

Berlin Public Library Board of Trustees  
Kay Swan Meeting Room  
July 10, 2024

The Berlin Public Library Board of Trustees meeting was called to order by President Kay Roethel at 4:30 pm. In attendance were Trustees Blazel, Rainboth, and Roethel. Also in attendance was Library Director Chris Kalupa. Trustees Guertler, Durtschi, Malchetske and Draves were excused.

No public was present.

Moved by Rainboth, seconded by Blazel to approve the minutes of the June 12, 2024 meeting. Passed.

Moved by Rainboth, seconded by Roethel to accept the monthly bills. Passed.

Moved by Blazel seconded by Rainboth to accept the Treasurer's report for June. Treasurer Malchetske will be asked to update the ending term of the CDs 724476 and 730998 from 2024 to 2025. Passed.

Library Director's Report: A complete copy of the report is attached to official minutes. Director Kalupa shared information regarding the second floor flexible meeting room configurations from Lehrdal and showed photos of their product. Due to the number of absences, this information will be shared again at the next meeting to seek Board approval. While the project would utilize trust funds, the process would require City Council approval.

Moved by Rainboth, seconded by Roethel to proceed with the initial stages of City approval of new flexible use place on the second floor.

Moved by Rainboth, seconded by Roethel to move into closed session pursuant to Sec. 19.85(1)(c) for discussion of staff salaries. Passed.

Moved by Blazel, seconded by Rainboth to rise from closed session. Passed.

Moved by Rainboth, seconded by Blazel to accept financial advice from City Council regarding youth services and adult services librarian's wages. Passed.

Friends of the Library Report. A brief report was given by Director Kalupa that funds were approved for one of the August programs and more money was approved for children's prizes.

Business for future agenda: Digitization project; Flexible meeting room

Adjourned by consensus at 5:28 p.m.

Respectfully submitted,  
Carrie Blazel, Trustee