

BERLIN PUBLIC LIBRARY BOARD MEETING

December 11, 2024 4:30 p.m.

Kay Swan Meeting Room

Virtual Attendance available through Zoom

Join Zoom Meeting:

<https://us02web.zoom.us/j/9203615420?pwd=eJNndDVkZDQ0QUFQON3l6M1pnM09Sdz09>

Call In: 1-312-626-6799

Meeting ID: 920 361 5420

Password 488488

1. Call to order/roll call
2. Virtual Attendees Seated (if necessary)
3. Public Presentation
4. Correspondence
5. Approval of minutes. RECOMMENDATION: Approve the November 13, 2024 Library Board meeting minutes.
6. Monthly bills. RECOMMENDATION: Approve the November 2024 library monthly bills as presented by Library Director.
7. Treasurer's November Financial Report. RECOMMENDATION: Approve the report.
8. Directors' report
 - Discussion on past month and upcoming activities.
 - Library landscape/trees. RECOMMENDATION: Discussion and action as needed.
 - Digitization update. No action needed.
 - Meeting Room update. RECOMMENDATION: Discussion and action as needed.
 - Library artifacts discussion. RECOMMENDATION: Discussion and action as needed.
9. Approve 2025 Library budget. RECOMMENDATION: Discussion and action as needed.
10. Friends of the Library recap. Committee report with no action needed.
11. Treasurer's Surety Bond renewal. RECOMMENDATION: Action as needed.
12. Personnel Committee follow-up. RECOMMENDATION: Discussion and action as needed.
13. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
14. New Business (To be used to request items of new business to be put on a future agenda)
15. Adjourn

Next meeting:

January 8, 2025

**Any board member unable to attend should contact
Chris Kalupa or Kay Roethel**