

**MINUTES**  
**SPECIAL MEETING POLICE & FIRE COMMISSION**  
**BERLIN, WISCONSIN**  
**BERLIN CITY HALL – 2<sup>ND</sup> FLOOR COUNCIL CHAMBERS**  
**January 14, 2025 -6:00pm**

President Joanne Guden called the meeting to order at 6:00pm. Present: Commissioners Joanne Guden, Ron Ross, Gary Knoke, and Denise Krentz. Seated virtually: Keith Hess. Absent: None. Also present: City Admin Jessi Balcom, Berlin Fire Department members, and Berlin Journal: Paul Wiegel. Public appearance: None.

Krentz motioned to seat Keith Hess virtually. Ross seconded the motion, which carried by voice vote.

Under general public comments, none.

Under Fire Chief interim appointment Guden stated, the Commission would like to appoint Assistant Chief Douglas Dewhurst to Interim Fire Chief.

Knoke motioned to approve the appointment of interim Fire Chief Douglas Dewhurst. Ross seconded the motion. A roll call vote resulted in (5) ayes, (0) nays, and zero (0) absent. Motion carried.

Old business, None.

New business, Commissioner Krentz will be working with the City Administrator and the fire department officers on making a job description for the Fire Chief. After the description is made it will be posted.

Guden adjourned the meeting at 6:05pm.

*Submitted by Stephanie Skivers*  
*Administrative Assistant*

Next scheduled meeting will be Wednesday, February 05, 2025 at 6:30pm at the Berlin City Hall