

**CITY OF BERLIN COMMITTEE ON AGING**  
**Tuesday January 23, 2024 10:00 AM**  
**Berlin Senior Center**

**The meeting was called to order by Chairman Paul Hanan at 9:57 AM**

**Roll Call:**

**Present:** Paul Hanan, Chairman, Secretary (2026)  
Jimmy Jodarski, Vice Chair (2024)  
Mary Hess (2024)  
Richard Trochinski (2025)  
Keith Hess (2025)  
Susan Jungenberg (2026)  
Rebecca Bays, Senior Center Director

**Excused:** ~~Richard Van Ornum, Vice Chair (2024)~~  
~~Kristina Boeck, City Council Liaison~~

**Public comments:** Bays commented that she was unsure when we would be receiving a new City Liaison, as Boeck will no longer be available. Bays also informed the group that Van Ornum has “Stepped Down”.

**The minutes of the October 24, 2023 meeting were approved on a motion by K Hess/Trochinski, & unanimously passed by voice vote.**

**The October expenditures were discussed. Bays commented that the agenda figures were from November 2023. Jodarski commented to Bays that “if you’re happy I’m happy”. K Hess asked if “everything came within budget for the year”? Bays commented with a “Yes”.**

**With a motion to approve the expenditures by Jodarski/K Hess, the approval was passed on a majority voice vote.**

**The October revenues were discussed. Trochinski inquired as to the discrepancy in figures & percentages represented in the “Nutrition Grant” line item. Bays will inquire as to the differential, and report back. On a motion by Trochinski/Jodarski the revenue accounts were passed, pending revisions, by majority voice vote.**

**The next order of business was to select/vote for a new Vice Chair. After several discussions, Jimmy Jodarski was nominated/seconded by K Hess/Hanan and voted in as our new Interim Vice Chair.**

**The next order of business was a Berlin Senior Center “Staff Update”, given by Bays. A new driver has been hired for Wednesday’s, & “filling in as needed”. Tuesday is the only real day transportation issues are going to be difficult, commenting: “Things are slowly getting back where we are supposed to be”. Following up with “A new dishwasher has been hired for the kitchen, starting on January 29<sup>th</sup>, and will be here 3 days a week”. Jungenburg inquired as to the availability of ‘after-hours’ drivers. Bays responded with “none of my drivers are willing to at this time”. Jungenberg followed up with a comment regarding the “Need” of the service in our community. Bays agreed.**

**The next order of business discussed by Bays was the AARP ‘Rural Lab’. Rutkowski has already applied for a grant directed to the city of Berlin. K Hess offered his services for limited transportation. Hanan commented that he would investigate the AARP Rural Lab via their website.**

**New business: Bays brought up an item not included in the agenda. Jeff’s on the Square is currently starting a new marketing campaign, and inquired if the Senior Center would be interested in sponsoring 1 of 8 available main menu board advertisement slots. Several discussions ensued with a final decision for approval. The total expenditure will be \$469, covering a two-year period. Bays gave a brief recap of last year’s advertising budget expenditures. The current advertising budget is \$1300/yr. Bays stated that a decision to move forward must be made at today’s meeting, as 6 of the 8 total spaces are filled. Hanan & Jungenberg inquired as to the location of this electronic menu board. Bays was unable to answer, as she has only been in Jeff’s “Once”. A motion was made by K Hess and seconded by Trochinski, to approve the expenditure. This motion was carried by a unanimous voice quote. Jodarski inquired to Bays as to her providing a “picture” of the advertisement.**

**Old business: M Hess inquired as to the “meal price increase”, & and how it was determined. Bays commented that these decisions come from “County”, and each meal site charge is different. Jungenberg briefly discussed the meal “donation” amounts, & Trochinski stated that the county pays \$16-\$17 per meal.**

**On a motion by Trochinski/M Hess the meeting was adjourned by chairman Hanan at 10:29.**

**The next scheduled meeting for the Committee on Aging is scheduled for February 27, 2024**

**Submitted by  
Paul Hanan, COA Secretary**