

AGENDA
CITY OF BERLIN
BERLIN SEWER & WATER COMMISSION MEETING
WEDNESDAY, JULY 31, 2024 4:30 PM
COUNCIL CHAMBERS
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<http://us02web.zoom.us/j/85118610338>
Meeting ID: 851 1861 0338 Passcode: 639420
1 312 626 6799 US TOLL-FREE

1. Call to Order/Roll Call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments/Public Appearances
4. Approval of Minutes. RECOMMENDATION: Approve the May 29, 2024 Sewer & Water Commission meeting minutes.
5. Approval of Financials. RECOMMENDATION: Approve the May and June 2024 Sewer & Water Department financials as presented.
6. Office Updates. DISCUSSION: Discussion on Software updates.
7. Credit Policy. DISCUSSION AND RECOMMENDATION: Listen to staff presentation with discussion and action as appropriate.
8. Biosolids Heater/Boiler. DISCUSSION: Discussion and direct staff with action as appropriate.
9. Water & Sewer Department Updates from the Superintendent
 - Sludge Hauling Costs
 - Digester Project Update
 - Well #5 Update
 - Service Line Inventory Update
 - Hydrant Flushing/Painting
10. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting).
11. New Business (To be used to request items of new business be put on a future agenda).
12. Adjourn

Please let Jennifer (361-5406) know by 4:00 P.M. on Monday, if you are unable to attend the meeting.

may + junes ✓ # 0017049-0017122

City of Berlin WI
Bank Register

<u>Activity Date</u>	<u>Reference</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
5/10/2024	0017049	UNITED STATES POSTAL SERVICE	MAY BILLING	-702.97
Total Check				<u>-702.97</u>
Total				<u>-702.97</u>

City of Bertram WI
Bank Register

Check	Activity Date	Reference	Name	Description	Amount
	5/24/2024	0017050	Alcivia	TANK 33- FIELDMASTER FUEL	-346.06
	5/24/2024	0017051	Badger Laboratories, Inc.	BOD/SS/ TOTAL PHOSPHORUS	-1,729.00
	5/24/2024	0017052	Badger Laboratories, Inc.	AMMONIA/COLIFORM/TOTAL SOLIDS	-682.70
	5/24/2024	0017053	Badger Laboratories, Inc.	TOTAL COLIFORM BACTERIA	-104.00
	5/24/2024	0017054	Badger Laboratories, Inc.	BOD/AMMONIA	-1,838.20
	5/24/2024	0017055	Badger Laboratories, Inc.	TOTAL COLIFORM BACTERIA	-104.00
	5/24/2024	0017056	Badger Laboratories, Inc.	TOTAL COLIFORM BACTERIA	-104.00
	5/24/2024	0017057	BRIAN MALNORY	REIMBURSEMENT FOR SENDING STRAND PACKAGE	-18.40
	5/24/2024	0017058	Brightspeed	LOCAL SERVICE FROM 05-09-24 TO 06-08-24	-62.63
	5/24/2024	0017059	CINTAS	MOP & PARTS/MATS	-143.57
	5/24/2024	0017060	COMPASS MINERALS AMERICA INC	COARSE SOLAR SALT	-5,650.85
	5/24/2024	0017061	FERGUSON WATERWORKS	WATER MAIN & SERVICE PARTS	-16,536.14
	5/24/2024	0017062	GFL Solid Waste	STANDARD SERVICE- TRASH/ RECYCLING MAY 2024	-319.83
	5/24/2024	0017063	GFL Solid Waste	STANDARD TRASH/RECYCLING JUNE 2024	-345.90
	5/24/2024	0017064	Great Lakes Roofing	209 S KOSSUTH ST	-19,166.67
	5/24/2024	0017065	JON LUNDT ELECTRIC	LABOR 4/29/24	-115.00
	5/24/2024	0017066	KUNKEL ENGINEERING GROUP	MISC ENGINEERING SERVICES	-565.00
	5/24/2024	0017067	MARTELLE WATER TREATMENT	LIQUID ALUMINUM SULFATE	-5,634.48
	5/24/2024	0017068	MSA	CONFIGURE ARCGIS ONLINE SITE	-9,798.75
	5/24/2024	0017069	MUTUAL OF OMAHA	ACCIDENT FOR MARCH SERVICES	-27.64
	5/24/2024	0017070	NORTHERN LAKE SERVICE INC	RADIATOR AND SERVICES	-823.84
	5/24/2024	0017071	PITCH BLACK REPAIR LLC	RADIATOR AND SERVICES	-1,995.96
	5/24/2024	0017072	RIDGE STONE PRODUCTS, INC	ROAD GRAVEL	-267.78
	5/24/2024	0017073	RITEWAY BUSINESS FORMS	MONTHLY BILL FORMS	-1,753.83
	5/24/2024	0017074	SECURIAN FINANCIAL GROUP	LIFE INSURANCE	-187.59
	5/24/2024	0017075	TASC	COBRA	-14.00
				Total Check	-68,275.82
				Void	
	5/24/2024	0017069	MUTUAL OF OMAHA	Void check 0017069	27.64
				Total Void	27.64
				Total	-68,248.18

COMMITMENTS

City of Berlin WI
Bank Register

Check	Activity Date	Reference	Name	Description	Amount
	5/31/2024	0017076	RENNHACK CONSTRUCTION CO INC	CONCRETE CURB & GUTTER	-1,387.50
	5/31/2024	0017077	STRAND ASSOCIATES, INC	DIGESTER MIXING & PIPING	-1,050.00
	5/31/2024	0017078	THEDACARE AT WORK	CONSTRUCTION - PROFESSIONAL SERVICES APRIL 2024	-42.00
	5/31/2024	0017079	U S CELLULAR	DRUG SCREEN - JOE MARKOWSKI	-306.99
	5/31/2024	0017080	U S CELLULAR	MONTHLY SERVICE CHARGES- 4/16/24-5/15/24	-584.91
	5/31/2024	0017081	UNITED COOPERATIVE	MONTHLY SERVICE CHARGES- 5/16/24 -6/15/24	-284.04
	5/31/2024	0017082	UNITED COOPERATIVE	STRIKE 3	-14.00
	5/31/2024	0017083	WALTCO	SOIL SAMPLE TESTING FEES	-944.05
	5/31/2024	0017084	WATER TOWER CLEAN & COAT, INC	PICK UP LAB SAMPLES	-19,800.00
	5/31/2024	0017085	WI DNR	DESIGN/FABRICATION OF DNR COMPLIANCE	-310.00
	5/31/2024	0017086	WISCONSIN RURAL WATER ASSOCIATION	BASE/GREAT LAKE FEE FOR WATER USE	-60.00
				CCC ASSEMBLY TESTER REFRESHER - BRIAN MALNORY	
Total Check					-24,783.49
Total					-24,783.49

City of Berlin, WI
Bank Register

Check	Activity Date	Reference	Name	Description	Amount
	6/06/2024	0017087	BADGER STATE WASTE LLC	BIOSOLIDS HAULING	-24,426.00
	6/06/2024	0017088	Berlin Journal	CCR AD	-92.00
	6/06/2024	0017089	CINTAS	MOP & PARTS/MATS	-143.57
	6/06/2024	0017090	HORST DISTRIBUTING INC	MOUNT-ENGINE, RF/LR	-113.54
	6/06/2024	0017091	HORST DISTRIBUTING INC	SEAL KIT	-45.67
	6/06/2024	0017092	JON LUNDT ELECTRIC	DIGESTER BUILDING- REPLACE MOTOR STARTER ON GAS PUMP AND FIX BREAKER	-1,706.05
	6/06/2024	0017093	U S POST OFFICE	POST OFFICE BOX SERVICE FEE DUE	-123.00
	6/06/2024	0017094	U S POST OFFICE	JUNE REGULAR BILLING	-820.42
	6/06/2024	0017095	USA BLUEBOOK	PART B, 6NPT COUPLER/COMPANION FLANGE	-333.89
Total Check					-27,804.14
Total					-27,804.14

City of Berlin, WI
Bank Register

Check	Activity Date	Reference	Name	Description	Amount
	6/14/2024	0017096	ALAN HIATT	CUT CONCRETE FOR NEW HATCH DOOR	-1,665.00
	6/14/2024	0017097	CONCENTRA MED COMPLIANCE ADMIN	DRUG TEST BUNDLE- JOE MARKOWSKI	-64.00
	6/14/2024	0017098	HORST DISTRIBUTING INC	FAN	-122.74
	6/14/2024	0017099	MUTUAL OF OMAHA	ACCIDENTAL/LIFE INSURANCE	-44.44
	6/14/2024	0017100	RIDGE STONE PRODUCTS, INC	ROAD GRAVEL W/TRUCKING	-947.57
	6/14/2024	0017101	SECURIAN FINANCIAL GROUP	JUNE SECURIAN	-202.58
	6/14/2024	0017102	TASC	MAY COBRA	-14.00
	6/14/2024	0017103	UNITED STATES POSTAL SERVICE	PPF BILLING	-221.55
Total Check					-3,281.88
Total					-3,281.88

COMM BONDS

City of Berlin, WI
 AP Summary Check Register

Check	Check Date	Vendor	Description	Check Amount
0017104	6/28/2024	Accufund, Inc.	PROFESSIONAL SERVICES 5/124 TO 5/31/24	-1,937.50
0017105	6/28/2024	Alcivia	DIESEL FUEL	-252.45
0017106	6/28/2024	Brightspeed	LOCAL SERVICES FROM JUN 09 TO JUL 08, 2024	-62.63
0017107	6/28/2024	Chier Law Office LLC	DIGESTER MIXING * PIPING IMPROVEMENTS CONTRACT WITH AUGUST WINTER & SONS	-568.10
0017108	6/28/2024	CINTAS	MOP & PARTS/MATS	-147.57
0017109	6/28/2024	CYPRESS FARMS LLC- LANDSPREADING	6 MONTH LANDSPREADING FEE	-1,750.00
0017110	6/28/2024	GFL Solid Waste	STANDARD TRASH/RECYCLING SERVICE 7/1/24 - 7/31/24	-345.90
0017111	6/28/2024	Great Lakes Roofing	WELL #5 209 S KOSSUTH	-19,166.67
0017112	6/28/2024	HAWKINS/ASH CPAs	PROFESSION SERVICES	-3,970.00
0017113	6/28/2024	HORST DISTRIBUTING INC	FAN 15' DIA 8 BLADE	-159.76
0017114	6/28/2024	INTERSTATE BATTERY	BATTERIES	-263.90
0017115	6/28/2024	JON LUNDT ELECTRIC	KOSSUTH-WELL#5 WORK	-770.91
0017116	6/28/2024	KUNKEL ENGINEERING GROUP	QUOTES FOR ASPHALT PAVING AT WELL #5 AND WWTP	-180.00
0017117	6/28/2024	MARTELLE WATER TREATMENT	LIQUID ALUM. SULFATE	-5,769.12
0017118	6/28/2024	MID-AMERICAN RESEARCH CHEMICAL	BLACK ICE DEODORIZER-METERED	-260.21
0017119	6/28/2024	STRAND ASSOCIATES, INC	DIGESTER MIXING & PIPING PROF. SERVICES MAY 1-31, 2024	-4,400.00
0017120	6/28/2024	USA BLUEBOOK	PERISTALTIC PUMP TUBE	-198.19
0017121	6/28/2024	WI DNR - ENVIRONMENTAL FEES	RENEWAL FEE	-2,525.42
0017122	6/28/2024	WILLIAM/REID	FOG RODS WITH CABLE	-3,205.06
Total				-45,933.39