

AGENDA
CITY OF BERLIN
BERLIN SEWER & WATER COMMISSION MEETING
WEDNESDAY, March 27, 2024 4:30 PM
COUNCIL CHAMBERS
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<http://us02web.zoom.us/j/85118610338>
Meeting ID: 851 1861 0338 Passcode: 639420
1 312 626 6799 US TOLL-FREE

1. Call to Order/Roll Call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments/Public Appearances
 - Introduction of Sue Kiener
4. Approval of Minutes. RECOMMENDATION: Approve the February 28, 2024 Sewer & Water Commission meeting minutes.
5. Approval of Financials. RECOMMENDATION: Approve the February 2024 Sewer & Water Department financials as presented.
6. Office Updates. DISCUSSION: Discussion on Software updates.
7. Discussion on Jet VacTruck. DISCUSSION: Discussion and action as appropriate.
8. Water & Sewer Department Updates from the Superintendent
 - Oak St
 - Digester Project Update
 - Well # 5 Update
 - WWTP Update
9. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting).
10. New Business (To be used to request items of new business be put on a future agenda).
11. Adjourn

Please let Jennifer (361-5406) know by 4:00 P.M. on Monday, if you are unable to attend the meeting.

CITY OF BERLIN

02/01/24 3:43 PM

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***Check Summary Register©**

Batch: 02-01-24 AP

| | Name | Check Date | Check Amt | |
|-------|---------------------------|---------------------|---------------------|--------------------------------------|
| 11161 | UTILITY CASH - FNB | | | |
| 16936 | BERLIN CITY TREASURER | 2/1/2024 | \$264,012.93 | 2023 COSTS BILLED BACK TO UTILITY |
| 16937 | PRECISION WATER METER TES | 2/1/2024 | \$2,455.00 | TEST 1 1/2 - 2" METERS |
| 16938 | STRAND ASSOCIATES, INC | 2/1/2024 | \$2,000.00 | PROF SERVICES- DIGERTER MIXING & PIP |
| | | Total Checks | \$268,467.93 | |

City of Berlin WI
Bank Register

| <u>Activity Date</u> | <u>Reference</u> | <u>Name</u> | <u>Description</u> | <u>Amount</u> |
|----------------------|------------------|-------------------------------------|---|---------------|
| Check | | | | |
| 2/01/2024 | 0016927 | MARTELLE WATER TREATMENT | LIQUID ALUMINUM SULFATE | -5,720.16 |
| 2/01/2024 | 0016928 | PITCH BLACK REPAIR LLC | Invoices 1533, 1534 | -3,340.29 |
| 2/01/2024 | 0016930 | U S CELLULAR | MONTHLY SERVICE CHARGES 12/16/23 - 1/15/24 | -296.67 |
| 2/01/2024 | 0016931 | WALTCO | PICK UP SAMPLES FOR BADGER LABS - JAN 2024 | -896.25 |
| 2/01/2024 | 0016925 | Alcivia | FUEL- WWTP (DD) | -394.09 |
| 2/01/2024 | 0016929 | Badger Laboratories, Inc. | TOTAL COLIFORM BACTERIA | -104.00 |
| 2/01/2024 | 0016932 | Berlin City Treasurer 1015 | JANUARY PAYROLL | -29,092.49 |
| 2/01/2024 | 0016933 | Berlin Journal | WATER RATE AD | -385.00 |
| 2/01/2024 | 0016934 | GFL Solid Waste | TRASH/RECYCLING SERVICE FEB 2024 | -319.83 |
| 2/01/2024 | 0016935 | JON LUNDT ELECTRIC | T8 LED 15 WATT 850K | -193.25 |
| 2/01/2024 | 0016926 | MARTELLE WATER TREATMENT | PRO-GUARD PLUS BLACK ICE DEODORIZER | -357.13 |
| 2/06/2024 | 0016939 | MARTELLE WATER TREATMENT | PRO-GUARD PLUS BLACK ICE DEODORIZER | -357.13 |
| 2/06/2024 | 0016940 | U S POST OFFICE | FEBRUARY 2024 | -767.35 |
| 2/13/2024 | 0016953 | Berlin Journal | DIGESTER BID ADS | -513.00 |
| 2/13/2024 | 0016946 | CINTAS | MOP & PARTS MATQ | -366.12 |
| 2/13/2024 | 0016947 | Complete Office of Wisconsin | WATER/SEWER DEPT PORTION OF COPY PAPER | -599.85 |
| 2/13/2024 | 0016948 | HIMGIRI LLC | LPG- EXCHANGE | -20.00 |
| 2/13/2024 | 0016949 | HYLER SEPTIC SERVICE LLC | PUMPED LIFT STATION 4 HOURS- DAN PUMPED LIFT STATION 4 HOURS- RALEIGH | -1,600.00 |
| 2/13/2024 | 0016950 | JON LUNDT ELECTRIC | GROUNDING SERVICES & PARTS | -424.04 |
| 2/13/2024 | 0016951 | NORTHEASTERN WATER PROFESSIONALS | NORTHEASTERN WATER PROFESSIONAL - RICHARD SOBIESKI | -30.00 |
| 2/13/2024 | 0016952 | Superior Chemical, LLC | NU-COIL II BIODEGRADABLE CLNR CS | -161.36 |
| 2/13/2024 | 004ACH | FleetCor | Jan Bill pd in Feb | -615.46 |
| 2/16/2024 | 0016964 | Charter Communications | INTERNET 2/1/2024 - 2/29/2024 | -84.99 |
| 2/16/2024 | 0016965 | Charter Communications | INTERNET 2/1/2024 - 2/29/2024 | -126.99 |
| 2/16/2024 | 0016966 | Charter Communications | INTERNET 1/13/2024- 2/12/2024 | -74.99 |
| 2/16/2024 | 0016957 | CRANE ENGINEERING | WEBSTER LIFT STATION - PUMPS | -27,165.00 |

**City of Berlin WI
Bank Register**

| <u>Activity Date</u> | <u>Reference</u> | <u>Name</u> | <u>Description</u> | <u>Amount</u> |
|----------------------|------------------|--------------------------|--|-------------------|
| 2/16/2024 | 0016967 | CRANE ENGINEERING | WEBSTER LIFT STATION- PUMP WORK | -15,205.00 |
| 2/16/2024 | 0016972 | EGBERT EXCAVATING, INC | 450 E HURON ST- EXCAVATE & REPAIR LEAK BY CURB STOP | -3,280.00 |
| 2/16/2024 | 0016969 | MUTUAL OF OMAHA | LIFE INSURANCE FOR FEBRUARY | -54.16 |
| 2/16/2024 | 0016970 | SECURIAN FINANCIAL GROUP | PREMIER INSURANCE- MARCH 2024 BILLING | -187.59 |
| 2/16/2024 | 0016971 | TASC | COBRA ADMIN FEE 1/1/24 - 1/31/2024 | -14.00 |
| Total Check | | | | -92,746.19 |
| Void | | | | |
| 2/01/2024 | 0016926 | MARTELLE WATER TREATMENT | Void check 0016926 | 357.13 |
| Total Void | | | | 357.13 |
| Total | | | | -92,389.06 |