

AGENDA  
CITY OF BERLIN  
BERLIN SEWER AND WATER COMMISSION MEETING  
WEDNESDAY, JANUARY 29, 2025 4:30 PM  
COUNCIL CHAMBERS

MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to Order/Roll Call
2. Seat Virtual Attendees (if necessary)
3. General Public Comments/Public Appearances
4. Approval of Minutes. RECOMMENDATION: Approve the November 2024 Sewer & Water Commission meeting minutes.
5. Approval of Financials. RECOMMENDATION: Approve the November and December 2024 Sewer & Water Department financials as presented.
6. Payment to property owner of 130 S Adams Ave. DISCUSSION: Discussion on reimbursement to property owner for access to the sewer.
7. Lead Service Line Inventory. DISCUSSION: Discussion on lead service line inventory.
8. Water & Sewer Department Updates from the Superintendent
  - WWTP Digester Project
  - New Pump Installations
  - Main Breaks
9. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting).
10. New Business (To be used to request items of new business be put on a future agenda).
11. Adjourn

Please let Jennifer (361-5404) know by 4:00 P.M. on Monday, if you are unable to attend the meeting.

Run: 11/27/2025 @ 9:32 AM City of Berlin WI  
Check Register

<u>Check No.</u>	<u>Activity Date</u>	<u>Name</u>	<u>Payment Or Debit</u>
0017274	11/05/2024	US POSTAL OFFICE- POST MASTER	928.19
<b>Total</b>			<b>928.19</b>

Run: 11/27/2025 @ 9:38 AM City of Berlin WI  
Check Register

<u>Check No.</u>	<u>Activity Date</u>	<u>Name</u>	<u>Payment Or Debit</u>
0017275	11/08/2024	Alcivia	263.41
0017276	11/08/2024	Badger Laboratories, Inc.	2,254.85
0017277	11/08/2024	Brightspeed	67.99
0017278	11/08/2024	CCP INDUSTRIES	108.76
0017279	11/08/2024	CINTAS	160.69
0017280	11/08/2024	CRANE ENGINEERING	3,725.55
0017281	11/08/2024	ELECTRIC MOTOR SERVICE Co.	69.21
0017282	11/08/2024	Farmers & Merchant's Bank - interest	12,000.00
0017283	11/08/2024	Farmers & Merchant's Bank - interest	25,000.00
0017284	11/08/2024	Farmers & Merchant's Bank - interest	59,000.00
0017285	11/08/2024	FERGUSON WATERWORKS	17,186.12
0017286	11/08/2024	GFL Solid Waste	345.90
0017287	11/08/2024	GREAT LAKES WATER & SAFETY PRODUCTS	466.32
0017288	11/08/2024	KUNKEL ENGINEERING GROUP	4,390.00
0017289	11/08/2024	MARTELLE WATER TREATMENT	5,735.12
0017290	11/08/2024	MORIARTY REFRIGERATION	265.22
0017291	11/08/2024	MOUNTAINEER COMPUTER SYSTEMS, INC.	2,220.75
0017292	11/08/2024	SJE INC	3,470.48
0017293	11/08/2024	STRAND ASSOCIATES, INC	4,700.00
0017294	11/08/2024	THE SHERWIN-WILLIAMS CO.	385.90
0017295	11/08/2024	U S CELLULAR	494.21
0017296	11/08/2024	USA BLUEBOOK	421.03
0017297	11/08/2024	WALTCO	911.19
<b>Total</b>			<b>155,714.26</b>

yearly contribution

Run: 11/27/2025 @ 9:15 AM City of Berlin WI  
Check Register

<u>Check No.</u>	<u>Activity Date</u>	<u>Name</u>	<u>Payment Or Debit</u>
0017298	11/11/2024	Berlin City Treasurer 1015	14,009.96
0017299	11/11/2024	Berlin City Treasurer 1015	9,350.03
0017300	11/11/2024	Berlin City Treasurer 1015	16,382.95
0017301	11/11/2024	Brightspeed	75.12
0017302	11/11/2024	Charter Communication	212.68
0017303	11/11/2024	MUTUAL OF OMAHA	65.30
0017304	11/11/2024	NORTHEASTERN WATER PROFESSIONALS	90.00
0017305	11/11/2024	SECURIAN FINANCIAL GROUP	202.58
<b>Total</b>			<b>40,388.62</b>

c Descriptions Attached

Run: 11/27/2025 @ 9:36 AM City of Berlin WI  
Check Register

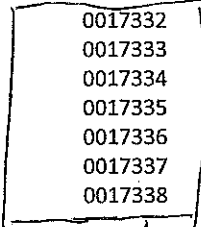
<u>Check No.</u>	<u>Activity Date</u>	<u>Name</u>	<u>Payment Or Debit</u>
0017306	11/15/2024	US POSTAL OFFICE- POST MASTER	285.36
0017307	11/15/2024	US POSTAL OFFICE- POST MASTER	365.00
<b>Total</b>		<b>(lead service line letters)</b>	<b>650.36</b>

(3 pages) December's

Run: 1/27/2025 @ 8:51 AM

City of Berlin WI  
Check Register

<u>Check No.</u>	<u>Activity Date</u>	<u>Name</u>	<u>Payment Or Debit</u>
0017308	12/06/2024	Badger Laboratories, Inc.	2,093.65
0017309	12/06/2024	BADGER STATE WASTE LLC	9,639.00
0017310	12/06/2024	BEAVER OF WISCONSIN	541.25
0017311	12/06/2024	BRIAN MALNORY	49.98
0017312	12/06/2024	Brightspeed	67.99
0017313	12/06/2024	CERTIFIED SCALE, INC	131.00
0017314	12/06/2024	CINTAS	160.69
0017315	12/06/2024	CUMMINS SALES AND SERVICE	3,383.35
0017316	12/06/2024	FASTENAL CO	146.37
0017317	12/06/2024	FERGUSON WATERWORKS	3,145.33
0017318	12/06/2024	GFL Solid Waste	345.90
0017319	12/06/2024	INTERSTATE BATTERY	278.95
0017320	12/06/2024	JON LUNDT ELECTRIC	230.00
0017321	12/06/2024	KUNKEL ENGINEERING GROUP	24,207.80
0017322	12/06/2024	MARTELLE WATER TREATMENT	5,771.84
0017323	12/06/2024	MOUNTAINEER COMPUTER SYSTEMS, INC.	352.50
0017324	12/06/2024	MSA	340.00
0017325	12/06/2024	NOVAK EXCAVATING, INC	1,500.00
0017326	12/06/2024	RIDGE STONE PRODUCTS, INC	79.65
0017327	12/06/2024	SHEADVIEW DAIRY, LLC	875.00
0017328	12/06/2024	U S CELLULAR	495.67
0017329	12/06/2024	US POSTAL OFFICE- POST MASTER	927.82
0017330	12/06/2024	WALTCO	901.15
0017331	12/06/2024	WISCONSIN RURAL WATER ASSOCIATION	700.00
0017332	12/06/2024	Berlin City Treasurer 1015	13,817.70
0017333	12/06/2024	Brightspeed	75.11
0017334	12/06/2024	Charter Communication	212.68
0017335	12/06/2024	CYPRESS FARMS LLC- LANDSPREADING	1,750.00
0017336	12/06/2024	MUTUAL OF OMAHA	62.90
0017337	12/06/2024	SECURIAN FINANCIAL GROUP	202.58
0017338	12/06/2024	STRAND ASSOCIATES, INC	16,900.00
<b>Total</b>			<b>101,222.80</b>



Total

↓  
Descriptions  
Attached

Run: 12/27/2025 @ 8:37 AM

City of Berlin WI  
Check Register

Check No.	Activity Date	Name	Payment Or Debit
0017339	12/18/2024	Badger Laboratories, Inc.	2,463.05
0017340	12/18/2024	Brightspeed - Local service	67.99
0017341	12/18/2024	Brightspeed - Long Distance shared w/city	75.11
0017342	12/18/2024	CINTAS	160.69
0017343	12/18/2024	FERGUSON WATERWORKS	650.00
0017344	12/18/2024	JON LUNDT ELECTRIC	4,361.79
0017345	12/18/2024	MARTELLE WATER TREATMENT	5,722.88
0017346	12/18/2024	SABEL MECHANICAL	7,736.76
<b>Total</b>			<b>21,238.27</b>

Run: 12/27/2025 @ 8:46 AM

City of Berlin WI  
Check Register

Check No.	Activity Date	Name	Payment Or Debit
0017347	12/27/2024	AUSTIN, WILLIAM/CANDIS	78.56
0017348	12/27/2024	BARTOL, PAT	51.58
0017349	12/27/2024	BOSVELD, ELLIS	31.34
0017350	12/27/2024	CB HOME SOLUTIONS LLC	34.46
0017351	12/27/2024	EGGERT, DR GARY	65.63
0017352	12/27/2024	FARMERS & MERCHANTS BANK	22.85
0017353	12/27/2024	FORREST, KATHRYN	32.89
0017354	12/27/2024	HALL, LAWRENCE	34.66
0017355	12/27/2024	HARTWIG, RUSS/BETH	52.51
0017356	12/27/2024	HATCH, KATHY	92.35
0017357	12/27/2024	HOBBS, BARABARA	82.11
0017358	12/27/2024	KLEMP, DARLEEN	26.36
0017359	12/27/2024	KLINGBEIL, RONALD	8.46
0017360	12/27/2024	MCCLINTIC, COURTNEY	65.13
0017361	12/27/2024	PALCHES, SARAH	23.91
0017362	12/27/2024	PELKO, DAVID & KAREN	47.26
0017363	12/27/2024	ROZEK, DAVID	31.55
0017364	12/27/2024	SCHEUERS, DYLAN	83.08
0017365	12/27/2024	SCHMIDT, RICHARD	141.62
0017366	12/27/2024	SCHUETT, CYNTHIA	49.22
0017367	12/27/2024	SMITH, KIMBERLY	48.67
<b>Total</b>			<b>1,104.20</b>

Refunds  
due  
to  
customers  
on overpayments  
on final bills