

CITY OF BERLIN COMMITTEE OF THE WHOLE MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2024 7:00PM
BERLIN COMMON COUNCIL CHAMBERS, CITY HALL
Zoom Meeting ID: 893 1930 8907 Password: 123456

Mayor Bruessel called the Committee of the Whole meeting to order at 7:00 p.m. Present: Ald Stobbe, Boeck, Burgess, Durtschi, Dretske and Nigbor. Staff present: Attorney Matt Chier, Sara Rutkowski, Tim Ludolph, and Deb Thiel.

No public Comments

#4 - Approval of minutes. Durtschi made a motion to approve the August 6, 2024 committee of the whole meeting minutes as presented. Dretske seconded the motion. Motion passed unanimously with voice vote.

#5 – Weights & Measures Services Contract. Sara Rutkowski presented. We can only make so much in revenue and last year we made more than what we should have. They had us increase our fees last year and this year they have increased their fees, however they will help with invoicing and follow-up on the invoices. They will have access to all the big corporations which will take work off of us and the revenues will be sent to us. Nigbor made a motion to move to council. Burgess 2nd the motion. Motion passed unanimously with voice vote.

#6 – Ordinance 09-24 Vacant Building Registration. Tim Ludolph presented. In review, he would like to remove the vacant building registration code for residential property exemption from the ordinance, making it more effective and fair. Stobbe made a motion to move to council. Dretske 2nd the motion. Motion passed unanimously with voice vote.

#7 – 2025 Budget/ARPA Funds Requests. Rutkowski presented. Road projects were discussed. Quotes were given, some just road projects and some bigger projects with utility work needed as well. Last year 3 blocks were completed. Discussion followed with different thoughts on how to proceed. Debt info, payments and borrowing options were asked to see by council. The council will be able to tour the pool to see what it looks like emptied, no final quotes have come in to fix the pool as of yet. The Emergency Management position was discussed as our person will be retiring. Right now he is 50-50 between the county and the city. The county will be absorbing the roll that our persons fills into the county so this position will no longer be a full-time position. The council would like to sit down with the employee to find out what he all does in his position before a decision is made. Next up was the discussion on ARPA funds that are still available. Not a whole lot of quotes have come in to allocate the funds. Would like to wait until next week before deciding on the projects. Must be allocated this year but does not have to be used until 2025-2026. Many ideas were discussed. Passed with voice vote.

Diane, from Mid-State (MSA) talked to council about what her and her company can offer to the city in regards to finding an interim city administrator while seeking our next administrator. For an interim role the shortest she has been involved in was 6 months and longest just over a year. The average time to get someone into the interim role would be a week or two.

#8 – Motion to convene into closed session pursuant to Wis Stat 19.85. Dretske made a motion to close the session at 7:46pm. Burgess 2nd the motion. Motion carried unanimously.

Discussion continued in closed session.

Deb Thiel, Deputy Clerk