

# CITY OF BERLIN PARKS & RECREATION COMMISSION MEETING

MINUTES for WEDNESDAY SEPTEMBER 4, 2024

4:30 PM COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

## 1. Call Order/ Roll Call:

Present: Commissioner: Victoria Hill, Secretary: Kayla Reeves, Tim Bending, Bobbie Erdmann, Bruce Tetzke, Amy Reese; Council Liaison Catrina Burgess Staff: Rebecca Bays

## 2. General Public Comments:

None

## 3. Approval of August 7, 2024 Minutes:

On a motion made by T. Bending and a second by A. Reese, the August 7, 2024 minutes were approved.

## 4. Parks & Recreation Expenditures Report & Parks & Recreation Revenues Report

N/A – No report available. No motion/approval needed.

## 5. Berlin Farmers and Artist Market Request for Bathrooms at Nathan Strong Park

Catrina Burgess, Annamae Caswell and Andi Rogers of the Berlin Farmers and Artist Market presented plans and a blue print in hopes to start a campaign to raise money for a bathroom structure at Nathan Strong Park. The structure would include two ADA accessible bathrooms, a storage closet and would be designed to “fit in” with the park’s aesthetic. New electric service would need to be run to the structure at an estimated cost of approx. \$10,000. The BFAM came before the commission to get approval from the Commission to start fundraising, however R. Bays stated that after she spoke with S. Rutowski earlier about the project, it needs to be referred in front of Council, as Parks and Rec Commission can only approve plans under \$10,000, even if there are plans to fundraise for those funds.

On a motion by B. Erdmann and a second by A. Reese, The Parks and Rec Commission referred to Council gave the BFAM their blessing and wished them luck with the project.

## 7. Friends of the Berlin Aquatic Center Update

-V. Hill updated the commission on happenings with Friends of the Aquatic Center. She spoke about the event Friends of the BAC held, stating that it was well attended by families with children, however it did not raise a ton of money. Awareness about the need for keeping the pool continues to be raised.

Many discussions at the BFAM by patrons have been in support of the pool.

Now that the pool is closed for the season and drained, the engineering plan can move forward.

C. Burgess stated that the engineering plan has been completed and should arrive by next month’s Committee of the Whole or Common Council meeting. With the engineering plan, a presentation will also be given. V. Hill requested that R. Bays let commission know what meeting the presentation will be taking place at, so the commission and Friends of the BAC may attend.

## 8. 2025 Budget – Discussion ONLY

- V. Hill stated that Friends of the BAC spoke in front of Committee of the Whole and requested the need for a full time, year round pool manager.

- B. Erdmann requested that each Commission member receive a copy of the 2024 Parks and Rec budget, as many members are new, so budget procedure and items can be referenced for the creation of 2025 budget. V. Hill noted that the 2024 budget was requested for 9/4/2024 meeting but it was unable to be collected by staff.

-C. Burgess stated that she put in a request to use ARPA funds (\$9,400) for new electric service to Nathan Strong Park for potential new bathroom structure.

**9. & 10. New & Old Business**

-n/a

**11. Adjourn**

On a motion made by B. Tetzke and a second by K. Reeves, the meeting was adjourned.

*-Respectfully submitted by K. Reeves*