

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
September 25, 2024

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Bending, Ottman, Roethel, and Youngbauer. Also, present was Supt. Malnory, Sue Keiner, and Jennifer Langham. There were no virtual attendees.

The next item on the agenda was public appearances/correspondence. There were no public appearances or correspondence.

The next item on the agenda was approval of minutes from the August 28, 2024 Water & Sewer Commission Meeting. Ottman moved to approve the open & closed minutes of the August 28, 2024 Water & Sewer Commission Meeting. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for August 2024. Youngbauer moved to approve the vouchers between #17169 through #171214. Ottman seconded the motion, which was carried by voice vote.

The next item on the agenda was Office Updates. The only update we currently had we currently have an interim city administrator. Diane Wessel is contracted to work 15-20 hours per week. She works mostly remotely, but does come in to the office one day a week.

The next item on the agenda was budget. Malnory spoke of possible items to be put on the budget. This included three projects that would be interdependent on what projects the city can do as they are joint projects.

The next item on the agenda was lead service line discussion and questions. Malnory let the commissioners know that we are not liable for lead poisoning as we are following all of the DNR requirements. He also stated that if we find out that there is lead piping that we previously did not know about that, it would have to be replaced. We would have to pay for our part in full and the resident would have to cover their private portion of the cost.

The next item on the agenda was the superintendent report.

- Oak Street Project – The project will be starting in a week or so with stripping of road. There will be no underground work till mid-October. Also, no paving this year.
- Digester – They started with underground work in the new gas safety system

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

Next meeting was set to October 30, 2024 at 4:30 pm.

At 4:54 pm, Ottman motioned to adjourn with a second by Youngbauer, which was carried by voice vote.

Jennifer Langham - Secretary