

# BERLIN PUBLIC LIBRARY BOARD MEETING AGENDA

September 11, 2024 4:30 p.m.

Kay Swan Meeting Room

Virtual Attendance available through Zoom

Join Zoom Meeting:

<https://us02web.zoom.us/j/9203615420?pwd=eJNndDVkZDQ0QUFQON3l6M1pnM09Sdz09>

Call In: 1-312-626-6799

Meeting ID: 920 361 5420

Password 488488

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the August 14, 2024 Library Board meeting minutes.
6. Monthly bills: Approve the August 2024 library monthly bills as presented by Library Director.
7. Treasurer's August Financial Report. RECOMMENDATION: Approve the report.
8. Directors' report
  - Discussion on past month and upcoming activities.
  - Digitization update. No action needed.
  - Meeting Room Project update. RECOMMENDATION: Discussion and action as needed.
  - Library trees replacement update. RECOMMENDATION: Discussion and action as needed.
9. Friends of the Library recap. Committee report with no action needed.
10. Approval of the Personnel Committee minutes of August 14, 2024 meeting.  
RECOMMENDATION: Approve the minutes
11. *Motion to convene into closed session pursuant to the provisions of Section 19.85(1)(c), Wisconsin Statutes, for discussion on performance evaluation.* Library Director Review. Action as appropriate.
12. *Reconvene into open session and take appropriate action as a result of closed session discussion.*
13. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
14. New Business (To be used to request items of new business to be put on a future agenda)
15. Adjourn

**Next meeting:**

**October 9, 2024**

**Any board member unable to attend should contact  
Chris Kalupa or Kay Roethel**