

CITY OF BERLIN COMMITTEE OF THE WHOLE MINUTES  
TUESDAY JANUARY 7, 2025  
COUNCIL CHAMBERS, CITY HALL

1. Roll Call: Mayor Bruessel, City Administrator Balcom, Alderperson Durtschi, Alderperson Boeck, Alderperson Stobbe, Alderperson Nigbor, Alderperson Burgess all present. Absent, Alderperson Przybyl, Staff present: Chris Kalupa, Library Director, Deb Thiel, Deputy Clerk/Treasurer, Tim Ludolph, Planning and Development Director, Matt Chier,, City Attorney
2. Virtual Attendees Seated (if necessary) *None.*
3. Introduction of new City of Berlin Administrator, Jessi Balcom
4. General Public Comments. Registration card required (located at podium in Council Chambers).  
*None.*
5. Approval of Minutes.  
*After correction to Alderperson Nigbor's name, Alderperson Burgess made a motion to approve the minutes of the November 5, 2024 Committee of the Whole meeting. Alderperson Stobbe 2<sup>nd</sup> the motion. Motion passed unanimously.*
6. Proclamation recognizing Clem's Bar's 120<sup>th</sup> Anniversary.  
*Mayor Bruessel read the Proclamation of Clem's Bar's 120<sup>th</sup> Anniversary. Alderperson Stobbe made a motion to move to the Common Council meeting. Alderperson Nigbor 2<sup>nd</sup> the motion. Motion passed unanimously.*
7. Proposals for development of strategic plan (information only, no recommendation at this time).  
*Two strategic plan proposals received from Allyson Brunette and CP2 Consulting. Council made the decision to put on the February Council meeting so they have time to look at both proposals.*
8. Proposals for development of comprehensive capital improvement plan (information only, no recommendation at this time).  
*Two capital improvement plans received from Baird and MSA. Council made the decision to put on the February Council meeting so they have time to look at both proposals.*
9. Proposal for compensation study and plan (information only, no recommendation at this time).  
*Three firms were asked to send proposals. PAA is the only firm to submit information. Council made the decision to put on the February Council meeting so they have time to look at both proposals.*
10. Request for proposals for general legal counsel.  
*After discussion between Attorney Chier and the Council it was decided to put this agenda item on the next common council meeting.*
11. Motion to convene into closed session pursuant to Wis. Stats. 19.85 (1) © Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
Police Union Contract Negotiations.

AND

Wis. Stats. 19.82 (1) € Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Tax Incremental District No. 16 Development Agreement Nicolet Lumber, Inc. Motion made by Alderperson Nigbor to go into Closed Session at 7:25pm. Alderperson Stobbe 2<sup>nd</sup> the motion. Roll Call: Alderperson Boeck – yay, Alderperson Burgess - yay, Alderperson Durtschi – yay, Alderperson Nigbor – yay, Alderperson Przybyl – Absent, Alderperson Stobbe - yay. Alderperson Boeck made a motion to seat Jim Macy, Special Legal Counsel, VonBriesen & Roper and Deb Thiel. Alderperson Nigbor 2<sup>nd</sup> the motion. Voice vote was unanimous.

Alderperson Boeck made a motion to seat Tim Ludolph, Planning and Development Director at 7:37pm. Alderperson Nigbor 2<sup>nd</sup> the motion. Voice roll call was unanimous.

Alderperson Nigbor made a motion go back into open session at 8:02pm. Alderperson Stobbe 2<sup>nd</sup> the motion. Roll Call: Alderperson Boeck – yay, Alderperson Stobbe – yay, Alderperson Burgess – yay, Alderperson Przybyl – absent, Alderperson Durtschi – yay, Alderperson Nigbor, yay.

Alderperson Durtschi made a motion to adjourn the meeting at 8:03pm. Alderperson Stobbe 2<sup>nd</sup> the motion. Roll Call: Alderperson Burgess – yay, Alderperson Przybyl – absent, Alderperson Durtschi – yay, Alderperson Boeck – yay, Alderperson Nigbor – yay, Alderperson Stobbe - yay

Respectfully submitted by Debbie Thiel, City Clerk Treasurer