Tim Ludolph, Scott Zabel, Attorney Chier and Caitlin Hilgart.

No Virtual Attendees and no Public Comments.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the minutes from December 12, 2023; 7) Approve the Bills List. 8.) Accept recommendation for the 2023 3rd Quarter Weights & Measures 9) Accept the recommendation from the Plan Commission to rezone Parcel #206-01654-0000 from Split Zone B-2/A-1 to A-1. 10) Accept the recommendation from the Plan Commission to rezone Parcel #206-00771-0100 from R-2 to R-3. Nigbor made a motion to accept the Consent Agenda. Burgess seconded the motion and it passed on a roll call vote of five (5) ayes.

Next was the recommendation to Approve Resolution 24-01. Brad Viegut with Baird presented the 2 (two) different Preliminary Financing Plan Scenarios on this item. Discussion was held on the different scenarios. Durtschi made a motion to accept Resolution 24-01 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,000,000 General Obligation Promissory Notes Scenario 1. Nigbor seconded the motion and it passed on a roll call vote of five (5) ayes.

Item 12 was the TID 16 Presentation from Brad Viegut with Baird. There was explanation of the boundary lines and project plans for the mixed use TID. Discussion was held. Recommendation was made by the Common Council to move forward with the TID 16.

At 7:30pm Burgess made a motion to seat Dretske. Stobbe seconded the motion that passed on a voice vote.

Next Item was Handicap Parking Stall on W Huron St. Boeck was contacted by a constituent about looking a putting a handicap stall in front of the Pie Shack. There was discussion held and the item was moved to next month's agenda when the constituent could be present.

Item #14 was the recommendation from Parks & Recreation Commission for the Nativity Scene. Victoria Hill presented on behalf of the Park and Recreation Commission. Hill presented the solution that the Park and Recreation Commission came up with, 1) gifting the Nativity Scene back the to the Berlin Ministerial Group 2) Contacting Achieving Better Community Group to see if they would be willing to place extra trees in the Fireman's Park, 3) something in the park to honor the fireman as well. The Park and Recreation Commission recommendation was to transfer ownership to the Berlin Ministerial. Stobbe made a motion to accept the recommendation from Parks and Recreation Commission to regift the Nativity Scene back to the Berlin Ministerial Association knowing that they may or may not come back to the Park and Recreation Commission and ask permission to put the Nativity Scene back in Fireman's Park and be gifted the Nativity Scene as is condition and take care of the maintenance. Burgess seconded the motion and it passed on a voice vote.

Item #15 Burgess made a motion Accept the resignation of Richard Van Ornum from Committee on Aging effective immediately. Stobbe seconded that motion with the addition of sending a card thanking him for his years of service. It passed on a voice vote.

Item #16 was the update on the 107 W Huron Raze & Repair. Ludolph presented that new issue of trial and error in the originally communicated procedure and they are working on getting a subfloor installed on the 2nd floor to get to the window install. Discussion was held on the property owner putting a temporary fix over the windows in the winter elements. This item will be moved to next month's agenda.

17) There is no Old Business and 18) No New Business to discuss.

#19) Durtschi at 7:51PM made a Motion to convene into closed session pursuant to pursuant to Sec 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*City Administrator Evaluation Process*). Burgess seconded that motion that passed on a roll call vote.

Discussion continued in Closed Session.

Nigbor made a motion to reconvene into open session, with a second by Burgess. Motion carried via roll call vote with 6 (six) ayes.

Motion to adjourn by Boeck at 8:28 pm, with a second by Dretske. Motion carried via voice vote.

Caitlin Hilgart, Deputy Clerk