

CITY OF BERLIN COMMON COUNCIL MEETING MINUTES
TUESDAY, July 9, 2024 AT 7:00 pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Aldersperson Dretske called the Common Council meeting to order at 7:01 p.m. Present: Aid Boeck, Dretske, Nigbor, and Stobbe. Absent: Aid Burgess. Aid Durtschi and Mayor Bruessel was excused absent. Staff present: Sara Rutkowski, Chief Brian Pulvermacher, Attorney Chier, Assistant Chief Noah Knetzger, Tim Ludolph, Chris Kalupa, and Caitlin Hilgart.

No Virtual Attendees and no Public Comments.

The following items were listed on the Consent Agenda for approval and adoption: 4) Waive the reading of all ordinances and resolutions adopted at this meeting; 5) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 6) Approve the Bills List; 7) Approve the minutes from June 11, 2024; 8) Accept recommendation from Plan Commission and update the Future Land Use Map in Comprehensive Plan. Nigbor made a motion to accept the Consent Agenda. Stobbe seconded the motion and it passed on a roll call vote of four (4 ayes).

Item #9 Boeck made a motion to accept the election workers appointment effective immediately for the election year ending in December 2025. Nigbor seconded the motion that passed on a voice vote.

Next item was the request from the Berlin Fire Department to sell Beer at the Car Show. Nigbor made a motion to approve the Fire Departments request to sell beer at the 2024 Car Show Event. Stobbe seconded the motion that passed on a voice vote.

Next item was the request from the Berlin Police Department to apply for a grant. Assistant Chief Knetzger presented the grant and answered any question from the council. Stobbe made motion the approve the Police Departments request to apply for a grant. Nigbor seconded the motion that passed on a voice vote.

Item #12 was the DNR Authorizing Resolution for the Urban Forestry grant. Rutkowski stated that this was gran that the Council already approved to apply for. It is the DNR asking for authorizing resolutions that comes up all the time, to just cleaning thing up. Nigbor made a motion to approve the Resolution 24-07 designating an agent for the Urban Forestry grant and appropriate signatures. Stobbe seconded the motion that passed on a voice vote.

Item #13 was the presentation of the 2023 Audit. Amber Ebert from Hawkins Ash joined by voom to present the Summary Financial Report. Nigbor made a motion to accept the 2023 Audit and place on file. Stobbe seconded the motion that passed on a voice vote.

Item # 14 was the Property and Liability Insurance renewal. Ryan Burns from Baer Insurance present the coverage and summary report. Discussion on this item was moved to closed session.

At 7:50pm a motion was made by Nigbor to seat Aid. Burgess. Stobbe seconded the motion that passed on a voice vote.

Next item was the Zoning Code Update. Rutkowski stated that is something that come up under the Housing and Economic Plan. As the City grows the zoning code is outdated and needs updating as for what the Plan Commission is going forward with. Nigbor made a motion to accept the recommendation to Plan Commission to utilize City Attorney to research with staff possible Zoning Code updates as needed. Boeck seconded that motion that passed on a voice vote.

Item #16 was the 107 W. Huron St. Raze and Repair. Ludolph was happy to present all repairs required by the Building Inspector have been completed. The Raze and Repair is asked to be removed and just keep a dialog with the inspector and keep up the good work. Nigbor made a motion to remove the raze and repair order on 107 W. Huron St. Burgess seconded the motion that passed on a voice vote.

There is no Old Business

New Business, Boeck asked to look into the condition of the building at 166 W. Huron St. Burgess asked for an update about a current Municipal Court Case with a city resident.

At 8:00pm Burgess made a motion to convene into closed session pursuant to Wis Stat §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (1 - *Property and Liability Insurance renewal* 2 - *Developer's Agreement for Nicolet Lumber Development on Lot1 of CSM 3037, Tax Parcel 206-01082-0200*) and pursuant to Wis. Stat. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Staff Wages*). *Developer's Agreement for Development on Lot 1 of CSM 3037, Tax Parcel 206-01082-0200*. Also, to seat Chris Kalupa and Library Board member Allison Rainboth for staff wages. Boeck seconded the motions that passed on a roll call vote of five (5) Ayes.

Caitlin Hilgart, Deputy Clerk