

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, AUGUST 07, 2024 6:30 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<https://us02web.zoom.us/j/86336829511>
Meeting ID: 863 3682 9511 Passcode: berlin
+1 312 626 6799 US TOLL-FREE

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open and closed July 10, 2024 Minutes RECOMMENDATION: Approve the July 10 2024 Police and Fire Commission open and closed minutes.
5. Fire Department Expenses. RECOMMENDATION: Approve the July 2024 Fire Department expenses as presented.
6. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
 - Discussion of Fire Department Truck Committee
7. Police Department Expenses. RECOMMENDATION: Approve the July 2024 Police Department expenses as presented.
8. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
 - Discussion on patrol hire update
9. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
10. New Business (To be used to request items of new business be put on a future agenda)
11. Adjourn

Next regularly scheduled meeting is Wednesday, September 04, 2024 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
July 10, 2024 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, Denise Krentz, Ron Ross, Gary Knoke, and Keith Hess. Seated virtually: None. Absent: None. Also present: Police Chief Brian Pulvermacher, Assistant Police Chief Noah Knetzger, Emergency Manager Gary Podoll, Fire Chief Robert Paugels, Berlin Police Department officers McMartin, and Schmidt, City Admin Sara Rutkowski, Liaison Samantha Stobbe, family members of Officer Johnson, Family members of Darnick and Petrovich, Mike Radke, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Knoke moved to approve the open and closed P&F Commission minutes of June 05, 2024. Hess seconded the motion which carried by voice vote.

Swearing in of Officer Kenneth Johnson

Under Fire Department addition of new member Colton Darnick and Dakota Petrovich, Knoke moved to approve the new member to the Fire Department. Krentz seconded the motion which carried by voice vote.

Hess moved to approve the fire department expenses as presented. Ross seconded the motion which carried by voice vote.

Under Fire Department truck committee spec overview, Mike Radke spoke about all the hard work and many hours that went into the project. He stated that he was able to pick the people that could be involved in the project and liked the variety of input they all had and the final spec is to everyone's satisfaction. He stated the new truck would be a lot like their current truck 66 with some modifications. Truck 66 has some flaws and with the new build they were able to modify those flaws into something they feel will benefit the department and work well. Guden asked if it was accepted by the Towns. Radke stated yes and this spec is completed with no amendments from them so it is ready for bid. Krentz asked if it would be sent out to a lot of companies or just a few. Radke stated that it would be sent out to as many companies as they can. Krentz asked when will it go out. Gary Podoll stated that it would be in the paper for at least two weeks and it will be sent out to all the companies they know and anyone they may think may come back with an estimate. That will take place in August. Krentz asked how long the bid is usually good for in terms of getting back to them to say we accept your offer. Paugels stated that it is really up to the company on what they put on their bid. Podoll stated all the town and the city have known about the spec and have or should have put money aside for the purchase so it shouldn't take too long. Guden extended her appreciation and thanked the entire group that was in charge of putting this spec together and the amount of time it took.

Under Fire Department reporting and updates Fire Chief Robert Paugels explained there were 8 calls for last month. We are currently about average for this year. Maintenance issues, there are none. Upcoming events, on the 20th we went up to the park and did a demonstration with the truck. Truck committee had just explained all that has gone on, so no update. Training, last month we had practice with hose and stream control. We also had a practice with an aerial rescue

at the school. We had an actual helicopter come to do a rescue of “students”, there was a dummy, on the roof to practice air lifting off. In the first part of July, we will be doing hands on practice with the jaw’s tools.

Knoke moved to approve the Police Department expenses as presented. Krentz seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month’s calls. The chart shows that there were 238 traffic stops, 6 drug investigations, 6 welfare checks, 2 emergency detentions, and 5 property damage crashes. The chart indicates, this month’s traffic stops are a little higher than the previous month. With the SRO coming back to patrol duty it seemed better for staffing levels for June.

Under Police reporting and updates, Chief Pulvermacher explained Officer Johnson who was just sworn in is has already started field training. He is doing well and if all goes well should be on his own by September. There is a bit of bouncing around in terms of staffing. There are guys taking off and the flex officers are filling in for those to help avoid overtime. The veteran benefit ride went well although it was not well attended due to weather. The fourth of July fireworks were a bit problematic with the new location. It was mostly due to the size of the location and getting people to stay out of the restricted areas. It did provide insight to what we can improve on for next year and we will do so. The next upcoming events will be the bugle mouth bass tournament and the car show in August.

Under Police Department Body Worn Cameras, Assistant Chief Knetzger explained that he is working with a company called Lexipol that helps agencies navigate the grants for body worn cameras. They are free to use and with their advice we are actually not going to try to go for the Federal grant as they stated we would likely not get it. That grant is geared more for larger agencies and well-established grant writers. They suggested we actually go for the Wisconsin body worn camera grant program that is a 50/50 cost share. With that advise I went to Common Council yesterday and asked for their approval to go for the grant and they did approve it. That program will not come out until October which gives me time to get some more insight on the cameras and put together the grant. I did also apply for the 2024 Hero Fund Private Grant which could award up to \$2,000. We will know if we received this is about 60 days or so.

Under old business: None.

Under new business: None.

Public appearances: None.

At 7:00pm Ross moved to convene into closed session pursuant to Wis. Stat §19.85(1)(d) 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises (*Wage discussion*) Hess seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

Hess moved to seat Chief Pulvermacher, Sara Rutkowski, and Liaison Stubbe. Krentz seconded the motion. Motion carried. A roll call vote resulted in five (5) ayes, zero (0) nays, and zero (0) absent. Motion carried.

Discussion continued in closed session.

Hess made a motion to convene into open session, with a second by Krentz. Motion carried by voice vote with five (5) ayes.

Krentz made a motion to recommend to Common Council to approve staff wages as discussed, with a second by Ross. Motion carried via voice vote.

Guden adjourned the meeting at 7:16pm.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, August 07, 2024 at 6:30pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE AUGUST 2024

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2024	1,586.25
340	GLC Fire Assc.	Building Signs	154.00
345	Bay Com	Mobile Radio Programming	100.00
380	Bay Coms	Pager Replacement	400.00

**BERLIN FIRE DEPARTMENT
2024 BUDGET EXPENDITURES**

DATE: July 29, 2024

FIRE DEPARTMENT ACCOUNT #: 52200

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	49,846.00	24,923.00	24,923.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	18,823.05	22,062.95
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	9,517.50	7,042.50
290	Contracts	3,425.00	0,000.00	3,425.00
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	732.23	367.77
330	Conference & Training	4,000.00	415.84	3,584.16
340	Operating Supplies	6,350.00	449.21	5,900.79
345	Maintenance & Fuel	17,000.00	9,880.72	7,119.28
380	Equipment	15,200.00	6,084.15	9,115.85
390	Miscellaneous	1,925.00	000.00	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {07/01/2024} And {07/25/2024}

Staff Id	Alt Id	Name	Total
0944		Bending, Brian	\$19.71
0925		Boeck, Kyle	\$98.59
0905		Brooks, Bill	\$98.59
1188		Cassidy, Jordan	\$118.20
0909		Dewhurst, Douglas	\$19.71
0900		Dollevoet, Aaron	\$59.10
0934		Elendt, Jared	\$118.20
0992		Gehrke, Ronald	\$59.10
0957		Hahn, Chad	\$39.42
0902		Hahn, Troy	\$39.42
0918		Herandez, Jason	\$19.71
0911		Paugels, Robert	\$197.10
1222		Petrovich, Dakota	\$39.42
0660		Podoll, Gary V	\$197.10
0929		Radke, Mike	\$157.68
0914		Schrader, John	\$78.84
0921		Walker, Matthew	\$177.39
			\$1,537.38

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000080"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000001-000	01/05/2024	16:31:00	121 Spring Street	746 Carbon monoxide detector act
24-0000002-000	01/06/2024	18:38:00	347 E Huron ST	744 Detector activation, no fire
24-0000003-000	01/08/2024	20:08:00	499 N Wisconsin ST	746 Carbon monoxide detector act
24-0000004-000	01/08/2024	20:35:00	N260 36th RD	746 Carbon monoxide detector act
24-0000005-000	01/10/2024	10:57:00	225 Memorial DR	353 Removal of victim(s) from st
24-0000006-000	01/12/2024	07:04:00	480 Hillside Drive	531 Smoke or odor removal
24-0000007-000	01/14/2024	10:56:00	258 S Washington Street	746 Carbon monoxide detector act
24-0000008-000	01/14/2024	15:15:00	County F	611 Dispatched & cancelled en ro
24-0000009-000	01/15/2024	08:01:00	347 E Huron ST	741 Sprinkler activation, no fir
24-0000010-000	01/17/2024	15:30:00	702 Broadway ST	746 Carbon monoxide detector act
24-0000011-000	01/23/2024	09:09:00	N1261 Cty X	746 Carbon monoxide detector act
24-0000012-000	02/04/2024	20:45:00	153 W Moore ST	441 Heat from short circuit (wir
24-0000013-000	02/05/2024	05:55:00	S Wisconsin ST	412 Gas leak (natural gas or LPG
24-0000014-000	02/06/2024	14:23:00	Puchyan RD	131 Passenger vehicle fire
24-0000015-000	02/14/2024	08:59:00	N Wisconsin ST	424 Carbon monoxide incident
24-0000016-000	02/15/2024	05:59:00	NW Cumberland	444 Power line down
24-0000017-000	02/17/2024	08:02:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000018-000	02/20/2024	09:20:00	River Rd	551 Assist police or other gover
24-0000019-000	02/23/2024	18:08:00	Cty F	611 Dispatched & cancelled en ro
24-0000020-000	02/25/2024	11:55:00	W704 Riverdale DR	142 Brush or brush-and-grass mix
24-0000021-000	02/27/2024	13:21:00	Cty X	142 Brush or brush-and-grass mix
24-0000022-000	02/27/2024	14:41:00	W894 Klondike Road	746 Carbon monoxide detector act
24-0000023-000	02/28/2024	21:31:00	113 E Huron ST /A	100 Fire, Other
24-0000024-000	02/29/2024	10:25:00	295 Broadway ST	100 Fire, Other
24-0000025-000	03/02/2024	17:41:00	Hwy 49 N	311 Medical assist, assist EMS c
24-0000026-000	03/04/2024	10:14:00	225 Memorial DR	745 Alarm system activation, no
24-0000027-000	03/06/2024	11:17:00	W2981 Big Island Road	611 Dispatched & cancelled en ro
24-0000028-000	03/06/2024	18:47:00	34th Ave	631 Authorized controlled burnin
24-0000029-000	03/07/2024	09:55:00	218 W Berlin Street	111 Building fire
24-0000030-000	03/07/2024	16:29:00	177 Water ST	611 Dispatched & cancelled en ro
24-0000031-000	03/08/2024	09:29:00	247 Mound Street	531 Smoke or odor removal
24-0000032-000	03/12/2024	16:32:00	N1260 Cty XX	111 Building fire
24-0000033-000	03/18/2024	17:55:00	Commercial Street	131 Passenger vehicle fire
24-0000034-000	03/19/2024	14:10:00	Mound Street	551 Assist police or other gover
24-0000035-000	03/21/2024	07:43:00	Highway 91	622 No Incident found on arrival
24-0000036-000	03/23/2024	04:04:00	781 Seward Street	746 Carbon monoxide detector act
24-0000037-000	03/24/2024	14:54:00	36th RD	311 Medical assist, assist EMS c
24-0000038-000	03/30/2024	10:05:00	Cty M	311 Medical assist, assist EMS c
24-0000039-000	04/01/2024	10:59:00	N8566 Hwy 49 S	611 Dispatched & cancelled en ro
24-0000040-000	04/01/2024	21:55:00	427 Sacramento Street	746 Carbon monoxide detector act
24-0000041-000	04/09/2024	11:17:00	609 Broadway ST	745 Alarm system activation, no
24-0000042-000	04/11/2024	10:52:00	N Wisconsin ST	611 Dispatched & cancelled en ro
24-0000043-000	04/24/2024	18:31:00	9110 Casswell RD	611 Dispatched & cancelled en ro
24-0000044-000	04/27/2024	14:29:00	Cty D	142 Brush or brush-and-grass mix

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000080"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000045-000	04/30/2024	17:04:00	W Ceresco Street	611 Dispatched & cancelled en ro
24-0000046-000	05/01/2024	16:46:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000047-000	05/02/2024	15:44:00	Aronald ST	444 Power line down
24-0000048-000	05/04/2024	15:14:00	347 E Huron ST	745 Alarm system activation, no
24-0000049-000	05/08/2024	08:16:00	Cty F	311 Medical assist, assist EMS c
24-0000050-000	05/09/2024	15:03:00	347 E Huron ST	745 Alarm system activation, no
24-0000051-000	05/12/2024	11:38:00	123 S Pearl ST	744 Detector activation, no fire
24-0000052-000	05/19/2024	12:08:00	510 Lake Street	111 Building fire
24-0000053-000	05/19/2024	20:50:00	W3208 Beechnut Rd	111 Building fire
24-0000054-000	05/21/2024	17:24:00	Broadway ST	411 Gasoline or other flammable
24-0000055-000	05/21/2024	18:25:00	County Road VV	444 Power line down
24-0000056-000	05/21/2024	19:33:00	City of Berlin	815 Severe weather or natural di
24-0000057-000	05/21/2024	20:51:00	2007 Rabbit Trail	746 Carbon monoxide detector act
24-0000058-000	05/22/2024	10:31:00	202 S Johnson ST	162 Outside equipment fire
24-0000059-000	05/31/2024	14:57:00	347 E Huron ST	745 Alarm system activation, no
24-0000060-000	06/03/2024	15:21:00	279 SW Ceresco ST	744 Detector activation, no fire
24-0000061-000	06/11/2024	18:03:00	289 E Huron ST	531 Smoke or odor removal
24-0000062-000	06/12/2024	15:48:00	Hwy 91 & Cty E	311 Medical assist, assist EMS c
24-0000063-000	06/14/2024	11:31:00	Highway 91	311 Medical assist, assist EMS c
24-0000064-000	06/14/2024	19:41:00	609 Broadway ST	531 Smoke or odor removal
24-0000065-000	06/16/2024	08:31:00	32 Drive	444 Power line down
24-0000066-000	06/16/2024	10:05:00	375 Kennedy Drive	743 Smoke detector activation, n
24-0000067-000	06/19/2024	07:15:00	225 Memorial DR	744 Detector activation, no fire
24-0000068-000	06/20/2024	06:12:00	412 Broadway ST	746 Carbon monoxide detector act
24-0000069-000	06/25/2024	18:27:00	528 S Industrial Park RD	412 Gas leak (natural gas or LPG
24-0000070-000	06/27/2024	09:11:00	132 W Huron ST	671 HazMat release investigation
24-0000071-000	06/28/2024	19:02:00	W1349 Robert Lane	746 Carbon monoxide detector act
24-0000072-000	06/28/2024	09:00:00	S Industrial Park RD	341 Search for person on land
24-0000073-000	07/03/2024	14:42:00	Cty F	611 Dispatched & cancelled en ro
24-0000074-000	07/05/2024	10:38:00	482 Oak ST	531 Smoke or odor removal
24-0000075-000	07/07/2024	10:34:00	Cty D	611 Dispatched & cancelled en ro
24-0000076-000	07/09/2024	15:51:00	Broadway & Washington	311 Medical assist, assist EMS c
24-0000077-000	07/11/2024	08:20:00	Hwy 49 S	611 Dispatched & cancelled en ro
24-0000078-000	07/11/2024	18:10:00	482 Oak ST	531 Smoke or odor removal
24-0000079-000	07/15/2024	16:03:00	Cty D	311 Medical assist, assist EMS c
24-0000080-000	07/23/2024	13:44:00	Hwy 49 N	412 Gas leak (natural gas or LPG

Total Incident Count 80

August 07, 2024 P&F MEETING

BPD CREDIT CARD PAYMENTS

Acct #52-10001-***

Acct #52-17100-195 (Uniform)

ACCT #	PAYEE/VENDOR	DESCRIPTION	AMOUNT
310	USPS	Postage	\$0.27
310	USPS	Postage	\$5.80
310	USPS	Postage	\$5.10
310	USPS	Postage	\$10.90
310	USPS	Postage	\$2.04
310	USPS	Postage	\$2.31
310	USPS	Postage	\$5.80
310	USPS	Postage	\$5.80
310	USPS	Postage	\$5.80
221	Verizon	Phone bill	\$144.10
310	Amazon	5 6pk lithium batteries	\$44.95
160	Amazon	Police stickers/mini finger cuffs/police party favors/glow sticks/mini bubbles	\$166.87
310	Amazon	Screen protectors for squad phones	\$5.95
344	Amazon	Pressure washer fluid/portable vacuum	\$68.83
340	Amazon	2 boxes of latex gloves	\$137.98
210	Lynn preavey company	Handgun/knife evidence boxes	\$83.83
345	Oreilly auto	Mini bulbs	\$13.20
340	Galls	Police barrier tape	\$49.35
		Total	\$758.88

POLICE AND FIRE COMMISSION MEETING

08/07/2024

BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

June 23, 2024 to July 23, 2024

280	Traffic Stops
7	OWI / Drug OWI arrest
9	Property Damage crash
3	Personal Injury crash
6	Drug Investigation (1 cocaine, 3 MJ, 0 MJ + other, 2 other)
4	Theft Investigation
0	Domestic Abuse Investigation
2	Emergency Detention (2 detentions, 0 diversion)
15	Check Welfare

Statistic notes:

Traffic enforcement continued to increase over the last month, which appeared to cause OWI arrests to rise. Vehicle crashes have seen a slight rise, this could be due to an increase in summer travel associated with nice weather, local events, etc. Welfare checks have also increased, it is often difficult to pinpoint why this is, but could be attributed to many factors such as weather, financial difficulty, mental health, etc. The remaining categories appear to be average for this time of year.

