

**OAKWOOD CEMETERY BOARD MEETING**  
**WEDNESDAY, June 19, 2024 6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS**  
**Amended minutes**

**1.) Call to Order:** Nancy Gimenez called the June Oakwood Cemetery Board meeting to order at 5:59 p.m.

**Roll Call:** Present were: Luann Beyer, Nancy Gimenez, Dave LaBuda, Gloria Lichtfuss, and Midge Seaman. Staff in attendance were Joe Drover, Sexton. Also present Dr. Durtschi. Absent were: MaryKay Blazel and Bobbie Erdmann

**2.)General Public Comments:** There were no public comments.

**3.)Election of Cemetery Board Officers** Seaman suggested that we have Deb send an email to all board members to get input on who is interested in running for office for President/Vice President/Secretary in order to hold elections at the July meeting. All were in agreement.

**4.)Financial Report:** Financial report was reviewed. Members questioned whether the truck has been paid off? Sara Rutkowski will need to let us know what the status is. Drover said he knows the lawn mower was paid for. Flowers were paid for last spring that were planted this spring. Joni Deruyter turns in bills periodically. Unsure if Kiosk has been paid for? Lichtfuss made a motion to approve the financial report, second by LaBuda. Motion carried by voice vote.

**5.)May 15th Meeting Minutes:** The minutes from May 15, 2024 were reviewed. A motion by LaBuda to accept the minutes, second by Seaman. The motion carried by voice vote.

**6.) Review Certified Survey Maps from surrounding properties to learn if fencing is ok to install.** Gimenez noted the goal of looking at options is for the beautification of the cemetery.

**7.)Possible purchase of new trees: RECOMMENDATION:** Discussion and Action as Appropriate. Drover stated that there are still 300 trees in the cemetery. Drover said he has the Tree Book with the list of all the trees. Gimenez noted some sections are more bare, showing a picture of section 11. After discussion Seaman made a motion to commit to purchasing 6 trees annually until the Sexton informs the board we are good on trees. Second by Beyer. The motion carried by voice vote.

**8. )Old Business:**

- A. **Pricing on fencing vs fast growing trees** Drover provided estimates on fencing which would cost approximately \$2,000.00 every 100 feet + labor costs. We estimate that we would need at least 200 feet. Gimenez provided research on several fast growing trees. She found that Arborvitae are not good with deer. Other options were American Boxwood and Hicks Yew, with Hicks Yew looking like it may work the best the board felt. Overall, the board agreed the tree option would be more natural looking vs. a fence. Seaman volunteered to shop around locally for prices and to check with Rutkowski to see if it's a city function. Gimenez had pricing with discounts for online. Drover and LaBuda will check to see how rocky the ground is where trees would go.

- B. **Tree Purchase in Fall** - This was covered under #7 above.
- C. **Chapel Work-Kiosk** Drover said the company came yesterday and was there again today working on the chapel. The guy called Scott and explained he was in Canada but is back so hopefully work will be completed. Drover showed a picture of the Kiosk, it is double sided, able to hold brochures, maps, rules and regulations, etc. Dr. Durtschi questioned if these items are on the internet to locate graves. It is, but not user friendly at this point.

**9.)New Business:**

- a.) Green Burials - contact Rutkowski, Jim Olson
- b.) What to put into Kiosk
- c.) Drover mentioned wish list of mini excavators- something to look into the cost of a used one.

**10.) Adjourn:**Seaman made a motion to adjourn the meeting and LaBuda provided the second. The motion was carried by voice vote. Meeting was adjourned at 6:57 P.M.

This report is respectfully submitted by Gloria Lichtfuss, Oakwood Cemetery Board Member