

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, APRIL 03, 2024 7:00 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<https://us02web.zoom.us/j/86336829511>
Meeting ID: 863 3682 9511 Passcode: berlin
+1 312 626 6799 US TOLL-FREE

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open March 06, 2024 Minutes RECOMMENDATION: Approve the March 06 2024 Police and Fire Commission open minutes.
5. Alarm Permit Napa Auto Parts. RECOMMENDATION: Approve the alarm permit for Napa Auto Parts.
6. Fire Department Expenses. RECOMMENDATION: Approve the March 2024 Fire Department expenses as presented.
7. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
 - Discussion of Fire Department Truck Committee
8. Police Department Expenses. RECOMMENDATION: Approve the March 2024 Police Department expenses as presented.
9. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
 - Discussion on patrol hire update
10. Police Department Chief's Survey. RECOMMENDATION: Discussion on recent Chief survey, action as appropriate.
11. Police Department Body Worn Cameras. RECOMMENDATION: Discussion on body worn cameras, action as appropriate.
12. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from

the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)

13. New Business (To be used to request items of new business be put on a future agenda)
14. Motion to convene into closed session pursuant to Wis. Stat. Sec 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Police Chief Survey Wage Discussion*)
15. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.
16. Adjourn

Next regularly scheduled meeting is Wednesday, May 01, 2024 at 7:00 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
March 06, 2024 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Gary Knoke, Denise Krentz, Ron Ross, and Keith Hess. Seated virtually: None. Absent: None. Also present: Police Chief Brian Pulvermacher, Fire Chief Paugels, Emergency Manager Gary Podoll, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open P&F Commission minutes of February 07, 2024. Ross seconded the motion which carried by voice vote.

Under Luxury Smoke LLC alarm permit, Krentz moved to approve the alarm for the business. Hess seconded the motion which carried by voice vote.

Knoke moved to approve the fire department expenses as presented. Ross seconded the motion which carried by voice vote.

Fire Department annual report was presented by Chief Paugels, he explained there were 27 fire calls for the year already. This puts the department above normal this time last year. Maintenance issues, none. Upcoming events, none. Truck committee has met couple times this past month. They are working with the company who is writing the spec and that should be ready soon.

Hess moved to approve the Police Department expenses as presented. Knoke seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 155 traffic stops, 6 drug investigations, 9 welfare checks, 5 emergency detentions, and 5 property damage crashes. The chart indicates, emergency detentions were higher than average for the past month and previous month. Knoke asked if the process for an EDI could be explained. Chief stated that an EDI can stem from any type of check on an individual. Sometimes those checks result in just a misunderstanding from one person to the next and no harm will come to that person or others. In the event the person may want to harm themselves or others crisis is called. They will speak with the person and determine if a safety plan is best or if being committed is the only option. If it is a safety plan that person is then placed with a family member or friend for the night and crisis will check up on them. If they are to be committed, they must go to Thedacare for a medical evaluation before being sent to a mental health institution. That is the part that may take longer as we have to wait with them until a bed opens up and we then transport them there. After they are transported the individual will then have a hearing in from of a judge who will determine further course of action.

Under police activity updates, Chief Pulvermacher explained Zacharias and Fox are on their own now and doing well. The new shift picks have been completed and with that the schedule has been moved around for the officers to get in align with their new rotations and schedules. We still have two officer positions open. We interviewed three candidates today and they are welcome to do ride-a-long. I will be discussing with Assistant Chief tomorrow on potential background investigations. Of these candidates two do not have the academy and one is

completely certifiable. Two staff members will be attending rescue tactics for patrol. One staff member has attended a marijuana related training. One staff member will be attending firearms instructor training. Overtime has been elevated for the months of January and February primarily due to staffing shortages and the higher EDI calls. At this time, I am evaluating body worn cameras and hope to present information on that next meeting.

Under old business: None.

Under new business: Body worn camera discussion. Chief survey discussion.

Public appearances: None.

Guden adjourned the meeting at 6:50pm.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, April 03, 2024 at 6:30 pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE APRIL 2024

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2024	1,586.25
340	Berlin Journal	Hose Test Cards	35.00
345	Bay Com	Battery replace/Charger	705.00
345	DNR	Replace Liners/Fittings	156.79
345	NAPA	Def for Engine 64	23.98
345	Menards	Materials to put SCBA in cabinet	40.08
380	Bay Com	2 Pagers	775.00

**BERLIN FIRE DEPARTMENT
2024 BUDGET EXPENDITURES**

DATE: March 25, 2024

FIRE DEPARTMENT ACCOUNT #: 52200

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	49,846.00	49,846.00	49,846.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	8,396.46	32,489.54
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	6,345.00	10,215.00
290	Contracts	3,425.00	0,000.00	3,425.00
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	50.00	1,050.00
330	Conference & Training	4,000.00	96.01	3,903.99
340	Operating Supplies	6,350.00	289.65	6,060.35
345	Maintenance & Fuel	17,000.00	1,205.03	15,794.97
380	Equipment	15,200.00	4,332.89	10,867.11
390	Miscellaneous	1,925.00	000.00	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {01/01/2024} And {03/22/2024}

Staff Id	Alt Id	Name	Total
			\$98.50
0944		Bending, Brian	\$236.50
0954		Bending, Tim	\$492.70
0925		Boeck, Kyle	\$433.60
0905		Brooks, Bill	\$413.90
1188		Cassidy, Jordan	\$315.30
0909		Dewhurst, Douglas	\$413.90
0900		Dollevoet, Aaron	\$768.60
0934		ElenDt, Jared	\$236.50
0992		Gehrke, Ronald	\$295.60
0957		Hahn, Chad	\$236.50
0902		Hahn, Troy	\$0.00
0918		Herandez, Jason	\$157.60
0209		Hilgart, Aaron	\$394.20
0998		Johansen, Joel	\$256.20
0933		Knoke, Zach	\$946.00
0911		Paugels, Robert	\$729.20
0660		Podoll, Gary V	\$748.90
0929		Radke, Mike	\$453.30
0914		Schrader, John	\$709.50
0921		Walker, Matthew	\$59.10
0926		Wallner, Andrew	
			<u>\$8,396.40</u>

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-000001" And
"24-000035"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-000001-000	01/05/2024	16:31:00	121 Spring Street	746 Carbon monoxide detector act
24-000002-000	01/06/2024	18:38:00	347 E Huron ST	744 Detector activation, no fire
24-000003-000	01/08/2024	20:08:00	499 N Wisconsin ST	746 Carbon monoxide detector act
24-000004-000	01/08/2024	20:35:00	N260 36th RD	746 Carbon monoxide detector act
24-000005-000	01/10/2024	10:57:00	225 Memorial DR	353 Removal of victim(s) from st
24-000006-000	01/12/2024	07:04:00	480 Hillside Drive	531 Smoke or odor removal
24-000007-000	01/14/2024	10:56:00	258 S Washington Street	746 Carbon monoxide detector act
24-000008-000	01/14/2024	15:15:00	County F	611 Dispatched & cancelled en ro
24-000009-000	01/15/2024	08:01:00	347 E Huron ST	741 Sprinkler activation, no fir
24-000010-000	01/17/2024	15:30:00	702 Broadway ST	746 Carbon monoxide detector act
24-000011-000	01/23/2024	09:09:00	N1261 Cty X	746 Carbon monoxide detector act
24-000012-000	02/04/2024	20:45:00	153 W Moore ST	441 Heat from short circuit (wir
24-000013-000	02/05/2024	05:55:00	S Wisconsin ST	412 Gas leak (natural gas or LPG
24-000014-000	02/06/2024	14:23:00	Puchyan RD	131 Passenger vehicle fire
24-000015-000	02/14/2024	08:59:00	N Wisconsin ST	424 Carbon monoxide incident
24-000016-000	02/15/2024	05:59:00	NW Cumberland	444 Power line down
24-000017-000	02/17/2024	08:02:00	Hwy 21	611 Dispatched & cancelled en ro
24-000018-000	02/20/2024	09:20:00	River Rd	551 Assist police or other gover
24-000019-000	02/23/2024	18:08:00	Cty F	611 Dispatched & cancelled en ro
24-000020-000	02/25/2024	11:55:00	W704 Riverdale DR	142 Brush or brush-and-grass mix
24-000021-000	02/27/2024	13:21:00	Cty X	142 Brush or brush-and-grass mix
24-000022-000	02/27/2024	14:41:00	W894 Klondike Road	746 Carbon monoxide detector act
24-000023-000	02/28/2024	21:31:00	113 E Huron ST /A	100 Fire, Other
24-000024-000	02/29/2024	10:25:00	295 Broadway ST	100 Fire, Other
24-000025-000	03/02/2024	17:41:00	Hwy 49 N	311 Medical assist, assist EMS c
24-000026-000	03/04/2024	10:14:00	225 Memorial DR	745 Alarm system activation, no
24-000027-000	03/06/2024	11:17:00	W2981 Big Island Road	611 Dispatched & cancelled en ro
24-000028-000	03/06/2024	18:47:00	34th Ave	631 Authorized controlled burnin
24-000029-000	03/07/2024	09:55:00	218 W Berlin Street	111 Building fire
24-000030-000	03/07/2024	16:29:00	177 Water ST	611 Dispatched & cancelled en ro
24-000031-000	03/08/2024	09:29:00	247 Mound Street	531 Smoke or odor removal
24-000032-000	03/12/2024	16:32:00	N1260 Cty XX	111 Building fire
24-000033-000	03/18/2024	17:55:00	Commercial Street	131 Passenger vehicle fire
24-000034-000	03/19/2024	14:10:00	Mound Street	551 Assist police or other gover
24-000035-000	03/21/2024	07:43:00	Highway 91	622 No Incident found on arrival

Total Incident Count 35

Gary Podoll

From: Mike's Bike Shop <mikesbikeshop@centurytel.net>
Sent: Monday, March 25, 2024 12:15 PM
To: Gary Podoll; Bob Paugels
Subject: Committee Report

The committee met as a group and revised the first draft of the truck specification. Those changes have been sent to the vendor that is writing the spec and we are waiting for an updated copy. When that copy comes in, we will go through it line by line as a group again and if everything looks good, the spec should be complete.

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Mike Radke
Mike's Bike Shop
Berlin, WI 54923
920-361-3565

POLICE AND FIRE COMMISSION MEETING

04/03/2024

BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

February 23, 2024 to March 23, 2024

- 290 Traffic Stops
- 2 OWI / Drug OWI arrest
- 6 Property Damage crash
- 1 Personal Injury crash
- 8 Drug Investigation (5 MJ, 2 Fentanyl, 1 oth.)
- 0 Theft Investigation
- 0 Domestic Abuse Investigation
- 1 Emergency Detention (0 detentions, 1 diversion)
- 8 Check Welfare

Significant incidents:

Our two new hires have completed field training and the enthusiasm of youth tends to be contagious. Extra staff has offered an increase in self-directed time, which clearly impacted traffic enforcement. Worthy of note, there were two absolute sobriety arrests not reflected in the OWI numbers. Additionally, emergency detentions and diversions have fallen, following two months of abnormal highs. Also somewhat unusually, there were no theft investigations or domestic disputes that rose to the level of a criminal arrest.



