

POLICE AND FIRE COMMISSION MEETING AGENDA
WEDNESDAY, SEPTEMBER 04, 2024 6:30 PM
108 N CAPRON ST-2ND FLOOR COUNCIL CHAMBERS-BERLIN, WI
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE
<https://us02web.zoom.us/j/86336829511>
Meeting ID: 863 3682 9511 Passcode: berlin
+1 312 626 6799 US TOLL-FREE

1. Call to order/roll call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments.
4. Approval of open August 07 and 14, 2024 Minutes RECOMMENDATION: Approve the August 07 and 14 2024 Police and Fire Commission open minutes.
5. Fire Department Expenses. RECOMMENDATION: Approve the August 2024 Fire Department expenses as presented.
6. Fire Department Reporting and Updates.
 - Discussion on Fire Department Fire Calls
 - Discussion on Maintenance Issues with Fire Department Equipment
 - Discussion on past month and upcoming month activities
 - Discussion of Fire Department Truck Committee
7. Police Department Expenses. RECOMMENDATION: Approve the August 2024 Police Department expenses as presented.
8. Police Department Reporting and Updates
 - Discussion on Police Department Calls
 - Discussion on past month and upcoming month activities
 - Discussion on patrol hire update
9. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
10. New Business (To be used to request items of new business be put on a future agenda)
11. Motion to convene into closed session pursuant to Wis. Stat. Sec 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (1.*Staff wages*) (2.*Police Chief Evaluation*)

12. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.
13. Adjourn

Next regularly scheduled meeting is Wednesday, October 02, 2024 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
August 07, 2024 -6:30pm

President Joanne Guden called the meeting to order at 6:30 pm. Present: Commissioners Joanne Guden, and Gary Knoke Seated virtually: None. Absent: Denise Krentz, Ron Ross, Keith Hess.

No Quorum, meeting will be moved to following week August 14, 2024 at 6:30pm.

Submitted by Stephanie Skivers
Administrative Assistant

Next scheduled meeting will be Wednesday, August 14, 2024 at 6:30pm at the Berlin City Hall

MINUTES
MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
August 14, 2024 -6:30pm

President Joanne Guden called the meeting to order at 6:30pm. Present: Commissioners Joanne Guden, Ron Ross, and Keith Hess. Seated virtually: None. Absent: Gary Knoke, and Denise Krentz. Also present: Police Chief Brian Pulvermacher, Emergency Manager Gary Podoll, Fire Chief Robert Paugels, and Berlin Journal: Paul Wiegel. Public appearance: None.

Under approval of minutes, Hess moved to approve the open and closed P&F Commission minutes of July 10, 2024. Ross seconded the motion which carried by voice vote.

Ross moved to approve the fire department expenses as presented. Hess seconded the motion which carried by voice vote.

Under Fire Department reporting and updates Fire Chief Robert Paugels explained there were 87 calls for the year so far. That puts us above average at this time. Maintenance issues, there are none. Upcoming events, there are no upcoming events. We did attend the car show this past Sunday and that went well. Truck committee, the bid has gone out and is currently advertised. On the bid if the company has questions, they are directed to Radke. The bids should be all in by Aug 30. After that we will open them all up and they will go to the committee. The committee will then go through all of them and choose the best ones to bring back to the Chief. After agreement they will be brought to the towns for approval which we hope will be by the end of October. Then in November we will bring it to the commission. Training, on Aug 06 we trained at the tower with ladders. We put ladders up on each side and they would then go up the ladder then climb back down to get the feel for climbing with all the gear. The previous night we also worked with our new air packs.

Hess moved to approve the Police Department expenses as presented. Ross seconded the motion which carried by voice vote.

Chief Pulvermacher stated that the chart provided to the commission shows last month's calls. The chart shows that there were 280 traffic stops, 7 drug investigations, 15 welfare checks, 2 emergency detentions, and 9 property damage crashes. The chart indicates, traffic enforcement went up which in turn resulted in higher OWI arrests. Vehicle crashes have gone up, this could be due to the increase in summer traffic.

Under Police reporting and updates, Chief Pulvermacher explained the current hiring process is ongoing. We have no applicants that are certified. We do have two applicants that will need the academy. I have expressed that we can sponsor but I am looking for an employee and not just to sponsor an individual to leave after probation. Both are understanding of this and are still willing to move forward with ride-a-longs. Officer Johnson is still in field training. He is doing well and is looking to get a couple more aspects of the job under his belt before being on his own. We have had a recent uptick in cocaine involved cases. Within the past six to seven months, we have had several cases. Three staff members are scheduled for basic swat training in September. We have gone through county wide firearms training for the department. The bugle mouth bass tournament went without any incident. The car show and cruise were last weekend. During this event the department was not able to block traffic for the parade. We informed the individuals in

charge of the show that we were unable to this year and they would have to abide by traffic laws if they chose to continue a parade like event. During the cruise there was only three citations written. The car club that puts this event on expressed that they are not against the department or the city with the events that happen during the show. They want this to be a community event and wish people wouldn't take advantage of it to try to get away with not following traffic laws. In comparison to last year the car show has improved a bit but there is still much needed work. Body worn camera update is the department was awarded a \$1,500 grant from 2024 Hero Fund Private Grant. We are still continuing to research companies and gain more grants.

Under old business: None.

Under new business: closed session for Police Chief Evaluation and staff wages as we cannot go into closed session due to no liaison.

Public appearances: None.

Guden adjourned the meeting at 6:50pm.

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, September 04, 2024 at 6:30pm at the Berlin City Hall



BERLIN FIRE DEPARTMENT
226 Spring St.
Berlin, WI 54923



BERLIN FIRE DEPARTMENT ACCOUNTS PAYABLE SEPTEMBER 2024

<u>ACCOUNT #</u>	<u>VENDOR</u>	<u>ITEM</u>	<u>AMOUNT</u>
210	Fire Inspections Services Inc.	Monthly payment of fire Inspections contract 2024	1,586.25
290	ESO	Annual Fire Software Program	3,655.93
340	Berlin Journal	Fire Engine Bid Ad	193.00
380	Darley	Spanner Wrench	59.94
380	Darley	Bunker Pants	1,100.00
380	Darley	Helmet	366.88

**BERLIN FIRE DEPARTMENT
2024 BUDGET EXPENDITURES**

DATE: August 26, 2024

FIRE DEPARTMENT ACCOUNT #: 52200

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGET</u>	<u>EXP.</u>	<u>BALANCE</u>
110	Salaries	49,846.00	24,923.00	24,923.00
115	Meeting Pay	21,600.00	00,000.00	21,600.00
118	Fire Fighter Pay	40,886.00	20,636.33	20,249.67
127	Weekend Officer Pay	3,120.00	0,000.00	3,120.00
210	Inspection Service	16,560.00	9,517.50	7,042.50
290	Contracts	3,425.00	3,655.93	-230.93
310	Office Supplies	250.00	00.00	250.00
320	Publications	150.00	000.00	150.00
321	Dues	1,100.00	732.23	367.77
330	Conference & Training	4,000.00	415.84	3,584.16
340	Operating Supplies	6,350.00	671.46	5,678.54
345	Maintenance & Fuel	17,000.00	10,065.58	6,934.42
380	Equipment	15,200.00	6,084.15	9,115.85
390	Miscellaneous	1,925.00	000.00	1,925.00
819	Grant Match	6,000.00	0,000.00	6,000.00

City of Berlin Fire Department

Volunteer Payroll Report (Summary)

Date Between {07/01/2024} And {08/20/2024}

Staff Id	Alt Id	Name	Total
0944		Bending, Brian	\$118.26
0954		Bending, Tim	\$59.13
0925		Boeck, Kyle	\$137.97
0905		Brooks, Bill	\$177.39
1188		Cassidy, Jordan	\$216.81
0909		Dewhurst, Douglas	\$157.68
0900		Dollevoet, Aaron	\$137.97
0934		Elendt, Jared	\$236.52
0992		Gehrke, Ronald	\$118.26
0957		Hahn, Chad	\$157.68
0902		Hahn, Troy	\$137.97
0918		Herandez, Jason	\$19.71
0209		Hilgart, Aaron	\$39.42
0998		Johansen, Joel	\$39.42
0911		Paugels, Robert	\$335.07
1222		Petrovich, Dakota	\$137.97
0660		Podoll, Gary V	\$354.78
0929		Radke, Mike	\$295.65
0914		Schrader, John	\$157.68
0921		Walker, Matthew	\$315.36
			<hr/>
			\$3,350.70

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000088"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000001-000	01/05/2024	16:31:00	121 Spring Street	746 Carbon monoxide detector act
24-0000002-000	01/06/2024	18:38:00	347 E Huron ST	744 Detector activation, no fire
24-0000003-000	01/08/2024	20:08:00	499 N Wisconsin ST	746 Carbon monoxide detector act
24-0000004-000	01/08/2024	20:35:00	N260 36th RD	746 Carbon monoxide detector act
24-0000005-000	01/10/2024	10:57:00	225 Memorial DR	353 Removal of victim(s) from st
24-0000006-000	01/12/2024	07:04:00	480 Hillside Drive	531 Smoke or odor removal
24-0000007-000	01/14/2024	10:56:00	258 S Washington Street	746 Carbon monoxide detector act
24-0000008-000	01/14/2024	15:15:00	County F	611 Dispatched & cancelled en ro
24-0000009-000	01/15/2024	08:01:00	347 E Huron ST	741 Sprinkler activation, no fir
24-0000010-000	01/17/2024	15:30:00	702 Broadway ST	746 Carbon monoxide detector act
24-0000011-000	01/23/2024	09:09:00	N1261 Cty X	746 Carbon monoxide detector act
24-0000012-000	02/04/2024	20:45:00	153 W Moore ST	441 Heat from short circuit (wir
24-0000013-000	02/05/2024	05:55:00	S Wisconsin ST	412 Gas leak (natural gas or LPG
24-0000014-000	02/06/2024	14:23:00	Puchyan RD	131 Passenger vehicle fire
24-0000015-000	02/14/2024	08:59:00	N Wisconsin ST	424 Carbon monoxide incident
24-0000016-000	02/15/2024	05:59:00	NW Cumberland	444 Power line down
24-0000017-000	02/17/2024	08:02:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000018-000	02/20/2024	09:20:00	River Rd	551 Assist police or other gover
24-0000019-000	02/23/2024	18:08:00	Cty F	611 Dispatched & cancelled en ro
24-0000020-000	02/25/2024	11:55:00	W704 Riverdale DR	142 Brush or brush-and-grass mix
24-0000021-000	02/27/2024	13:21:00	Cty X	142 Brush or brush-and-grass mix
24-0000022-000	02/27/2024	14:41:00	W894 Klondike Road	746 Carbon monoxide detector act
24-0000023-000	02/28/2024	21:31:00	113 E Huron ST /A	100 Fire, Other
24-0000024-000	02/29/2024	10:25:00	295 Broadway ST	100 Fire, Other
24-0000025-000	03/02/2024	17:41:00	Hwy 49 N	311 Medical assist, assist EMS c
24-0000026-000	03/04/2024	10:14:00	225 Memorial DR	745 Alarm system activation, no
24-0000027-000	03/06/2024	11:17:00	W2981 Big Island Road	611 Dispatched & cancelled en ro
24-0000028-000	03/06/2024	18:47:00	34th Ave	631 Authorized controlled burnin
24-0000029-000	03/07/2024	09:55:00	218 W Berlin Street	111 Building fire
24-0000030-000	03/07/2024	16:29:00	177 Water ST	611 Dispatched & cancelled en ro
24-0000031-000	03/08/2024	09:29:00	247 Mound Street	531 Smoke or odor removal
24-0000032-000	03/12/2024	16:32:00	N1260 Cty XX	111 Building fire
24-0000033-000	03/18/2024	17:55:00	Commercial Street	131 Passenger vehicle fire
24-0000034-000	03/19/2024	14:10:00	Mound Street	551 Assist police or other gover
24-0000035-000	03/21/2024	07:43:00	Highway 91	622 No Incident found on arrival
24-0000036-000	03/23/2024	04:04:00	781 Seward Street	746 Carbon monoxide detector act
24-0000037-000	03/24/2024	14:54:00	36th RD	311 Medical assist, assist EMS c
24-0000038-000	03/30/2024	10:05:00	Cty M	311 Medical assist, assist EMS c
24-0000039-000	04/01/2024	10:59:00	N8566 Hwy 49 S	611 Dispatched & cancelled en ro
24-0000040-000	04/01/2024	21:55:00	427 Sacramento Street	746 Carbon monoxide detector act
24-0000041-000	04/09/2024	11:17:00	609 Broadway ST	745 Alarm system activation, no
24-0000042-000	04/11/2024	10:52:00	N Wisconsin ST	611 Dispatched & cancelled en ro
24-0000043-000	04/24/2024	18:31:00	9110 Casswell RD	611 Dispatched & cancelled en ro
24-0000044-000	04/27/2024	14:29:00	Cty D	142 Brush or brush-and-grass mix

City of Berlin Fire Department

Incident List by Incident Number

Incident Number Between "24-0000001" And
"24-0000088"

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
24-0000045-000	04/30/2024	17:04:00	W Ceresco Street	611 Dispatched & cancelled en ro
24-0000046-000	05/01/2024	16:46:00	Hwy 21	611 Dispatched & cancelled en ro
24-0000047-000	05/02/2024	15:44:00	Aronald ST	444 Power line down
24-0000048-000	05/04/2024	15:14:00	347 E Huron ST	745 Alarm system activation, no
24-0000049-000	05/08/2024	08:16:00	Cty F	311 Medical assist, assist EMS c
24-0000050-000	05/09/2024	15:03:00	347 E Huron ST	745 Alarm system activation, no
24-0000051-000	05/12/2024	11:38:00	123 S Pearl ST	744 Detector activation, no fire
24-0000052-000	05/19/2024	12:08:00	510 Lake Street	111 Building fire
24-0000053-000	05/19/2024	20:50:00	W3208 Beechnut Rd	111 Building fire
24-0000054-000	05/21/2024	17:24:00	Broadway ST	411 Gasoline or other flammable
24-0000055-000	05/21/2024	18:25:00	County Road VV	444 Power line down
24-0000056-000	05/21/2024	19:33:00	City of Berlin	815 Severe weather or natural di
24-0000057-000	05/21/2024	20:51:00	2007 Rabbit Trail	746 Carbon monoxide detector act
24-0000058-000	05/22/2024	10:31:00	202 S Johnson ST	162 Outside equipment fire
24-0000059-000	05/31/2024	14:57:00	347 E Huron ST	745 Alarm system activation, no
24-0000060-000	06/03/2024	15:21:00	279 SW Ceresco ST	744 Detector activation, no fire
24-0000061-000	06/11/2024	18:03:00	289 E Huron ST	531 Smoke or odor removal
24-0000062-000	06/12/2024	15:48:00	Hwy 91 & Cty E	311 Medical assist, assist EMS c
24-0000063-000	06/14/2024	11:31:00	Highway 91	311 Medical assist, assist EMS c
24-0000064-000	06/14/2024	19:41:00	609 Broadway ST	531 Smoke or odor removal
24-0000065-000	06/16/2024	08:31:00	32 Drive	444 Power line down
24-0000066-000	06/16/2024	10:05:00	375 Kennedy Drive	743 Smoke detector activation, n
24-0000067-000	06/19/2024	07:15:00	225 Memorial DR	744 Detector activation, no fire
24-0000068-000	06/20/2024	06:12:00	412 Broadway ST	746 Carbon monoxide detector act
24-0000069-000	06/25/2024	18:27:00	528 S Industrial Park RD	412 Gas leak (natural gas or LPG
24-0000070-000	06/27/2024	09:11:00	132 W Huron ST	671 HazMat release investigation
24-0000071-000	06/28/2024	19:02:00	W1349 Robert Lane	746 Carbon monoxide detector act
24-0000072-000	06/28/2024	09:00:00	S Industrial Park RD	341 Search for person on land
24-0000073-000	07/03/2024	14:42:00	Cty F	611 Dispatched & cancelled en ro
24-0000074-000	07/05/2024	10:38:00	482 Oak ST	531 Smoke or odor removal
24-0000075-000	07/07/2024	10:34:00	Cty D	611 Dispatched & cancelled en ro
24-0000076-000	07/09/2024	15:51:00	Broadway & Washington	311 Medical assist, assist EMS c
24-0000077-000	07/11/2024	08:20:00	Hwy 49 S	611 Dispatched & cancelled en ro
24-0000078-000	07/11/2024	18:10:00	482 Oak ST	531 Smoke or odor removal
24-0000079-000	07/15/2024	16:03:00	Cty D	311 Medical assist, assist EMS c
24-0000080-000	07/23/2024	13:44:00	Hwy 49 N	412 Gas leak (natural gas or LPG
24-0000081-000	07/25/2024	19:40:00	279 SW Ceresco ST	445 Arcing, shorted electrical e
24-0000082-000	07/28/2024	17:01:00	222 Memorial DR	745 Alarm system activation, no
24-0000083-000	08/01/2024	19:11:00	Cty XX	311 Medical assist, assist EMS c
24-0000084-000	08/06/2024	04:19:00	River Drive	551 Assist police or other gover
24-0000085-000	08/06/2024	06:03:00	235 S Wisconsin ST	743 Smoke detector activation, n
24-0000086-000	08/06/2024	21:32:00	County F	311 Medical assist, assist EMS c
24-0000087-000	08/09/2024	09:32:00	609 Broadway ST	611 Dispatched & cancelled en ro
24-0000088-000	08/16/2024	05:12:00	478 S Industrial Park RD	445 Arcing, shorted electrical e

Total Incident Count 88

POLICE AND FIRE COMMISSION MEETING

09/04/2024

BERLIN POLICE DEPARTMENT ACTIVITY EXTRACT

July 23, 2024 to August 23, 2024

292	Traffic Stops
4	OWI / Drug OWI arrest
12	Property Damage crash
0	Personal Injury crash
7	Drug Investigation (3 MJ, 1 MJ + other, 3 unfinished)
5	Theft Investigation
4	Domestic Abuse Investigation
2	Emergency Detention (1 detention, 1 diversion)
14	Check Welfare

Statistic notes:

There are a few notable deviations from average. First, Property Damage (only) crashes are higher than average. Many of those crashes can be attributed to parking lots, a couple are rear-end style crashes and one is a Right of Way at an intersection related matter. Second, Domestic Abuse investigations are higher than average although the number remains fairly small. It is my anticipation that on any given month, there are several domestic abuse incidents that are not reported to law enforcement.