

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES  
TUESDAY, June 11, 2024 at 7:00 pm  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

The Mayor called the meeting to order at 7:00pm, Roll Call resulted in five (5) present; Boeck, Burgess, Durtschi, Nigbor and Stobbe. One absent, Dretske. Staff in attendance: Sara Rutkowski, Tim Ludolph, Chief Pulvermacher, Assistant Chief Nnetzger, Attorney Chier, and Caitlin Hilgart.  
No Virtual Attendees.

There was one public commit card. Dean Spielvogel 121 E. Liberty St. Berlin, spoke on agenda item #10 about the Street Cruzers, Inc special event permit application for August 10-11 2024.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the bills list; 7) Approve the minutes from May 14, 2024 Common Council Meeting. Durtschi made a motion to accept the Consent Agenda as presented. Burgess seconded the motion that passed on a roll call vote of (5) five ayes and (1) one absent.

Item #8 Nigbor made a motion to accept the resignation of Natalie Kuklinski from the Board of Appeals and Board of Review effective immediately. A letter of thanks for the years of service be sent. Burgess seconded the motion that passed on a voice vote.

Item #9 Boeck made a motion to accept the Mayoral appointment of Nathan Corduan to the Board of Appeals for a term expiring November 1, 2025. Stobbe seconded the motion that passed on a voice vote.

Next item was the Street Cruzers, Inc Special Event Permit Application for August 10-11 2024. Chief Pulvermacher stated that due to participants of the event acting unsafely and irresponsibly resulted in him not approving the intersection controls this year. Dean Spielvogel, president of the Street Cruzers, Inc spoke on behalf the event. There was discussion held. Stobbe made a motion to approve the special events permit for the Street Cruzers, Inc Event on August 10-11, 2024 knowing that there will be no traffic control provided by the Berlin Police Department. Boeck seconded the motion that was passed on a voice vote.

Next item was the appeal by B. Gohlke of bartending denial Evidentiary Hearing. Mr. Gohlke withdrew his denial.

Item #12 was the Utilities Compliance Maintenance Annual Report (CMAR) & Resolution #24-06. Rutkowski presented the report and grades received. Nigbor made a motion approve Resolution #24-06 and place on file. Durtschi seconded the motion and passed on a roll call vote of (5) ayes and (1) one absent.

Item #13 was the 2024-2025 Liquor License Requests. The recommendation is to approve Liquor License Applications as presented, subject to all locations passing all required inspections and final approvals by Attorney Chier. There was discussion held about all applicants presenting the proof of 150 days of operation. There was a decision made to continue asking for the proof of operation so it is not a surprise when it does become a deciding factor when there isn't "Class B" Liquor Licenses available. Nigbor made

a motion to approve all liquor license applications subject to all locations passing all required inspections and final approvals by Attorney Chier. Stobbe seconded to motion that passed on a voice vote.

Item #14 was the 107 W Huron Raze and Repair. Ludolph was happy to present that the property is almost done with the roof. There is one little spot that is still exposed to the elements. They have the floors, stairs, and are working on the porch now. There was discussion held, no action was needed and moved to next month.

Next item was the Register of Deeds E – Recording Agreement. Rutkowski stated that this was from Green Lake County and they just want to move recordings of Special Assessments and other Loan Satisfaction electronically. Boeck made a motion approve E- Recording Agreement and authorize appropriate signatures. Nigbor seconded the motion that passed on a voice vote.

Item #16 was the TID Creation in 2025 Discussion. Rutkowski presented interest from two different developers building up parts of the community. Council is ok with moving forward.

Item #17 was Old Business. Burgess asked for an update on the ARPA funds next month and where we are at. Mayor agreed to include it with Budget time discussions.

Item #18 was New Business. Durtschi asked for an open discussion and review of the responsibility of dog owners in the community. Mayor agreed to place on a future agenda when time permits.

At 7:53PM Stobbe made a motion to convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session (*1 - Initial Discussions for Developer's Agreement for Commercial Associates Riverview Lane Development on Lot 1 of CSM 3037, Tax Parcel 206-01082-0200 and 2 – Police Union Negotiations*). Durtschi seconded that motion that passed on a voice vote of (5) ayes and (1) absent.

Motion to seat City Administrator Rutkowski and Planning & Development Director Ludolph by Burgess, second by Durtschi. Motion carried via voice vote.

Discussion continued in Closed Session.

Motion to reconvene into open session by Nigbor at 8:04 pm, with a second by Stobbe. Motion carried via voice vote.

Motion to adjourn at 8:05 pm by Nigbor, with a second by Boeck. Motion carried via voice vote.

*Caitlin Hilgart, Deputy Clerk*