

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, JULY 10, 2024 6:30 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<https://us02web.zoom.us/j/86336829511>
Meeting ID: 863 3682 9511 Passcode: berlin
+1 312 626 6799 US TOLL-FREE

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open and closed June 05, 2024 Minutes RECOMMENDATION: Approve the June 05 2024 Police and Fire Commission open and closed minutes.
5. Police Department swearing in of Officer Kenneth Johnson
6. Fire Department addition of Colton Darnick. RECOMMENDATION: Approve the new member of Colton Darnick, and Dakota Petrovich.
7. Fire Department Expenses. RECOMMENDATION: Approve the June 2024 Fire Department expenses as presented.
8. Fire Department Truck Committee Spec overview. RECOMMENDATION: Discussion with action as appropriate.
9. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
 - Discussion of Fire Department Truck Committee
10. Police Department Expenses. RECOMMENDATION: Approve the June 2024 Police Department expenses as presented.
11. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
 - Discussion on patrol hire update
12. Police Department Body Worn Cameras. RECOMMENDATION: Discussion on body worn cameras, action as appropriate.

13. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
14. New Business (To be used to request items of new business be put on a future agenda)
15. Motion to convene into closed session pursuant to Wis. Stat. Sec 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Wage Discussion*)
16. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.
17. Adjourn

Next regularly scheduled meeting is Wednesday, August 07, 2024 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
June 05, 2024 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Denise Krentz, Ron Ross, Gary Knoke, and Keith Hess. Seated virtually: None. Absent: None. Also present: Police Chief Brian Pulvermacher, Assistant Police Chief Noah Knetzger, Emergency Manager Gary Podoll, Liaison Samantha Stobbe, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under General Public Comments, Podoll stated the new member to be approved will be moved to July meeting.

Under approval of minutes, Hess moved to approve the open and closed P&F Commission minutes of May 01, 2024. Knoke seconded the motion which carried by voice vote.

Under alarm permit for Andrew Disterhaft, Krentz motioned to approve the new alarm permit. Hess seconded the motion which carried by voice vote.

Knoke moved to approve the fire department expenses as presented. Ross seconded the motion which carried by voice vote.

Under Fire Department reporting and updates Emergency Manager Podoll explained there were 15 calls for last month. We are currently running above average for this year. At this time the Chief and I are allowing more of the decisions to come from others within the department when we are at calls. We go to these calls but we want them to be comfortable with making the decisions since we are retiring at the end of this year. So far it has gone well and the members are working well together. We had some trainings, one which was with Brown Wilcox. We went over the new updated facility and set in place a plan for evacuation in case of emergency. We also had Alliant come out and go over training on how to clear areas and make them safe in the event of a fire to an electric pole. Maintenance issues, there are none. Upcoming events, the Memorial Day parade went well. The committee that was put together for the purpose of events has been working on organizing activities for the department. Truck committee has completed the spec. We anticipate them to come in July to go over briefly of what it is they are looking for. After that the spec will go out in August/September.

Hess moved to approve the Police Department expenses as presented. Knoke seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 156 traffic stops, 6 drug investigations, 6 welfare checks, 2 emergency detentions, and 6 property damage crashes. The chart indicates, this month's traffic stops are lower than average although other calls for service had gone up. We also had a number of staffing issues that included staff taking time off and one member was on light duty.

Under Police reporting and updates, Chief Pulvermacher explained we are still two officers short. One background is complete and the anticipated start date is around the 17th of this month. Another background was nearly complete when the candidate backed out of our process and

accepted employment with another department. One staff member completes field training officer course tomorrow. The department completed a rifle tactical skills training. We held a bike auction for lost and found bikes. We only sold four bikes but the process was to be able to dispose of the remaining bikes. We have held some of those bikes since 2015. We were apart of the Memorial Day parade and that went well. We have an upcoming veteran benefit parade scheduled for Saturday the 8th.

Under Police Department Body Worn Cameras, Assistant Chief Knetzger explained that Sgt Strahan had attended a web demonstration for Wolfcom and I had one for IPRO. In total we have had about four demonstrations. It would appear the going rates are between \$24,000 and \$80,000. DOJ has released the body worn camera grant. The deadline for this is July 15. At this time, we are going to move forward with Digital Ally. The grant is specific to the company you are going with. Guden stated that it is a lot of money to have to come up with. Krentz asked if it is a set amount that is awarded or if it varies. Knetzger stated that it would vary on the amount and most times it is a 50/50 cost share. Guden asked when do we have to come up with the money if awarded the grant. Knetzger stated that it depends on what the grant would say. It could be this fall or next year. Pulvermacher stated that the grant is not a given when applying. The question really comes down to is there merit in putting money towards this aspect of policing or would the money have more benefit in other areas. Guden stated that she has concern for the night shift guys and giving them more protection with having body cameras.

Under old business: None.

Under new business: None.

Public appearances: None.

At 6:53pm Knoke moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (*Wage discussion*) Ross seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

Hess moved to seat Chief Pulvermacher and Liason Stubbe. Ross seconded the motion. Motion carried. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

Discussion continued in closed session.

Krentz made a motion at 7:35pm to convene into open session, with a second by Ross. Motion carried by voice vote.

Guden adjourned the meeting at 7:37pm.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, July 10, 2024 at 6:30pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE JULY 2024

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2024	1,586.25
340	Post Office	Town Mailings	5.56
345	Bay Com	Portable Repair	30.00
345	Redgranite Communications	Portable Charger Replacements	330.00

**BERLIN FIRE DEPARTMENT
2024 BUDGET EXPENDITURES**

DATE: June 28, 2024

FIRE DEPARTMENT ACCOUNT #: 52200

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	49,846.00	24,923.00	24,923.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	16,438.14	24,447.86
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	7,931.25	8,628.75
290	Contracts	3,425.00	0,000.00	3,425.00
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	732.23	367.77
330	Conference & Training	4,000.00	415.84	3,584.16
340	Operating Supplies	6,350.00	295.21	6,054.79
345	Maintenance & Fuel	17,000.00	9,684.94	7,315.06
380	Equipment	15,200.00	6,084.15	9,115.85
390	Miscellaneous	1,925.00	000.00	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {04/01/2024} And {06/19/2024}

Staff Id	Alt Id	Name	Total
0944		Bending, Brian	\$335.07
0954		Bending, Tim	\$19.77
0925		Boeck, Kyle	\$473.04
0905		Brooks, Bill	\$670.14
1188		Cassidy, Jordan	\$335.07
0909		Dewhurst, Douglas	\$335.07
0900		Dollevoet, Aaron	\$453.33
0934		Elenedt, Jared	\$512.46
0992		Gehrke, Ronald	\$39.42
0957		Hahn, Chad	\$354.78
0902		Hahn, Troy	\$295.68
0918		Herandez, Jason	\$39.42
0209		Hilgart, Aaron	\$177.39
0998		Johansen, Joel	\$197.10
0933		Knoke, Zach	\$59.13
0936		Paramo, Kevin	\$19.77
0911		Paugels, Robert	\$689.88
0660		Podoll, Gary V	\$709.56
0929		Radke, Mike	\$729.27
0914		Schrader, John	\$137.97
0921		Walker, Matthew	\$473.04
			\$7,056.18

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000067"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000001-000	01/05/2024	16:31:00	121 Spring Street	746 Carbon monoxide detector act
24-0000002-000	01/06/2024	18:38:00	347 E Huron ST	744 Detector activation, no fire
24-0000003-000	01/08/2024	20:08:00	499 N Wisconsin ST	746 Carbon monoxide detector act
24-0000004-000	01/08/2024	20:35:00	N260 36th RD	746 Carbon monoxide detector act
24-0000005-000	01/10/2024	10:57:00	225 Memorial DR	353 Removal of victim(s) from st
24-0000006-000	01/12/2024	07:04:00	480 Hillside Drive	531 Smoke or odor removal
24-0000007-000	01/14/2024	10:56:00	258 S Washington Street	746 Carbon monoxide detector act
24-0000008-000	01/14/2024	15:15:00	County F	611 Dispatched & cancelled en ro
24-0000009-000	01/15/2024	08:01:00	347 E Huron ST	741 Sprinkler activation, no fir
24-0000010-000	01/17/2024	15:30:00	702 Broadway ST	746 Carbon monoxide detector act
24-0000011-000	01/23/2024	09:09:00	N1261 Cty X	746 Carbon monoxide detector act
24-0000012-000	02/04/2024	20:45:00	153 W Moore ST	441 Heat from short circuit (wir
24-0000013-000	02/05/2024	05:55:00	S Wisconsin ST	412 Gas leak (natural gas or LPG
24-0000014-000	02/06/2024	14:23:00	Puchyan RD	131 Passenger vehicle fire
24-0000015-000	02/14/2024	08:59:00	N Wisconsin ST	424 Carbon monoxide incident
24-0000016-000	02/15/2024	05:59:00	NW Cumberland	444 Power line down
24-0000017-000	02/17/2024	08:02:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000018-000	02/20/2024	09:20:00	River Rd	551 Assist police or other gover
24-0000019-000	02/23/2024	18:08:00	Cty F	611 Dispatched & cancelled en ro
24-0000020-000	02/25/2024	11:55:00	W704 Riverdale DR	142 Brush or brush-and-grass mix
24-0000021-000	02/27/2024	13:21:00	Cty X	142 Brush or brush-and-grass mix
24-0000022-000	02/27/2024	14:41:00	W894 Klondike Road	746 Carbon monoxide detector act
24-0000023-000	02/28/2024	21:31:00	113 E Huron ST /A	100 Fire, Other
24-0000024-000	02/29/2024	10:25:00	295 Broadway ST	100 Fire, Other
24-0000025-000	03/02/2024	17:41:00	Hwy 49 N	311 Medical assist, assist EMS c
24-0000026-000	03/04/2024	10:14:00	225 Memorial DR	745 Alarm system activation, no
24-0000027-000	03/06/2024	11:17:00	W2981 Big Island Road	611 Dispatched & cancelled en ro
24-0000028-000	03/06/2024	18:47:00	34th Ave	631 Authorized controlled burnin
24-0000029-000	03/07/2024	09:55:00	218 W Berlin Street	111 Building fire
24-0000030-000	03/07/2024	16:29:00	177 Water ST	611 Dispatched & cancelled en ro
24-0000031-000	03/08/2024	09:29:00	247 Mound Street	531 Smoke or odor removal
24-0000032-000	03/12/2024	16:32:00	N1260 Cty XX	111 Building fire
24-0000033-000	03/18/2024	17:55:00	Commercial Street	131 Passenger vehicle fire
24-0000034-000	03/19/2024	14:10:00	Mound Street	551 Assist police or other gover
24-0000035-000	03/21/2024	07:43:00	Highway 91	622 No Incident found on arrival
24-0000036-000	03/23/2024	04:04:00	781 Seward Street	746 Carbon monoxide detector act
24-0000037-000	03/24/2024	14:54:00	36th RD	311 Medical assist, assist EMS c
24-0000038-000	03/30/2024	10:05:00	Cty M	311 Medical assist, assist EMS c
24-0000039-000	04/01/2024	10:59:00	N8566 Hwy 49 S	611 Dispatched & cancelled en ro
24-0000040-000	04/01/2024	21:55:00	427 Sacramento Street	746 Carbon monoxide detector act
24-0000041-000	04/09/2024	11:17:00	609 Broadway ST	745 Alarm system activation, no
24-0000042-000	04/11/2024	10:52:00	N Wisconsin ST	611 Dispatched & cancelled en ro
24-0000043-000	04/24/2024	18:31:00	9110 Casswell RD	611 Dispatched & cancelled en ro
24-0000044-000	04/27/2024	14:29:00	Cty D	142 Brush or brush-and-grass mix

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000067"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000045-000	04/30/2024	17:04:00	W Ceresco Street	611 Dispatched & cancelled en ro
24-0000046-000	05/01/2024	16:46:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000047-000	05/02/2024	15:44:00	Aronald ST	444 Power line down
24-0000048-000	05/04/2024	15:14:00	347 E Huron ST	745 Alarm system activation, no
24-0000049-000	05/08/2024	08:16:00	Cty F	311 Medical assist, assist EMS c
24-0000050-000	05/09/2024	15:03:00	347 E Huron ST	745 Alarm system activation, no
24-0000051-000	05/12/2024	11:38:00	123 S Pearl ST	744 Detector activation, no fire
24-0000052-000	05/19/2024	12:08:00	510 Lake Street	111 Building fire
24-0000053-000	05/19/2024	20:50:00	W3208 Beechnut Rd	111 Building fire
24-0000054-000	05/21/2024	17:24:00	Broadway ST	411 Gasoline or other flammable
24-0000055-000	05/21/2024	18:25:00	County Road VV	444 Power line down
24-0000056-000	05/21/2024	19:33:00	City of Berlin	815 Severe weather or natural di
24-0000057-000	05/21/2024	20:51:00	2007 Rabbit Trail	746 Carbon monoxide detector act
24-0000058-000	05/22/2024	10:31:00	202 S Johnson ST	162 Outside equipment fire
24-0000059-000	05/31/2024	14:57:00	347 E Huron ST	745 Alarm system activation, no
24-0000060-000	06/03/2024	15:21:00	279 SW Ceresco ST	744 Detector activation, no fire
24-0000061-000	06/11/2024	18:03:00	289 E Huron ST	531 Smoke or odor removal
24-0000062-000	06/12/2024	15:48:00	Hwy 91 & Cty E	311 Medical assist, assist EMS c
24-0000063-000	06/14/2024	11:31:00	Highway 91	311 Medical assist, assist EMS c
24-0000064-000	06/14/2024	19:41:00	609 Broadway ST	531 Smoke or odor removal
24-0000065-000	06/16/2024	08:31:00	32 Drive	444 Power line down
24-0000066-000	06/16/2024	10:05:00	375 Kennedy Drive	743 Smoke detector activation, n
24-0000067-000	06/19/2024	07:15:00	225 Memorial DR	744 Detector activation, no fire

Total Incident Count 67

Gary Podoll

From: Mike Radke <mikesbikeshop117@gmail.com>
Sent: Thursday, June 20, 2024 9:14 AM
To: Gary Podoll
Subject: Engine Committee Report

I will give the next engine committee report in person at the July Police and Fire Commission meeting.

Mike Radke

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Mike Radke
Mike's Bike Shop
Berlin, WI 54923
920-361-3565

POLICE AND FIRE COMMISSION MEETING

07/10/2024

BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

May 23, 2024 to June 23, 2024

238	Traffic Stops
32	OWI / Drug OWI arrest
5	Property Damage crash
0	Personal Injury crash
6	Drug Investigation (5 MJ, 1 MJ + other, 0 other)
3	Theft Investigation
3	Domestic Abuse Investigation
2	Emergency Detention (1 detentions, 1 diversion)
6	Check Welfare

Statistic notes:

There was further benefit time use by staff members although with the SRO returning to patrol duties (from the school) and very little County-wide training, staffing seemed "better". Traffic enforcement improved somewhat while the other categories were at or even below last month. There did not appear to be any trends or "spree-like" activity.

