

**OAKWOOD CEMETERY BOARD MEETING**  
**WEDNESDAY, August 21, 2024 6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS**

**1.) Call to Order:** Nancy Gimenez called the August Oakwood Cemetery Board meeting to order at 6:05 p.m.

**Roll Call:** Board members present were: Beyer, Erdmann, Gimenez, LaBuda, Lichtfuss, and Seaman. Staff in attendance were Sexton Drover, and Thiel. Absent was: Blazel. There was a Quorum.

**2.)General Public Comments:** There were no public comments.

**3.)Financial Report:** No changes from last month per Sara R., same as before.

**4.)July 17th Meeting Minutes:** The minutes from July 17, 2024 were reviewed. A motion by Erdmann to accept the minutes, second by Seaman. The motion carried by voice vote.

**5.) Review the 2005 Tree Survey Pack and Discuss.** Gimenez noted the estimated value of the trees in the cemetery was \$576,000.00, with 25/26 different species. Seaman questioned whether or not the city's insurance has liability insurance that covers the loss of replacement for trees? Something to look into. The survey guide gives suggestions for types of approved trees for the cemetery. Gimenez noted we still want to try to replace 6 trees this fall, Seaman offered to look into various tree options and prices. Board discussed suggesting to the City Council to have the Tree Survey updated as it's almost 20 years old. With Rutkowski leaving we need to act quickly. Motion made by Erdmann to have Gimenez contact the survey company to get pricing and feasibility, second by Beyer. The motion was carried by voice vote. Beyer also gave a side note that there's a new bug affecting elms to watch for.

**6. )Old Business:**

- A. **Expenditure for patio pavers.** Drover noted he needs to purchase 12 pavers which would cost approximately \$8.00/\$9.00/each. Seaman made a motion to approve the purchase, second by LaBuda. The motion was carried by voice vote.
- B. **Update re:follow up with Scott Zabel about trees on far north side of cemetery -** Drover noted that due to not enough man power there might be an issue in getting this done in the near future.
- C. **Update on green burial preservation:** Seaman is still working on talking directly to Jim Olson, she spoke with his niece, who works with him and explained what we would like. She will let him know. Suggestion given to get trained by Rutkowski before she leaves on use of equipment.
- D. **Follow up of grass clipping complaint:** Drover said he tried to contact him but had no luck, Zabel looked into other mowers but they run around \$15,000.00, and he would like to buy with warranty and local.

**7.)New Business:**

**A.) Review the 2005 tree survey pack and discuss** (Already completed in #5 above)

**B.)** Drover updated the Board that the Rules and Regulations Board is gone, Kiosk is completed, and the Chapel work should be completed this week.

**C.)**Suggestion given to have the next meeting at the chapel. Seaman said to just add in meeting notice that the chapel is not ADA accessible.

**8.) Adjourn:**Seaman made a motion to adjourn the meeting and Gimenez provided the second. The motion was carried by voice vote. Meeting was adjourned at 6:35 P.M.

This report is respectfully submitted by Gloria Lichtfuss, Oakwood Cemetery Board Member