

CITY OF BERLIN SPECIAL COMMON COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 26, 2024, 6:30 p.m.
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the Common Council special meeting to order at 6:37 p.m. Present: Alderpersons Boeck, Burgess, Durtschi, Nigbor and Stobbe. City Attorney Matt Chier was also in attendance. City of Berlin employees in attendance: Andy Stobbe, Andrew Dewitt, Scott Zabel, Jeff Weiss and Deb Thiel.

Virtual attendees included one representative from PAA.

There were no general public comments.

Item #4 - PAA representative attended virtually. Darrel Hoffman, Associate of PAA. Darrel worked with the council to schedule dates for the Berlin City Administrator

Recruitment/Selection Process. Main dates set were:

October 29, 2024 – Select Semi-Finalists, 4:30 p.m.

November 5, 2024 – Select Finalists, COTW

November 16, 2024 – Finalist comes to Berlin for Interviews/Assessment Center with City Council and Key Staff, start time 8:00 a.m. or 9:00 a.m.

November 26, 2024 – Formally Approve Employment Agreement with New City Administrator, 4:30 p.m.

January 6, 2025 – Possible start date for new City Administrator

Darrel went over the City of Berlin Administrator Assessment Results, discussion followed regarding the results and it was agreed that the results were what they would like to see.

Item #5 – Template Decorative Light Installation Agreement. After some discussion, Ald Nigbor made a motion to approve the template decorative lights installation agreement and authorize signature of individual agreements with building owners, seconded by Ald Boeck. Roll call was taken with the following vote: Ald Burgess Abstained, Ald Boeck, aye, Ald Durtschi, aye, Ald Nigbor, aye and Ald Stobbe, aye.

Item #6 – Employee health, dental and vision insurance. There was an email read from an employee with concerns regarding the deductible increase with a new vendor. After much discussion and some clarification, a motion was made by Ald Durtschi to increase the cost to employees by 66.6%, seconded by Ald Nigbor. Roll call was called with: Ald Stobbe, Abstain, Ald Burgess, aye, Ald Durtschi, aye, Ald Nigbor, aye. Ald Durtschi then made the comment to add making the cost to employees and percentage moving forward versus a flat fee. This will be added to a future agenda.

PAA will resend their contract to Mayor Bruessel who will sign and return to PAA.

Ald Stobbe motioned to adjourn at 8:09 p.m. and Ald Boeck seconded. The motion passed unanimously.

Debbie Thiel, Deputy Clerk