

CITY OF BERLIN COMMITTEE OF THE WHOLE MEETING MINUTES  
TUESDAY, March 5, 2024 7:00PM  
COUNCIL CHAMBERS, CITY HALL

Mayor Bruessel called the Committee of the Whole meeting to order at 7:00 p.m. Present: Ald Stobbe, Boeck, Nigbor, Burges, Durtschi, and Dretske. No Absences. Staff present: Sara Rutkowski, Attorney Matt Chier, Rebecca Bays, and Caitlin Hilgart.

No Public Comments or Attendees.

Dretske made a motion to approve the minutes from the February 6, 2024 Committee of the Whole Meeting. Nigbor seconded the motion which passed on a voice vote.

Next item was the Liquor License Application for 2024-2025. Rutkowski presented that staff is getting ready to send out license applications for the next term. Rutkowski is looking to see what additional information the Council would be looking for with the license applications. Discussion was held. This item was moved to next weeks agenda with further research from other municipality's ordinances that require to be open 150 day or any other restrictions.

Item #6 was the recommendation to change Bank Account Signers. Stobbe made a motion to recommend to Common Council to approve removing Peggy LaBuda and Midge Seaman from the City Bank accounts and adding Susan Kiener and Debra Thiel to the appropriate accounts. Burgess seconded the motion which passed on a voice vote.

Item #7 was the Memorandum of Understanding for Advocap Retired and Senior Volunteer Program (RSVP). Bays presented that is was a program that the City use to have, explained what this program dose and she is working bringing it back. Nigbor made a motion to recommend to Common Council to approve the appropriate signatures for MOU with Advocap for the RSVP. Stobbe seconded the motion that passes on a voice vote.

Item #8 was the Oak Street Renaming. Rutkowski presented that this item went to the Planning Commission last week and the discussion was to name the U-Shape portion Riverview Drive. Riverview Court will be the name of the small cul-de-sac that would run directly to the south. Durtschi made a motion to recommend the approval to Common Council the renaming of Oak Street. Burgess seconded the motion which passed on a voice vote.

Burgess moved to approve to convene into closed session at 7:30PM for the purpose of the TID#16 Development Agreement and 2. City Attorney Contract. Stobbe seconded the motion. A roll call vote resulted in six (6) ayes and zero (0) nays.

*Caitlin Hilgart, Deputy Clerk*