

SEWER AND WATER COMMISSION MEETING
BERLIN, WISCONSIN
February 28, 2024

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Bending, Ottman, Youngbauer, and Roethel. Also, present was Sara Rutkowski, Supt. Malnory and Jennifer Langham. No virtual attendees.

The next item on the agenda was public appearances/correspondence. We had no other public appearances or correspondence.

The next item on the agenda was approval of the minutes from the January 31, 2024 Sewer & Water Commission Meeting. Youngbauer moved to approve the minutes of the January 31, 2024 Sewer & Water Commission Meeting. Ottman seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for January 2024. Bending moved to approve the January. Ottman seconded the motion, which was carried by voice vote.

The next item on the agenda was discussion and action as necessary in regards to the Strand Digester Project. Strand recommends awarding August Winter & Sons, Inc of Appleton, WI the Digester Mixing and Piping Project. They came in the lowest at \$740,970 (which was \$239,000 under the probable construction cost) and Strand has previously worked with them on wastewater projects for multiple clients. The question of the difference of projected costs from Strand and the bid from August Winter & Sons, Inc. was answered that the price of \$740,970 is the highest amount they can charge Berlin Sewer/Water Utilities. Youngbauer motioned to award August Winter & Sons, LLC the Digester Mixing and Piping Project. Bending seconded the motion which was carried by voice vote.

The next item on the agenda was discussion and recommendation on the Jet Truck. Malnory presented purchasing a prebuilt truck with specification that we are needing. If we order one to specification it will take 18-24 months to build. McQueen is willing to hold a truck for 2 weeks so that we can see if it fits our needs. It is listed for \$549,000 and there is a possibility of a trade-in on our current jet truck. There was discussion of prices only going up and the cost to keep the current jet truck working. Bending motioned that we should see if this currently available truck was up to our specification and that an email motion would be accepted if that was the case. Ottman seconded the motion, which was carried by voice vote. The jet truck was looked at the week of March 4th, 2023 and it meet our specifications. Via email, all approved the purchase of the jet truck and the fact that the current jet truck would be sold privately instead of a trade-in.

The next item on the agenda was the superintendent report.

- PSC Rate Increase- An overall water/PFP rate increase of 47.37% was approved by PSC and will go into effect as of 3/29/2024
- Utilities on Oak St- there will be a new apartment complex (48 Units will be going in) on Oak street, along with finishing off the road. There will be no cost to the Sewer/Water Utilities.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

Next meeting was set to March 27, 2024 at 4:30 pm.

At 4:57 pm, Bending motioned to adjourn with a second by Ottman, which was carried by voice vote.

Jennifer Langham - Secretary