POLICE AND FIRE COMMISSION MEETING AGENDA WEDNESDAY, MAY 01, 2024 7:00 PM

108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE https://us02web.zoom.us/j/86336829511

Meeting ID: 863 3682 9511 Passcode: berlin +1 312 626 6799 US TOLL-FREE

- 1. Call to order/roll call
- 2. Seat Virtual Attendees (if necessary)
- 3. General Public Comments.
- 4. Election of Officers: President, Vice-President and Secretary
- 5. Approval of open and closed April 03, 2024 Minutes <u>RECOMMENDATION</u>: Approve the April 03, 2024 Police and Fire Commission open and closed minutes.
- 6. Fire Department Expenses. <u>RECOMMENDATION</u>: Approve the April 2024 Fire Department expenses as presented.
- 7. Fire Department Reporting and Updates.

Discussion on Fire Department Fire Calls

Discussion on Maintenance Issues with Fire Department Equipment

Discussion on past month and upcoming month activities

Discussion of Fire Department Truck Committee

- 8. Police Department Expenses. <u>RECOMMENDATION</u>: Approve the April 2024 Police Department expenses as presented.
- Police Department Reporting and Updates

Discussion on Police Department Calls

Discussion on past month and upcoming month activities

Discussion on patrol hire update

- 10. Police Department Body Warn Cameras. <u>RECOMMENDATION</u>: Discussion on body worn cameras, action as appropriate.
- 11. Police Department Lock out. <u>RECOMMENDATION</u>: Discussion on lock out for vehicles, action as appropriate.
- 12. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)

- 13. New Business (To be used to request items of new business be put on a future agenda)
- 14. Adjourn

Next regularly scheduled meeting is Wednesday, June 05, 2024 at 7:00 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES MEETING POLICE & FIRE COMMISSION BERLIN, WISCONSIN BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS April 03, 2024 -7:00pm

President Joanne Guden called the meeting to order at 7:00 pm. Present: Commissioners Joanne Guden, Denise Krentz, Ron Ross, and Keith Hess. Seated virtually: None. Absent: Gary Knoke. Also present: Police Chief Brian Pulvermacher, Assistant Police Chief Noah Knetzger, Fire Chief Paugels, Emergency Manager Gary Podoll, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under General Public Comments, Guden stated the next two months of meetings will be held at 7pm.

Under approval of minutes, Hess moved to approve the open P&F Commission minutes of March 06, 2024. Krentz seconded the motion which carried by voice vote.

Under Napa Auto Parts alarm permit, Krentz moved to approve the alarm for the business. Hess seconded the motion which carried by voice vote.

Ross moved to approve the fire department expenses as presented. Krentz seconded the motion which carried by voice vote.

Fire Department annual report was presented by Chief Paugels, he explained there were 14 calls for last month. There were two structure fires in one week. The department has 40 calls already this year. Maintenance issues, red power has received the parts that were backordered. Upcoming events, last month we had a parade for the youth wrestler who made it to state. Truck committee is also meeting tonight to go over the written spec. After they review the spec, it can go out for bids. Krentz asked who get bids? Podoll stated the townships will talk about the spec. The truck committee will come in front of police and fire to go over the spec. After that it will go into advertising and sent out to companies for their bids. We hope to have the bid out by midsummer. Krentz asked how the UTV fundraiser is going. Paugels stated they received one sizable donation at \$2000. At this time the estimated total is \$20,000. Podoll stated they are looking into a grant that could give \$1000. There will also be trade-ins to help off set the cost.

Hess moved to approve the Police Department expenses as presented. Ross seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 290 traffic stops, 8 drug investigations, 8 welfare checks, 1 emergency detentions, and 6 property damage crashes. The chart indicates, the enthusiasm of the two new hires for traffic stops. Additionally, the emergency detentions have fallen to normal levels.

Under police activity updates, Chief Pulvermacher explained Zacharias and Fox are doing very well on solo patrol. We still have two open patrol positions and we started a background check for one candidate but that has since stopped as he withdrew from our recruitment. One staff member finished evidence-based interview training. Two staff members will be in rescue and tactics for patrol training. One staff member will be attending firearms instructor training. We

have had our third county wide defense and arrest tactics training and have firearms and emergency vehicle operation training this month. One staff member is currently on FMLA following a medical procedure and is scheduled to be back by May. We are still in research phase of body worn cameras. Assistant Chief Knetzger and Sargent Strahan are spearheading the effort to collect information and evaluate the benefit.

Under Police Department Chief's survey and Body Warn Cameras, Pulvermacher explained after his annual WI Chief's meeting there was a survey put out. This survey covers dozens of items including demographics, size of budgets, and rate of pay. Those who reply are provided a copy of the results. The whole survey is 238 pages long with responses from 241 agencies. I selected 25 departments that were comparable to Berlin in either population, budget, or number of sworn officers. Some of the results are difficult to compare as the police unions work different hours per year based on their contracts. Some Chiefs replied with officer salary on an annual basis and others with their hourly wage. There were a few items that stood out the most which is wage that will be discussed in closed session and body warn cameras. We are one of three departments that I have selected that do not currently have body warn cameras. I asked the staff how important the cameras are to them personally. Overall, the ranking was widely varied. If I averaged them, we sit at 5.3 out of 10 leaning more toward having them. We are currently researching prices for both initial purchase and form of ongoing digital evidence storage. An annual expense will be something to keep in mind as there may be repairs, replacement and digital storage options. I expect there to be a 50/50 cost share grant coming up before the end of the year. If awarded the department would only have to come up with half the cost but that would not include the ongoing expenses. If we choose not to do anything and continue as is there may be a time in the future where we are told we must have them as we would be one of few who don't. At that time there may not be a cost share grant. Krentz asked who runs the grants? Chief stated the DOJ-Department of Justice. Guden stated this topic should be kept on the agenda so we are current with what is going on and are able to make a decision on body warn camaras.

Under old business: Body worn camera discussion.

Under new business: Election of Officers. Discussion on lockouts.

Public appearances: None.

At 7:28pm Ross moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (*Police Chief Survey Wage Discussion*)) Hess seconded the motion. A roll call vote resulted in four (4) ayes, zero (0) nays, and one (1) absent. Motion carried.

Hess moved to seat Chief Pulvermacher. Ross seconded the motion which carried by voice vote.

Discussion continued in closed session.

At 8:15pm Krentz made a motion to convene into open session, with a second by Ross. Motion carried by voice vote.

Guden adjourned the meeting at 8:17pm.

Next scheduled meeting will be Wednesday, May 01, 2024 at 7:00 pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT 226 Spring St. Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE MAY 2024

ACCOUNT#	VENDOR	ITEM	AMOUNT
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2024	1,586.25
330 330	Sawdust Fire Expo Eagle Engraving	2 Fire Fighters Attending 2 Service Pins	207.90 31.93
345	Doug Dewhurst	Engine 66 Seatbelt Extenders	52.73
380	Darley	1 ¾ " hose 4 links	1,323,00

BERLIN FIRE DEPARTMENT 2024 BUDGET EXPENDITURES

DATE: April 22, 2024

FIRE DEPARTMENT ACCOUNT #: 52200

ACCOUNT	DESCRIPTION	BUDGET	EXP.	BALANCE
110	Salaries	49,846.00	00,000.00	49,846.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	9,736.74	31,149.26
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	6,345.00	10,215.00
290	Contracts	3,425.00	0,000.00	3,425.00
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	00.00	150.00
321	Dues	1,100.00	50,00	1,050.00
330	Conference & Training	ng 4,000.00	335.84	3,664.16
340	Operating Supplies	6,350.00	289.65	6,060.35
345	Maintenance & Fuel	17,000.00	1,475.67	15,524.33
380	Equipment	15,200.00	6,084.15	9,115.85
390	Miscellaneous	1,925.00	00,000	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {01/01/2024} And {04/18/2024}

Staff Id	Alt Id	Name	Total
0944		Bending, Brian	\$98.55
0954		Bending, Tim	\$275.94
0925		Boeck, Kyle	\$532.1
0905		Brooks, Bill	\$512.46
1188		Cassidy, Jordan	\$413.91
0909		Dewhurst, Douglas	\$413.91
0900		Dollevoet, Aaron	\$453.30
0934		Elendt, Jared	\$847.53
0992		Gehrke, Ronald	\$236.52
0957		Hahn, Chad	\$315.36
0902		Hahn, Troy	\$295.6
0918		Herandez, Jason	\$315.36
0209		Hilgart, Aaron	\$177.39
0998		Johansen, Joel	\$394.2(
0933		Knoke, Zach	\$256.23
0911		Paugels, Robert	\$1,084.0
0660		Podoll, Gary V	\$867.2
0929		Radke, Mike	\$886.95
0914		Schrader, John	\$512.4
0921		Walker, Matthew	\$788.40
0926		Wallner, Andrew	\$59.13
			\$9,736.74

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And "24-0000042"

Notident-Hype				
24-000002-000 01/06/2024 18:38:00 347 E Huron ST 744 Detector activation, no fire 24-000002-000 01/08/2024 20:08:00 499 N Wisconsin ST 746 Carbon monoxide detector act 24-000006-000 01/12/2024 10:57:00 225 Memorial DR 353 Removal of victim(s) from st 24-000006-000 01/12/2024 07:04:00 480 Hillside Drive 531 Smoke or odor removal 740-000006-000 01/14/2024 15:55:00 258 S Washington Street 24-000008-000 01/14/2024 15:55:00 258 S Washington Street 24-000008-000 01/14/2024 15:55:00 258 S Washington Street 24-000008-000 01/14/2024 15:30:00 702 Broadway ST 746 Carbon monoxide detector act 24-0000011-000 01/13/2024 08:01:00 347 E Huron ST 741 Sprinkler activation, no fire 740-000011-000 01/13/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000011-000 02/04/2024 20:45:00 153 W Moore ST 741 Sprinkler activation, no fire 740-000011-000 02/04/2024 20:45:00 153 W Moore ST 741 Bast from monoxide detector act 24-0000012-000 02/05/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000013-000 02/05/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000013-000 02/05/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000013-000 02/05/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000013-000 02/05/2024 09:09:00 N1261 Cty X 746 Carbon monoxide detector act 24-0000013-000 02/14/2024 08:02:00 Hwy 21 11 11 11 11 11 11 11 11 11 11 11 11	Incident-Exp#	Alm Date		
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24-0000016-000 02/15/2024 05:59:00 NW Cumberland 444 Power line down 24-0000017-000 02/17/2024 08:02:00 Hwy 21 611 Dispatched & cancelled en ro 24-0000018-000 02/20/2024 09:20:00 River Rd 551 Assist police or other gover 24-0000019-000 02/25/2024 18:08:00 Cty F 611 Dispatched & cancelled en ro 24-0000020-000 02/25/2024 11:55:00 W704 Riverdale DR 142 Brush or brush-and-grass mix 24-0000021-000 02/27/2024 13:21:00 Cty X 142 Brush or brush-and-grass mix 24-0000022-000 02/27/2024 14:41:00 W894 Klondike Road 746 Carbon monoxide detector act 24-0000023-000 02/28/2024 21:31:00 113 E Huron ST /A 100 Fire, Other 24-0000025-000 03/02/2024 10:25:00 295 Broadway ST 100 Fire, Other 24-0000026-000 03/02/2024 17:41:00 Hwy 49 N 311 Medical assist, assist EMS c 24-0000027-000 03/06/2024 11:17:00 W2981 Big Island Road 611 Dispatched & cancelled en ro 24-0000028-000 03/06/2024 11:17:00 W2981 Big Island Road 611 Dispatched & cancelled en ro 24-0000030-000 03/07/2024 09:55:00 218 W Berlin Street 111 Building fire 24-0000031-000 03/07/2024 16:32:00 N1260 Cty XX 111 Building fire 24-0000031-000 03/18/2024 17:55:00 Commercial Street 531 Smoke or odor removal 24-0000033-000 03/18/2024 14:10:00 Mound Street 551 Assist police or other gover 62000037-000 03/23/2024 07:43:00 Highway 91 622 No Incident found on arrival 24-0000038-000 03/23/2024 07:43:00 Highway 91 622 No Incident found on arrival 24-0000038-000 03/23/2024 14:54:00 36th RD 311 Medical assist, assist EMS c 24-0000039-000 04/01/2024 10:59:00 N8566 Hwy 49 S 611 Dispatched & cancelled en ro 24-0000039-000 04/01/2024 10:59:00 N8566 Hwy 49 S 611 Dispatched & cancelled en ro 24-0000039-000 04/01/2024 21:55:00 427 Sacramento Street 746 Carbon monoxide detector act 24-0000040-000 04/01/2024 21:55:00 87 Sacramento Street 746 Carbon monoxide detector act 24-0000040-000 04/01/2024 11:17:00 609 Broadway ST 745 Alarm system activation, no	24-0000014-000	02/06/2024	14:23:00 Puchyan RD	-
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47 5	24-0000040-000	04/01/2024		
24-0000042-000 04/11/2024 10:52:00 N Wisconsin ST 611 Dispatched & cancelled en ro	24-0000041-000	04/09/2024		
	24-0000042-000	04/11/2024	10:52:00 N Wisconsin ST	611 Dispatched & cancelled en ro

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Gary Podoll

From:

Mike Radke <mikesbikeshop117@gmail.com>

Sent:

Friday, April 19, 2024 2:38 PM

To:

Gary Podoll

Subject:

Re: Committee Report to Police and Fire Commission

We have had a number of meetings to ensure that the spec for the new truck will meet the present and future needs of the Berlin Fire Department. I expect to have documentation shortly to send it on to the next phase.

On 4/18/2024 12:58 PM, Gary Podoll wrote:

Mike,

Friday, I will need an email from you to put in the Police and Fire Commission May packet, on your monthly committee report to the commission.

Gary

May 01, 2024 P&F MEETING

BPD CREDIT CARD PAYMENTS

Acct #52-10001-***
Acct #52-17100-195 (Uniform)

PAYEE/VENDOR	DESCRIPTION	AMOUNT
USPS	Postage	\$8.60
USPS	Postage	\$17.40
USPS	Postage	\$6.57
USPS	Postage	\$5.10
USPS	Postage	\$5.10
Kitz & Pfeil	5 gallons paint/2 paint tape/3pkt rollers	\$237.12
Laser Labs	1 tint meter	\$169.00
Verizon	Phone bill	\$144.06
Amazon	2-10 pkt 8GB USB/3 gorilla tape	\$75.80
Amazon	12 rolls of shop towls	\$32.39
Amazon	External DVD drive	\$20.69
Amazon	armor multi purpose cleaner/armor tire foam	\$12.17
Blauer	Alex-pair of boots	\$188.99
	Total	\$922.99
	USPS USPS USPS USPS USPS USPS Kitz & Pfeil Laser Labs Verizon Amazon Amazon Amazon Amazon	USPS Postage USPS Postage USPS Postage USPS Postage USPS Postage Kitz & Pfeil 5 gallons paint/2 paint tape/3pkt rollers Laser Labs 1 tint meter Verizon Phone bill Amazon 2-10 pkt 8GB USB/3 gorilla tape Amazon 12 rolls of shop towls Amazon External DVD drive Amazon armor multi purpose cleaner/armor tire foam Blauer Alex-pair of boots Total

May 01, 2024 P&F MEETING

BPD VOUCHERS

Acct #52-10001-***
Acct #52-17100-195 (Uniform)

ACCT#	PAYEE/VENDOR	DESCRIPTION	AMOUNT
345	Sondalle	SQ 62-oil change -#70705	\$40.55
345	Sondalle	SQ 62- parking brake fault/removed & replaced parking brake switch -#70707	\$296.67
290	Language Line	No contacts	\$0.00
290	Gordon flesch	Image copy fee -#14649495	\$16.84
184	Thedacare	Blood draws (Folmar, R; Reilly, E; Paulsen, D; Neubauer, W; Rescigno, J)	\$212.50
		Total	\$566.56
<u>.</u>			

POLICE AND FIRE COMMISSION MEETING

05/01/2024

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BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

March 23, 2024 to April 23, 2024

Traffic Stops

	·
4	OWI / Drug OWI arrest
7	Property Damage crash
0	Personal Injury crash
2	Drug Investigation (2 MJ, 0 MJ + other, 0 other)
4	Theft Investigation
3	Domestic Abuse Investigation

Emergency Detention (1 detentions, 2 diversion)

Significant incidents:

Check Welfare

Traffic enforcement is lower than last month although continues to remain higher than average. Many of the remaining categories are much closer to typical, although drug investigation numbers are lower. We have two open positions, one staff member on light duty following a medical procedure and we accomplished various training in this time period. Therefore, staffing levels likely influenced discretionary time.

