

CITY OF BERLIN SPECIAL COMMON COUNCIL MEETING MINUTES
Tuesday November 26, 2024 4:30 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the Common Council meeting to order at 4:30 p.m. Present: Ald Boeck, Burgess, Durtschi, Nigbor, and Przybyl. Stobbe was Absent. Staff present Caitlin Hilgart, Tim Ludolph, Chris Kalupa, Evan Vandenlangenberg, and Stephen Webster.

No Virtual Attendees. There was no public comment.

No old or new business

Item number 5 was the discussion to adopt Resolution 24-11. A resolution authorizing the appropriate city officials to file an application with the Wisconsin Economic Development Corporation for the Vibrant Spaces grant and execute documents necessary to accept grant funds. Ludolph and Burgess explained that the vibrant spaces grant is a matching grant that can be used towards the bathrooms at Nathan Strong Park. Nigbor made a motion to adopt Resolution 24-11, for the Wisconsin Economic Development Corporation for the Vibrant Spaces grant. Przybyl seconded the motion that passed on a roll call vote. Four (4) Ayes, Boeck, Durtschi, Nigbor, and Przybyl. One (1) Abstain from Burgess. One (1) Absent Stobbe.

Durtschi made a motion to convene into closed session pursuant to Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to Wis Stat § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Consideration and discussion of City Administrator, City Clerk, and City Treasurer candidate; Review City Administrator, City Clerk, and City Treasurer Employment Agreement). Nigbor seconded the motion that passed on a roll call vote Five (5) Ayes Boeck, Burgess, Durtschi, Nigbor, and Przybyl. One (1) Absent Stobbe.

Discussion continued in Closed Session.

Motion by Burgess to reconvene into open session, with a second by Przybyl. Motion carried roll call vote. Five (5) Ayes Boeck, Burgess, Durtschi, Nigbor, and Przybyl. One (1) Absent Stobbe.

Item number 8 was the Mayoral appointment of City Administrator, City Clerk, and City Treasurer and Common Council confirmation. Mayor Bruessel announced Jessi Balcom as the new City Administrator, City Clerk, and City Treasurer. Nigbor made a motion to accept the Mayoral appointment of City Administrator, City Clerk, and City Treasurer and the Common Council confirmation contingent on passing a satisfactory background check. Burgess seconded

the motion that passed on a roll call vote Five (5) Ayes Boeck, Burgess, Durtschi, Nigbor, and Przybyl. One (1) Absent Stobbe.

Item #9 was the Approve final version of City Administrator, City Clerk, and City Treasurer Employment Agreement, reflecting any changes considered and discussed in closed session, and authorize entry into such Employment Agreement with the newly appointed and confirmed City Administrator, City Clerk, and City Treasurer and authorize the signature of such Employment Agreement on behalf of the City by the Mayor and Interim City Clerk. Burgess made a motion to approve the final version of City Administrator, Clerk Treasure, employment agreement, reflecting any changes considered and discussed in closed session. Durtschi seconded the motion that passed on roll call vote five (5) Ayes Boeck, Burgess, Durtschi, Nigbor, and Przybyl. One (1) Absent Stobbe.

Burgess made motion to adjourn at 5:04pm pm with a second by Nigbor. Motion carried via voice vote.

Caitlin Hilgart, Interim City Clerk